

**TOWN OF EPSOM
BOARD OF SELECTMEN
Monday, January 25, 2010**

Bob _____
Joanne _____
Keith _____

Final _____
Accepted _____
Accepted as Amended _____

Present: Bob Blodgett, Chairman; Joanne Randall, Vice Chairman; Keith Cota; Darlene Phelps, Recording Secretary

Also in Attendance: Jay Hickey; Richard & Mary Frambach; Andrew Walton; Barbara Clark; Chief Wayne Preve; Gordon Ellis: George Foster; Rick Bilodeau; Captain Matt Moulton; Dawn Blackwell; Dave Fiorentino;

6:15pm Bob called the meeting to order and asked Jay Hickey to lead us in the Pledge of Allegiance.

6:15 pm ZCO Letter – Non-Public RSA 91-A:3 II (c) Reputation
Joanne made a motion to go into Non-Public session under RSA 91-A:3 II (c) Reputation. Keith seconded the motion. All in favor.

6:23 pm Joanne made a motion to come out of Non-Public session. Keith seconded the motion. All in favor.

6:30pm Staff Discussion: Joanne asked **Barbara Clark** about the new changed expiration date for licensed junkyards, and indicated that current licenses will now expire on July 1, 2010. She stated that the application form will need to be updated to reflect the new expiration date. She requested that all licensed junkyards in Epsom be advised that they will need to be inspected before July 1. It was noted that the BOS would like to see all junkyards inspected during runoff season – perhaps in May.

Jay Hickey said he has worked with Sainato regarding his non-compliant property. He sent him a lot of information today, and Attorney Soltani will be talking with him from now on.

My Life Hearing Center is moving into the new medical center operated by Concord Hospital site.

He has not had any response to the letter he sent to Eric Reeves advising the need for a letter to the Board of Selectmen to withdraw the variance rights. It was discussed that the Board maintained its right to impose previously assessed penalties if the letter was not received as had been agreed.

Nancy Wheeler said she posted the MS7 Warrant today. W2's were mailed to employees today. 1099s are being worked on & should be out by mid-week. Unemployment & 941 reports are completed. She asked what handouts the BOS would like to have prepared for the Deliberative Session. Joanne said she'd like Nancy to prepare the pie chart which demonstrates the portions of the tax rate from town, state, county, and school, and the estimated tax impact of Warrant Articles for informational purposes. Nancy asked if she'd like the handouts to reflect which articles the BOS & the Budget Committee have recommended or not recommended and the consensus was yes. It was decided to have a portion of the Town Office Building Committee Report copied for members of the public; if it has not already been posted on the website, it will be done before Deliberative Session, along with the sheet showing the estimated tax impact. Nancy said all handouts will be double-sided copies to save paper. She will make 100 copies of the Town Office Building Committee Report and 125 copies of all the other handouts. Jeff Keeler, the Town Moderator, will be meeting with the BOS next

Monday to discuss the Town Deliberative Session. Nancy reminded the BOS that there was \$5K removed from the proposed budget for grant matching funds and if the Board of Selectmen planned on applying for LCHIP funds in a second application round, there were no funds currently designated for that purpose. Nancy said that during the power outage last week, the heat went out in the office. Joanne noted that the heat in the conference room is not to be turned down below 70 degrees due to issues with the office furnace.

Dawn Blackwell The Secretary of State's office has chosen the letter N this year for the order on the election ballot. There has been only a very few people who have signed up for open positions so far & the deadline is this Friday. She'd like to have a Clerkworks Motor Vehicle seminar this spring & the BOS is agreeable to this. She said her new computer is working great!

6:45pm Department Heads

Gordon Ellis – Highway Department: Gordon said he'll be requesting the BOS allow him to post the roads this week if the weather does not change over the next 2-3 days. He is concerned about the damage that is possible on Goboro Road in particular. Tree cutting on New Orchard Road will begin this week from the top of the hill to just past Range Road. Either the landowners or neighbors will be keeping the wood. He'll be asking the Police Department to be on site during this work as people tend to speed on this road and he needs to make sure the jobsite is safe. Nancy asked if those signs will remain up during the entire season. Gordon said the signs would be taken down when the roads refreeze.

Joanne made a motion to allow Gordon to post the roads as he deems necessary this week, with the understanding that the signs will be removed if the roads refreeze. Keith seconded the motion. All in favor.

Keith asked Gordon to have information prepared for the Deliberative Session describing the work that has been completed in the past year and what he plans on for the forthcoming year.

Chief Wayne Preve – Police Department: The department has been very busy. The overhead door was repaired. He has applied for a speed grant, and indicated that the OHRV grant will be available for application again soon. He asked if some police information/statistics about Epsom compared to other towns of similar size be placed on the website before the Deliberative Session, which would help to explain why he is requesting the funds for another police officer. Joanne is not opposed to that as long as the article title is clear about what information is contained in the article. George Foster asked for the article to indicate how many miles of road there are in Epsom, and how many officers the Town employs, especially when comparing Epsom to other towns. Dave Fiorentino requested that the article also indicate what types of crimes Epsom is fighting compared to other towns. Keith asked that the article clearly indicate that this article is written by the Police Chief, and was not written by the Board of Selectmen.

Rick Bilodeau – Emergency Management: An ICS200 training has been scheduled for March 6 at the ECS. Lunch will be provided. Joanne said all that attend will be given the test at the end of the training so attendees can be certified by the end of the training. He said the Town of Epsom was just awarded a grant for the tabletop exercise. This grant will cover 100% of the cost. He said they are watching the rivers & streams carefully with the rain that is falling tonight.

Captain Matt Moulton – Fire Department: Chief Yeaton is still out of town on vacation. He said that during the power outage last Thursday, the FD furnace & the copy machine malfunctioned & needed to be repaired. The generator will not kick on unless both legs of power go out; with the power flickering on & off, the generator will not kick on.

Friends of the Epsom Historic Meetinghouse Committee – Richard Frambach
Richard said they did not receive the LCHIP grant, but they were encouraged to reapply at a

later date. It is expected that a meeting will be held at 6:30 PM on Thursday at the library to discuss this.

Written Reports: Welfare Department – Lee Bartlett - Lee stated that Christmas gifts were provided for 56 children this year. The food pantry is full. She indicated the assistance that has been provided to residents lately.

Parks Department - Gary Perry: He said he is working on the concession stand and the skating rink. The electric & the furnace have been installed in the concession stand, and the water tank & the ceiling need to be completed. The propane tanks have been installed. Hopefully the skating rink will be installed this coming weekend. Gary sent a letter to Kevin Reeves thanking him for his assistance with 2009 Old Home Day activities.

FOR SIGNATURE

1. **Accounts Payable** was signed.
2. **Manifest** was signed.
3. **Payroll** was signed.
4. **Intent to Cut:** Keith stated that this Intent to Cut is on Sanborn Hill Road, and there have been issues with logging along this road in the past and he asked if truck access will be along the narrow portion of the road. Jay & Barb responded that where the prior logging landing was located across from Mr. Nutter's property, there is good sight distance and roadway width. Barb said she will contact the logger to ensure where he is entering Sanborn Hill Road, and be sure he is not intending to create a second landing.

FOR DISCUSSION

- A. **Suncook River Avulsion – EMPG Grant:** Keith said that the funding for this will be available in the next couple of months, and the RFP's were reviewed, which will be revised when more information about the dates is available. Joanne asked if this grant is awarded, if new aerial maps will be provided and Keith said yes – that is part of the grant, along with new, accurate flood maps. The BOS agreed that Keith can advise Steve Landry to proceed with the grant application.
- B. **Webster Park Road:** George Foster said he spoke to several members of the American Legion and was unable to find the member(s) who agreed to the road closing. Bob asked Gordon if he spoke to someone at the American Legion. Gordon said he did not. Keith made a motion to direct the Road Agent to continue the winter road maintenance on Webster Park Road. Joanne seconded the motion. All in favor. Keith said he will notify the Chief of Police that there may be a need for closer oversight of the activity on that road. Dave Fiorentino asked about the people parking on the side of the road. Keith asked how much it would cost to install signs that indicate the restrictive parking at 9 PM. Gordon said it costs about \$100 per sign, but he thinks the problem occurs during the day as well. George Foster said

Epsom residents can drive along that road and be alerted to behavior that is inappropriate or out of place.

MINUTES FOR REVIEW AND DISCUSSION

- **Draft – January 19, 2010:** Joanne made a motion to approve these minutes as amended. Keith seconded the motion. All in favor.
- **Final – January 11, 2010:** Joanne made a motion to approve these minutes as written. Keith seconded the motion. All in favor.

CONFIDENTIAL

- 2 Letters from Devine Millimet
- Letter from The Munilaw Group

FOR YOUR INFORMATION (No action required)

- Flynn, Riedel & Young, Inc.
- NH Route 28 Corridor Study
- NH DOT Prints for Replacement of Bridge on Rte 107

ANY OTHER BUSINESS BROUGHT FORWARD BY THE BOARD

Board Member Liaison Reports

Joanne said that some towns with website committees have set up Facebook pages & Twitter accounts for their towns, so when people become a fan of that page, then they would be notified of certain events. She would like to speak to Norm about discussing this with his committee creating an account on a social networking site, and deciding who the administrators will be. Keith would like to be sure that the page(s) are only one-way with information going out. The benefits of using Facebook were discussed, including increased communication to residents during emergencies and posting relevant information regarding public meetings, hearings, and other important events.

The School Deliberative Session is Tuesday the 2nd at 7 PM.

The Town's Deliberative Session is Saturday, the 6th at 9 AM.

The SVRTA meeting is February 18th at 7 PM at the Strafford Town Hall.

The BOS will be meeting on February 16th due to President's Day and Joanne will not be in attendance.

She has not heard back from the Planning Board Chairman about the Town Hazard Mitigation Committee quarterly meeting.

Joanne said The Budget Committee voted not to recommend Article 1 (Bond article).

Bob said that BCEP will be meeting on Thursday, Jan. 28 at 7 PM at the facility.

Keith said the Planning Board is meeting this Wednesday and he will mention to the Chair that Joanne is awaiting a response to her request for a meeting date for the Hazard Mitigation Committee.

Keith noted that on February 8 he will not be in attendance at the BOS meeting as he will be on vacation.

The Town Moderator will be in attendance at next week's meeting to brief him about what to expect at the Deliberative Session. Keith asked if the BOS would like the Town Office Building Committee to do a brief power point presentation at the Deliberative Session. The Board agreed that having copies of the report should suffice. Also the two Chiefs will be in attendance next week to discuss Deliberative Session strategies for each Department in light of the past discussion at the Budget Committee hearing.

The 10% rule for Warrant Articles was discussed at length. Mary Frambach asked why the \$350K bond article is Article 1, instead of the Town Budget. Joanne replied that all bond articles over a minimum dollar amount according to the State rules must be placed first.

8:15 PM Joanne made a motion to go into **Non-Public RSA 91-A: 3 II (e) Litigation**

8:26 PM Joanne made a motion to adjourn. Keith seconded the motion. All in favor.