

**Town of Epsom  
Board of Selectmen Meeting  
Monday, October 26, 2009**

**Bob** \_\_\_\_\_  
**Joanne** \_\_\_\_\_  
**Keith** \_\_\_\_\_

**Final** \_\_\_\_\_  
**Accepted** \_\_\_\_\_  
**Accepted as Amended** \_\_\_\_\_

**In Attendance:** Bob Blodgett, Chairman; Joanne Randall, Vice Chairman; Darlene Phelps, Recording Secretary

**Not In Attendance:** Keith Cota

**Also in Attendance:** Gordon Ellis; Kathy Bailey; State Representative Carole Brown; Nancy Wheeler; Cec Curran; Mary Frambach; Alison Parodi; Jay Hickey; Rick Belanger; Betsy Bosiak

**6:15pm** Bob called the meeting to order and asked Gordon to lead us in the Pledge of Allegiance.

**6:17 PM Open Sealed Bids:**

Project: Lockes Hill Road Box Culvert Replacement:

- Advanced Excavation \$39,006
- DBU Construction \$37,455  
(open ledge removal \$200/cu. yd)
- Merrill Construction \$28,000  
(open ledge removal \$100/cu. yd.)

Project: New Orchard Road Culvert Replacement:

- Advanced Excavation \$54,698
- DBU Construction \$39,455 (open ledge removal \$200/cu. Yd)
- Merrill Construction \$46,320 (open ledge removal \$100/cu. Yd.)

The bids were opened, and after a brief discussion, it was decided to award the Lockes Hill Road project to Merrill Construction and New Orchard Road project to DBU Construction. Joanne made a motion to award the bid for New Orchard Road Culvert Replacement (Project # 5261-A) to DBU Construction of Epsom. Bob seconded the motion. All in favor. Joanne made a motion to award the bid for Lockes Hill Road Box Culvert Replacement (Project #5261-B) to Merrill Construction of Pembroke. Bob seconded the motion. All in favor.

**6:20pm Staff Discussion:** Nancy Wheeler has prepared a new pie chart with information on state, county, school, and town portions of the new tax rate. This will be posted at the Town Clerk's window.

**6:30pm Budget Presentation:**

**Zoning Board of Adjustments:** Vice Chairman Rick Belanger presented the proposed budget for the ZBA. Due to the reduced number of applications the board has heard this year, the ZBA budget has been reduced by 40.82%. This board is self-funded by the fees charged to the applicant.

**Zoning Compliance:** Jay Hickey presented the proposed budget for Zoning Compliance. Jay said last year he gave out 9 permits for SF homes, and this year he has given out 17 or 18 already. He explained that his only change is due to the extra payday in 2010. He'd like to reduce his hours back to 28 hours per week at the beginning of the year. He feels that due to the new software that the BOS authorized the purchase of last week will help him to catch up on the work he is behind on. The Zoning Compliance proposed budget includes an increase of 2.95%.

**Conservation:** Alison Parodi presented the proposed budget for the Conservation Commission. Alison explained that this budget includes \$6K for land acquisitions. Last year the Budget Committee cut her requested line item of \$6K to \$3K, and she is again asking for \$6K. The only other line item with an increase is for Dues & Subscriptions. The total Conservation Commission proposed budget includes an increase of 64.15%. Jay asked why the Budget Committee cut that line item. Joanne replied that she does not remember a specific reason for that line – but stated that the Budget Committee made several department cuts with the goal of passing a budget.

**Swimming:** Alison Parodi stated the amount of this year's proposed Swimming Department budget is \$2500.

**Health:** Cec Curran explained that he is requesting a salary increase of 26.39%, which would increase his current salary of \$5922 to \$7773. He explained that he has not received an increase in a number of years, and said that the fees for permits keep that increase at a minimum expense to the town. He has requested a slight increase in Dues & Subscriptions and a large reduction in Mileage Reimbursement. The total proposed Health budget reflects an increase of 20.53%.

#### FOR SIGNATURE

1. **Accounts Payable** has been signed.
2. **Manifest** has been signed.
3. **2009 Tax Warrant** has been signed.
4. **3 Abatements** has been signed.

#### FOR DISCUSSION

**A. Highway Time Clock:** Joanne said it was brought to her attention that if the Highway Department is required to use a time clock, then perhaps all departments should be required to. She agreed with the exception of the Fire Department, as some people respond directly from home, or do not go back to the station after a call, and this caused a great deal of problems to the Chief to reconcile the time cards. Bob feels there is only one employee of the Highway Department, and there have not been any problems or issues. He also feels that if the town is going to require one department to punch a time clock, then all departments should be required to... including the Fire Department. Joanne & Bob agreed to not require a time clock, as long as there are no issues with time card policies.

**B. LGC Health Trust 2010 Renewal:** The Health Trust renewal has been prepared and there is an increase in rates. Nancy has prepared a worksheet showing the options available. A representative will be available next week to discuss our plan options which may lessen the increase.

**MINUTES FOR REVIEW AND DISCUSSION**

- **Draft – October 19, 2009** Joanne made a motion to approve these minutes as amended. Bob seconded the motion. All in favor.
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- **Final – October 12, 2009** Joanne made a motion to approve these minutes as amended. Bob seconded the motion. All in favor.

**For Your Information (No Action Required):**

Joanne said the Town has received a letter from FEMA stating that the Final Flood Hazard Determination has been received & approved.

**The upcoming H1N1 vaccination clinics scheduled are:**

October 27 – Concord Fire Department 4-8 PM

October 28 – Epsom Fire Department 4-8 PM

**CONFIDENTIAL**

- Letter from Town Council (RSA 91-A:3 II (c) Reputation
- Letter from Town Council (RSA 91-A:3 II (d) Real Estate

**ANY OTHER BUSINESS BROUGHT FORWARD BY THE BOARD**

Liaison Reports:

Bob said he does not have any liaison reports.

Joanne said the SVRTA meeting will be on Wed., 10/28 at 7:00 at the Chichester Grange.

Nancy said that the Flu shot clinic to be held at ECS tomorrow has been cancelled, because they did not receive the vaccines.

**7:25 PM** Joanne made a motion to go into Non-Public Session under RSA 91-A:3 II (c) Reputation. Bob seconded the motion. All in favor.

7:30 PM Joanne motioned to go into Non-Public Session under RSA 91-A3 II (e). Bob seconded the motion. All in favor.

7:40 PM Joanne made a motion to adjourn. Bob seconded the motion. All in favor.