

**TOWN OF EPSOM
BOARD OF SELECTMEN
Monday, February 22, 2010**

Bob _____
Joanne _____
Keith _____

Final _____
Accepted _____
Accepted as Amended _____

Present: Bob Blodgett, Chairman; Keith Cota; Joanne Randall, Vice Chairman; Darlene Phelps, Recording Secretary

Also in Attendance: Sally Nason; Mary Frambach; Jack Campbell; Matt Moulton; Barbara Clark; Captain Matt Moulton; Nancy Wheeler; Gary Perry; Dick Frambach; Chief Wayne Preve;

6:15 PM **Bob called the meeting to order and asked Mary Frambach to lead us in the Pledge of Allegiance.**

6:15 PM **Sally Nason** - Ms. Nason said Road Agent Gordon Ellis has routed drainage from other properties over her land and had caused a great amount of damage to her land, due to the water & sand that has been directed over her property. It has damaged her rock wall, her driveway and also caused the lady slippers on her property to die. She feels that if the work were done by hand it would cause less damage than the equipment that is being used. She said she'd like to see the ditching that is going to be done on Range Road, be done on the other side of the road. She said there used to be an easement on the property above hers, but she doesn't believe that easement still exists. She said Gordon has crossed her property without permission. Keith explained that Gordon only has the right to work in the Town's Right of Way unless he gets permission from the property owner. She feels that Gordon may retaliate against her for her complaints. Keith said that is a very serious accusation and doesn't feel the BOS can act on her complaints without Gordon here to respond to her accusations. Bob said Gordon gave him a note that says that the Highway Department has not changed the drainage on Range Road since he has become Road Agent.

Bob asked if Ms. Nason would come to another meeting when Gordon is in attendance, and Ms. Nason said yes. Keith said he, along with the other Board members, would like to take a site visit so she can show the Selectmen what she is concern is about, and then have this on the agenda at a future meeting. It was agreed that each Board member would arrange a separate meeting with Ms. Nason.

6:35 PM **Staff Discussion / Department Heads Meet**

Barbara Clark responded to an email Joanne had sent during the week and said the wireless router in the conference room is being left plugged in after meetings, and the only Department Heads that have keys to the conference room besides the BOS are the Planning Board and the Zoning Board. Barbara said she'll keep an eye out to see when she finds it plugged in & Joanne said she'll be sure if she uses it, that it is put away.

Nancy Wheeler said she'll be doing payroll on Wednesday morning. She said there were some glitches in the Direct Deposit test run, and she believes they have been corrected. It takes 6 days for the errors to show up, and tomorrow is the 6th day. Captain Moulton said he saw a \$0.00 deposit in his account, and Nancy said that is good news. This payroll will be the first Direct Deposit. About 90% of employees have signed up for this.

Zoning Compliance Officer - Jay Hickey said he will be investigating some additional information from a previous Zoning Compliance Officer about the Non-Public session that had been on the agenda for tonight, so he will be postponing the Non-Public for a future date. He

said RJ Moreau has applied for 4 additional building permits. Richard Verville is working on creating & scheduling a training session for Zoning Compliance Officers to become Certified Flood Plain Managers.

Jay said Bob Griggs inquired about rebuilding the barn that is collapsing on the property located at the circle.

Fire Department & Emergency Management: Captain Moulton stated that the I200 Training is on schedule and will be taken by all FD employees on line. Ambulance 1 is at Grappone due to difficulty starting. The repairs are under warranty and there is no deductible. There were fumes in the Fire Station from the septic system on a Sunday night after there had been 3 functions over the weekend. They had to have the septic system pumped, and it was determined that the septic system had been working properly, just needed to be pumped. Keith asked Captain Moulton about being able to give small group tours at the Historic Meetinghouse. Captain Moulton said according to the State Fire Marshall no public is allowed to be in the building because there is no Occupancy Permit. He said the electricity and plumbing must be complete, along with 2 street level exits in order for anyone to enter the building except those who are working on the building. He said this is under order of the Fire Marshall. Keith said it's very important to show this building to the public in order to gain support from the taxpayers to improve the building, even if this means roping off a few feet in the entrance so people can view the inside.

Keith said he'd like to see what Regulatory Process is being followed in order to make this determination. Captain Moulton said he'd be happy to provide that information to the BOS. He also would like to know where the flexibility is in order to show the interior of the building to the public. Captain Moulton said he'll call the Fire Marshall tomorrow and will see to what extent the public can enter,

Police Department: Chief Wayne Preve said that one of the hooks broke on the American flag at the circle, so he took it down & he is trying to get in touch with Mike Dempsey to take care of this on behalf of the Elks.

He has one officer in his 7th week at the Police Academy, with 7 weeks to go. All vehicles have been inspected. There have been 37 arrests so far in 2010. Joanne said at the SVRTA meeting, Bruce from Chichester said he had not received the 2nd part of the survey from Chief Preve. Keith said he will forward that to Chief Preve – there are only about 4 or 5 questions.

Parks & Recreation: Gary Perry said the skating rink has been open for about 2 weeks and has been very busy. There is water and electricity available in the basement of the concession stand for resurfacing of the ice rink. Gary said he did receive the paperwork about the Pepsi Community Program, but he hasn't had time to review all of it yet. Joanne suggested that he try to coordinate the cleanup weekend with the EYAA Field Cleanup.

Planning Board: Dan McGuire provided a written report detailing the applications that are currently before the Planning Board, along with some other pending applications.

Zoning Board of Adjustment: Glenn Horner provided a written report about the only application that has been acted upon this year, for expansion of seasonal use, which was a denial and the applicant has appealed.

Conservation Commission: Alison Parodi provided an update of projects. Joanne mentioned suggesting to Alison that she commission a sub-committee under the Conservation Commission to do volunteer work for the Adopt-A-Dam program.

Welfare Department: Lee Bartlett reported that the Food Pantry & Welfare Department has been very busy. She attended a meeting with Dept. of Health & Human Services regarding the 76 Million dollar budget cuts for welfare, and was told that towns will have to pick up the slack after these budget cuts. Daycare will be significantly cut. There is a software package available from the state that will network Municipal Welfare Departments, which will be very helpful for her

department. The first year it will be provided at no charge to towns, and thereafter will be charged to towns per capita.

FOR SIGNATURE

1. **Accounts Payable** has been signed.
2. **Manifest** has been signed
3. **Payroll** has been signed.
4. **Timber Tax Warrant** has been signed.
5. **Supplemental Intent to Cut:** This is to remove 1300 ton of wood chips off of the Barton property on Goboro Road. Keith said there have been a lot of complaints about this logger, and this is a lot of chips. Gordon indicated that it was ok to haul the chips early in the morning when the road is frozen, yet early morning hauling is one of the complaints by property owners along Goboro Road.

7:20 PM - 7:26 PM Break

FOR DISCUSSION

- A. **Solicitation Policy:** The need for a Solicitation Policy came about several months ago when the BOS gave the Meetinghouse Committee permission to accept donations. Attorney Soltani provided the BOS with a draft policy for review. A lengthy discussion took place with Nancy about the procedure. Joanne suggested she would spend some time reviewing the procedure, and will work with the Meetinghouse Committee and then will put the Policy on the agenda for discussion in the future.
- B. **Supervision of Unoccupied Town Buildings:** Joanne said she spoke to Jay about his assistant performing periodic checks on unoccupied buildings in town, and Jay was in favor of that. Joanne did indicate that he would not be able to use any additional time, but must do it during his regularly scheduled work day. Jay will do the building inspection when his assistant is not available. Keith suggested creating a checklist to be used when inspecting: furnace, building temperature, water function, general building condition, electric issues, lights, wildlife, water damage, vandalism, and a place for notes. Then it will be documented when the building is inspected. Joanne will create a checklist.

MINUTES FOR REVIEW AND DISCUSSION

- **Draft – February 8, 2010:** Joanne made a motion to approve these minutes as amended. Keith seconded the motion. All in favor.
- **Final – February 8, 2010 – Two Sets of Non-Public Minutes:** Keith made a motion to approve these minutes as written. Joanne seconded the motion. All in favor.

- **Draft – February 17, 2010:** Joanne made a motion to approve these minutes as amended. Keith seconded the motion. Keith & Bob in favor. Joanne abstained as she was not in attendance.

CONFIDENTIAL

- Letter from Devine Millimet

FOR YOUR INFORMATION (No action required)

- Homeland Security & Emergency Management - Notice of Matching FEMA Funds

ANY OTHER BUSINESS BROUGHT FORWARD BY THE BOARD

Board Member Liaison Reports

Bob said Gordon is still working on tree removal on New Orchard Road.

Joanne said the Concord Monitor has called her a couple of times this week for clarification about the Warrant Article regarding the estimated tax impact on the ballot.

Joanne attended the SVRTA meeting in Strafford last week, and there was discussion of the possibility of several towns purchasing their Police Department vehicles from one dealership as a fleet, as opposed to each town's department purchasing them separately. Since most Police Departments purchase their vehicles the day after their budgets pass, Joanne said she would like Chief Preve to send his list of specs to Bruce Dyke from SVRTA or to her this week. The list of vehicles/specs will be brought to a couple of dealerships to find out what the savings will be.

She also spoke to Norm Gentry on the Website Committee, and Norm was not in favor of setting up an official Town Facebook page. He did, however, create an unofficial page on Facebook. He suggested using Nixle, which is a free service to municipalities that will notify residents of road closings, emergencies, etc. He will be coming to a future BOS meeting to discuss the Town's website. Norm inquired whether the elementary school was paying for a reverse 911 system, since they could use the Nixle system for free.

Keith said he will be attending a Planning Board meeting on Wednesday.

Coverage for Election Day and the set up of the voting booths the day before was discussed.

Bob said he spoke to Jack Campbell tonight & he has a good rapport with Arthur Demoulas, and would like to be involved in the negotiations to bring a Market Basket to Epsom. . Joanne said that although she appreciates Mr. Campbell's willingness to help, there is no committee in Epsom that has authority to solicit business for the Town and she is very much against someone other than a Town Official soliciting potential business development for the town. She said that Mr. Demoulas has not responded to either letter that was sent to him and from the Board of Selectmen, and consequently doubts if they are even interested in coming to Epsom. Bob said Betsy told him that they are still looking at several property locations. Joanne feels that one more letter should be written to Mr. Demoulas asking him if he is interested in building in Epsom, and invite him to come to a BOS meeting. If he responds then the Board can act accordingly. If not, the Board should take that as a negative response.

8:25 PM Joanne made a motion to adjourn. Keith seconded the motion. All in favor.

FINISHED