

**Town of Epsom
Board of Selectmen Meeting
Monday, June 15, 2009**

Bob _____
Joanne _____
Keith _____

Draft _____
Accepted _____
Accepted as Amended _____

In Attendance: Bob Blodgett, Chairman; Joanne Randall, Vice Chairman; Keith Cota; Darlene Phelps, Recording Secretary

Also In Attendance: Herb & Lee Bartlett; Kathy Bailey, Union Leader; Dick & Mary Frambach; Rick Bilodeau; Wayne Preve; Nancy Wheeler; Barbara Clark; Debbie Tibbetts; Gordon Ellis; George Carlson; Stewart Yeaton; Gary Perry; Capt. Jack Campbell; Dawn Blackwell; Jay Hickey

6:15 PM Bob called the meeting to order and asked Keith Cota to lead us in the Pledge of Allegiance.

6:30pm Staff Discussion

Barbara Clark wants to know if 5D Heating will continue to service the furnace this coming season. The consensus of the BOS is yes. Keith stated that Barbara has drafted a RSA 155E (Earth Removal Regulations) regulation, as we do not have anything in place in Town for this. She will be presenting it to the Planning Board for review & adoption.

6:45pm

Department Heads

Gary Perry – Parks & Recreation: The baseball field has been reseeded and fertilized – the cost of this is being covered by the EYAA.

The water has been tested at the park and at the swimming area. The drinking water is fine at the park and the E Coli at the swimming area is well within state limits. The sandbars continue to move. He has begun some landscaping around the pavilion. The road to the river is being repaired as well. Someone ran into the sign at the park today. Chief Wayne Preve said he'll need an estimate to have that fixed.

The Friends of Webster Park will be sponsoring Old Home Day this year. He said he has insurance waivers for vendors to sign, or they need to provide proof of insurance.

Bob said he has not heard from the Friends of the Suncook River yet – but either Bob or Gary will need to be available to open & close the gate on June 21st during their kayak trip. Chief Wayne Preve said he'll let his Department know that between 9 AM – 1 PM there may be vehicles parked at the swimming hole. After a brief discussion, Keith made a motion to remove the signs that say "NO TRESPASSING" and restrict the area to "NO SWIMMING". Joanne seconded the motion. All in favor. Chief Yeaton said he'll plan some rescue swimming over the summer & will report back to the BOS about what the soil conditions are.

Gordon Ellis: Gordon expects to receive the plans soon on the box culverts and he would like to meet with Keith to discuss them. He said the girls in the office have been helping him with the FEMA funds for 2010. Keith asked if he has plans to repave any roadways this year. Gordon said the following roads will be repaved: Echo Valley Farm Road (this is the area that was prepared for a detour only); a section on River Road, a small section on New Rye Road, a small

section on Leighton Brook, from Route 28 to Fowler Road when the box culvert is done there; and from Paul Davis' to Blake's when the box culvert is done there. Keith said there are a couple of areas in the Cutter subdivision that need to be done. Gordon said he can probably do some of roads in the Cutter subdivision.

Dawn Blackwell: Dawn has a list of 162 unlicensed dogs – we have 20 days from June 20 to August 31 issue warrants. The BOS will sign the warrants and then they can be given to the Police Department to follow up on.

Chief Wayne Preve: Wayne said they have been busy and have been partnering with the FD on most calls. There was a sexual assault call. They have done some sobriety checkpoints and speed checks. These can only be done on Route 28 and Dover Road. One day last week in 4 hours they wrote 55 citations. Today in one hour they pulled over 30 cars. There will be a sobriety checkpoint on July 10. Keith asked how the new officer is working out – and Wayne replied he is doing well and working midnights, and Officer Cruz is in his 8th week of the Academy and will replacing the new officer for midnights when he is done at the Academy. Bob said he'd like to see more police presence on Black Hall Road as there has been an increased amount of excessive speed – particularly by motorcycles. Wayne said the officers have been checking Webster Park and Copperline Road regularly.

Lee Bartlett: The food pantry is getting busier and there have been a lot of requests for help with electric bills. A student collected 70 cans of food to be donated to the pantry as a service project. \$135 in donations in the name of Howard Sylvia has been received by the food pantry. She said she has placed a sign in the lobby asking for people to “wait here” to be called, in the interest of privacy.

Chief Stewart Yeaton: Stewart said the LGC offers some grant money but they do not seem to get any response to their applications, so the FD is not going to be applying for any grant money from them. The POD Drill has been rescheduled for October 17 at Coe Brown. They will be doing a flu vaccine for 300 people that day – at no charge – (adults only ages 18+). The old cruiser was sold at State Auction and a check to the Town of Epsom was received for \$2025. He suggests that anyone in the office who has not taken the Web EOC training should do so. He provided dates that the training will take place. The Department has been busy with car accidents; they have been all around town – a very serious accident on North Road, one by Louis Pizza, one at Webster Park today. They were on site at the fire in Pittsfield where there was a fatality, so he has spent some time with his Department in dealing with that kind of stress. He will be speaking at the Emergency Preparedness Conference next week.

Rick Bilodeau: The ID cards are being printed & should be ready next week. The EOC phone lines are being installed. He would like to get together with the BOS and other appropriate Department Heads to go over to the EOC and see how it's all going to be set up – a date to do this needs to be set. He would like the BOS to appoint a Public Information Officer – and he recommends that Joanne be this person. She would be the contact person to the media whenever the EOC is activated. Bob & Keith are in favor of Joanne filling that position.

Jay Hickey: Jay received a letter from Mike Tracy on June 12, in response to letters that were sent to him & Residential Mortgage by Jay and by the BOS about the zoning violations on Chestnut Pond Road. Mr. Tracy has asked that all efforts be held for 45 days while he proceeds with purchasing this property and intends to correct all driveway issues. Joanne made a motion to grant an extension of 45 days to Mike Tracy per his request on Tax Map U19-5-1. Keith

seconded the motion. Discussion: Keith said the issue on this property is very serious and must be corrected before 45 days. All in favor.

Jay said he also has been working with SFC and the FD at the Epsom Medical Center as they prepare for their C.O. They are planning to open in 7-10 days, but there are several issues that need to be corrected before they receive their C.O. Keith asked if there are escrow funds left to do the inspection – Jay said he has been dealing with this issue with them. Keith said no inspections are to be done until the funds are received.

Jay said that Mike Gruette of Wolverine Management came in and said that there is still a lot line issue between them & Epsom Medical Center. He advised him that this is a civil issue.

The Epsom School has a recycling dumpster (plastic / aluminum / paper) that is provided at no charge & he is wondering if we could get one here at Town Office. He will follow up with BCEP to find out the details.

George Carlson: The LCHIP part of the project is done. He & Mary Frambach met with Amy Dixon for the final inspection last week. They are now eligible to receive the final payment of \$38,200.00.

Reports from those not in attendance:

Glenn Horner / ZBA: The ZBA has been very slow with applications this year. The ZBA will be meeting on Tuesday, June 16 to meet with KingsTowne MHP and make a final decision.

Cec Curran / Health Officer: All food service sites in town have been inspected with the exception of ECS and The Elks Club.

Richard Frambach / Epsom Historic Meeting House: A trench was dug for the power lines – the service panel installed & power connected. He gave the same update provided by George Carlson in relation to the LCHIP grant. The two stained glass windows that have been repaired were installed. The final Moose Plate Grant money will be sent out. All work that the grants provided for has been accomplished. The committee is in the process of starting a new round of fundraising.

8:05 PM – 8:15 PM Break

FOR SIGNATURE

1. **Accounts Payable** has been signed.
2. **Manifest** has been signed.
3. **Discretionary Barn Easement** Barbara asked if the BOS would like the applicant to come back to the BOS to answer questions. Keith had several questions in regard to the improvements that may be made to the property. Barbara said there is a 60 day limit to render a decision. This would be a 50% (\$16K) reduction in assessed value – tax revenue is approximately \$300 - \$400. Keith made a motion to enter into a Discretionary Preservation Easement for Tax Map & Lot Number R-08-9, for a 50% reduction in assessed value for a period of 5 years. Joanne seconded the motion. All in favor. This has been signed.
4. **Appointment Papers** Joanne made a motion to appoint Rick Bilodeau as Emergency Management Director. Keith seconded the motion. All in favor. Joanne made a motion to appoint Paul Gallagher to the Website Committee. Keith seconded the motion. All in favor.
5. **Application for State Bridge Aid Construction–Echo Valley Farm Road 156 / 103** has been signed.
6. **Land Use Change Tax Warrant** has been signed.

7. **Timber Tax Warrant** has been signed.
8. **Elderly Exemption** has been signed.
9. **Intent to Cut** has been signed.
10. **Abatements** were signed.
11. **Intent to Excavate** was signed. (This is at Morgan Farms located behind the Town Office Building.)
12. **Tax Deeding Letter** has been signed.
13. **Town Refuse Disposal** has been signed.

FOR DISCUSSION

- A. **Cable Franchise Agreement**
- B. **Letter regarding Demoulas / Market Basket** – A letter was sent in March to Demoulas asking if they are interested in coming to a BOS meeting to discuss the possible interest of building a Demoulas supermarket in Epsom. No response was received. Capt. Jack Campbell is present tonight and said he spoke to Arthur Demoulas and he expressed an interest. The BOS said they would like Mr. Demoulas to come before the BOS, and Capt. Campbell feels we need to be more proactive in pursuing them. Another letter will be sent.
- C. **CNHRPC – Transportation Enhancement Program** – These are funds that are available related to transportation. This is an 80% Federal contribution with a 20% Town match. Letters of intent must be received by July 2nd. Keith mentioned Sanborn Hill Road for some areas to be fixed up. He also said modernizing the traffic circle would qualify for this program; however this would be a big expense to the Town. We could also install sidewalks in areas where they are needed – however then the town would be responsible for maintaining them. This will be back on the agenda for June 29 for further discussion.
- D. **Mobile Home at KingsTowne Mobile Home Park** – This is the mobile home that was abandoned. Barbara is working with Avitar on this – the taxes should not be abated, but may be adjusted.
- E. **Request for Raffle (2)** – Joanne made a motion to allow permission for Mary Quinn to sell raffle tickets for the benefit of Shawn Quinn. Winner to be selected at the Concord Elks Club. Keith seconded the motion. All in favor.
Joanne made a motion to allow the Fort Mountain Trail Winders Snowmobile Club to conduct a 50/50 raffle. Keith seconded the motion. All in favor.
- F. **Request for Building Permit Extension** – Dave Pelletier has requested a Building Permit Extension. Jay has indicated he would support this. Joanne made a motion to grant the request for a Building Permit Extension on Tax Map / Lot Number R3-24-2. Keith seconded the motion. All in favor.
- G. **Budget Committee Goals 2010** – Joanne said that Harvey Harkness & a small group of Budget Committee members

would like to come before the BOS on June 29 at 6:45 PM to discuss goals for 2010. Keith suggested that the BOS needs to discuss its goals so it is prepared for these discussions. Keith suggested that the Town Office Building is a priority and Joanne agreed, along with the Town Sand/Salt Shed. The CIP needs to be reviewed as well. Joanne suggested that everyone should make a list of items to be included. Nancy asked if the BOS will be submitting any Warrant Articles next year. Keith feels that any items that we need money for should be included in the budget and keep Warrant Articles at a minimum.

- H. **USPS Bulk Mailing Information** – Debbie provided a cost comparison of purchasing a Bulk Mail Permit with having a direct mail company prepare a mailing for us.

MINUTES FOR REVIEW AND DISCUSSION

- **Draft – June 1, 2009** – Joanne made a motion to approve these minutes. Keith seconded the motion. Bob & Joanne in favor. Keith abstained as he was not present.
- **Draft – June 1, 2009 Non-Public**– Joanne made a motion to approve these minutes. Keith seconded the motion. Bob & Joanne in favor. Keith abstained as he was not present.
- **Final – May 26, 2009** – Joanne made a motion to approve these minutes. Keith seconded the motion. All in favor.

CONFIDENTIAL

Small Claim Complaint – (Non Public)
Town Counsel - 4

FOR INFORMATION ONLY (No action required)

ANY OTHER BUSINESS BROUGHT FORWARD BY THE BOARD

Stewart Yeaton stated that he lost an entire field of corn with the rain we got this past week. It takes about 2" - 2-1/2" of rain for the river to come up over the banks.

Liaison Reports:

Bob said the new sign is up at the Library.

Keith said we did not get the funding for the Suncook River Avulsion. He is working with DES to try to get Dept. of Safety funds for \$350K to make the project shovel-ready. There is a meeting taking place tonight in Pembroke to discuss the Buck Street Dam. Keith said that he would like to contact Senator Shaheen & Congressman Hodes and invite them to meet with the BOS and discuss with them the importance of this project.

Keith said that the Planning Board is still working on the Bartlett subdivision. There are still a number of abutters who are in opposition. A decision will need to be made before the end of the summer, and the Planning Board has designated a small committee to review off-site improvements.

Keith said Tony prepared a draft of new Driveway Regulations and Keith presented the draft to the Planning Board. The Planning Board will be reviewing these and providing feedback.

Keith said he spoke to Tony tonight about KingsTowne Mobile Home Park and the pending negotiations that will be discussed at the ZBA meeting tomorrow night.

Joanne said she received two emails in regard to the Website Committee. She will pass them on to Norm Gentry. There is a Website Committee meeting next week. She said the Town's Policy Manual needs to be reviewed & updated. She is willing to work on this – and will begin to give this some consideration. There is a Suncook Valley Regional Town meeting on the 25th of June. Joanne will be on vacation the week of July 13th, so she will not be at the 7/13 meeting. The oil bid proposals are due back here on June 22nd.

9:20 PM Joanne made a motion to go into Non-Public Session in accordance with RSA 91-A:3(E). Keith seconded the motion. All in favor.

9:25 PM Joanne made a motion to come out of Non-Public Session. Keith seconded the motion. All in favor.

9:25 PM Joanne made a motion to adjourn. Keith seconded the motion. All in favor.