

5/3/10

**TOWN OF EPSOM
BOARD OF SELECTMEN
Monday, May 3, 2010**

Bob _____
Joanne _____
Keith _____

Final _____
Accepted _____
Accepted as Amended _____

Present: Joanne Randall, Chairperson; Keith Cota, Vice Chairman; Darlene Phelps, Recording Secretary

Not in Attendance: Bob Blodgett

Also in Attendance: Barbara Clark; Betsy Bosiak; Dave Fiorentino

6:15pm Joanne called the meeting to order & asked Keith to lead us in the Pledge of Allegiance.

6:30pm **Staff Discussion** Barbara Clark said that Debbie spoke to Larry Caraway about the office partitions and they are considered part of the building, so they will stay where they are. Barbara suggested that the generator be moved to the location of the library, as it is only going to need to be moved again when/if the town office location changes in 5 years. Originally it was placed at the current town office because the EOC was to be located there. The generator is large enough to support two buildings. Joanne & Keith think it's a good idea, but will put it on the agenda for discussion with Bob next week when he is in attendance. Barbara said the phones and cable have all been wired at the new location. The sheetrock has not been completed yet. Smoke detectors are being installed. Keith suggested investigating the cost of a security system for the new location.

The Planning Board will be meeting on May 26 and will packing up the files from the Conference Room.

The schedule for moving is as follows: Wednesday, May 26 the office will be packed; Thursday, May 27 Starving Artist Movers is moving the totes; Friday, May 28 the office will be unpacked. Then Sat., Sun., and Mon. things can be finished up.

Barbara said she has found a new cleaning company that is less expensive and she'd like to start using them in the new location.

FOR SIGNATURE

1. **Accounts Payable** was signed.
2. **Manifests** were signed.
3. **Payroll** was signed.
4. **Municipal Resources Inc – Junkyard Inspection Services.** Keith made a motion to enter into a an agreement with Municipal Resources Inc. to inspect existing junkyards and review other properties. Joanne seconded the motion. All in favor. Agreement was signed.

FOR DISCUSSION

- A. **Epsom Conservation Commission - Draft Agreement for NH SCA Corps / SCA MAX ID #9757** – Joanne said Attorney Soltani has reviewed and approved this for signature. Keith made a motion to enter into an agreement with the Student Conservation Association Inc. and the

Epsom Conservation Commission as presented. Joanne seconded the motion.

All in favor.

- B. Tax Collector Notice on Tax Bill** Dawn would like to include a note on all tax bills in May notifying all recipients of the new office location and the dates that the office will be closed for moving. Joanne made a motion to allow the proposed note to be added to the tax bills. Keith seconded the motion. All in favor.
- C. Summer Schedule – The proposed dates for BOS meeting during the summer will be:**
- * June 1 at 4 PM
 - * June 14, 28
 - * July 12, 26
 - * August 9, 23
- D. Planning Board Recording Secretary Employment Notice** – this was reviewed and supported by the BOS.

MINUTES FOR REVIEW AND DISCUSSION

- **Final – April 19, 2010** Joanne made a motion to approve these minutes as written. Keith seconded the motion. All in favor.
- **Draft – April 26, 2010** Joanne made a motion to approve these minutes as amended. Keith seconded the motion. All in favor.
- **Draft – April 26, 2010 Non-Public** Joanne made a motion to approve these minutes as written. Keith seconded the motion. All in favor.

CONFIDENTIAL

- Letter from Devine Millimet

FOR YOUR INFORMATION (No action required)

- **NHDOT Highway Block Grant Aid – Payment Revision** -
- **Town Building Inspection Checklists** - Doug Blackwell has been going through the town buildings and he noticed that some bricks have fallen from the chimney in the Meetinghouse. Barbara Clark stated that she believes they are taking the chimney down, so a copy of the report will be forwarded to George Carlson.
- **Energy Management Consultants, Inc. - Energy Efficiency Stimulus Money & Grants** Keith suggested calling Unitil about doing an energy audit at the new office location.
- **Letter from US Senator Judd Gregg** – acknowledging the receipt of the letter sent to the Governor regarding the river avulsion.
- **Letter from LGC Health Trust 2011 WELLDollars Health & Safety Grant**

ANY OTHER BUSINESS BROUGHT FORWARD BY THE BOARD**Board Member Liaison Reports**

Joanne stated that Gordon Ellis received a certificate for training through OSHA.

Epsom Police Department cancelled their membership with the SWAT team as was previously discussed with the BOS.

NH Electric Co-Op will be holding a Storm Response meeting this month and Joanne agreed to attend on behalf of the town. Keith noted that during the after storm review meeting the Board had with the emergency staff in Epsom, one of the problems as noted was communication within NH Electric Co-Op representatives.

There is a Stewardship Committee meeting tomorrow at 7 PM at the library.

Joanne said Chief Stewart Yeaton called her today and there is an oil leak on

Ambulance 1. Some of the repairs will be covered under warranty; the portion that is not covered under warranty could cost as much as \$700.

Keith reported that at the Planning Board meeting last week, two minor subdivisions were approved. The one located on Lockes Hill Road will donate to the town additional road easements to accommodate a fifty foot ROW along the property's frontage. Keith also stated that Towle Farm Estates on Goboro Road has asked for a continuation of their hearing as the owner is investigating the potential of a conservation easement on the property through the USDA.

Cindy Lewis, Chair of the Pembroke Selectmen called Keith today and stated that they have been discussing the recent letter sent to the Governor's office by the this board and expressed a strong interest and support in having the river avulsion corrected. Keith suggested to Chairman Lewis that the towns along the river may want to actively work together in a united front to seek State assistance to complete the stabilization of the river.

6:55 PM Keith made a motion to adjourn. Joanne seconded the motion. All in favor.