

Bob \_\_\_\_\_

Joanne \_\_\_\_\_

Keith \_\_\_\_\_

Accepted \_\_\_\_\_

Accepted as Amended \_\_\_\_\_

**TOWN OF EPSOM**  
BOARD OF SELECTMEN  
Monday, November 17, 2008

**Present:** Joanne Randall, Vice-Chairman; Keith Cota; Darlene McIntosh, Recording Secretary

**Also in Attendance:** George Carlson, Joni Kitson, Andrew Walton, Nancy Wheeler, Betsy Bosiak; Dave Fiorentino; Mary Frambach

**6:15pm** Joanne called the meeting to order and asked George Carlson to lead us in the Pledge of Allegiance

**George Carlson – Meetinghouse**

George is here to discuss the water & electric service at the Meetinghouse. He said Amy Dickson from LCHIP was at the Meetinghouse today to do the 50% completion inspection, so they can get another disbursement from the LCHIP Grant. George gave an update of the renovations to the building. George would prefer to have the power lines underground as opposed to a pole being placed. He said with the BOS approval, the lines will go under the ground to the meter on the east side of the building. In regard to the water, George said he feels it would be too expensive to have the water lines run under the road so they are able to tap into municipal water, so the plan is to co-use the library well to service both the Meetinghouse & the Library. If there is enough LCHIP money, it will be used toward the water system. Keith asked if the well would be capable of handling the demand for both the Meetinghouse & the Library. George felt it should be sufficient and stated that remains to be seen.

Keith asked about the lead paint that was removed from the building and the disposal. He explained that he got an email from Erin Saxby of EnviroVantage that included an attachment for a Waste Profile Sheet to be signed by the Selectmen's liaison. He noted that he has passed the form onto Bob for execution. The form is for the transfer of the paint waste product for disposal. George said there are 6 or 7 barrels marked "Hazardous Waste" that have all the paint chips in them and they do need to be removed and disposed of. Joanne and Keith agreed to authorize Bob to execute the form and send it to EnviroVantage.

**6:30pm**

**Staff Discussion**

**Nancy Wheeler** reminded the BOS that she will be out next week. There will be no AP processed next week. There is a bill for Milestone Engineering in the AP folder that is authorized for a partial payment only, because they are waiting for an LCHIP disbursement.

Joanne asked the LGC & DRA to provide a written explanation regarding the tax impact of each Warrant Article. LGC provided a written response. However, DRA said they did not want to put anything in writing without consulting the Attorney General's Office, but suggested The BOS get a legal opinion from the LGC or our attorney. Nancy asked Joanne when the Website Committee is meeting again, as there is some more information related to the budget that can be put on there. Joanne said the Website Committee is meeting tomorrow.

**Jay Hickey** said Roger & Patricia Britton own property that was damaged by the tornado. He said they currently have an application before the ZBA for a variance to build a second floor on their replacement home, even though the footprint is exactly the same, the new home will add a second floor. They have to meet their deadline with DES for the Shoreline Protection Act before December 15 to start the reconstruction, but the ZBA will not meet again until December 12. He would like permission from the BOS to issue a permit for the foundation now, so that they can meet the deadline. He said if the variance is denied, then they will just build a one story home. Keith made a motion to authorize Jay to issue two permits – one for the foundation & one for the structure, each at the appropriate times, for Tax Map & Lot Number U1-24. This is based on hardship for the applicant to meet the Shoreline Protection Act deadline. Joanne seconded the motion. All in favor.

#### FOR SIGNATURE

1. **Accounts Payable was processed.**
2. **Manifest was processed.**
3. **Payroll was signed.**
4. **Abatements** Keith inquired why so many rebates for inventory form needs to be processed. Barb indicated that there was a mix up in the office at the time of filing which resulted in numerous rebates. Keith asked why the penalty that is being removed varies on each of these. Nancy said the penalty is based upon a prescribed formula that is used to calculate the penalties.
5. **Intent to Cut** was executed

#### FOR DISCUSSION

- A. **MetroCast Franchise Renewal** – The Board of Selectman has received a letter from MetroCast requesting the Board to hold a meeting to discuss the renewal of the cable contract with MetroCast. A review of MetroCast may be appropriate to determine if the cable company is meeting its original commitments and to determine what our future needs might be. Betsy Bosiak stated that the Board should ensure that all areas in Epsom are receiving cable service. Our current contract expires December 2011. Keith asked that file folder be pulled for the Board's review and discussion as to how to proceed with this review. Joni noted that a prior committee was formed to review the cable company before entering into the current contract.
- B. **EnviroSafe Corp – Waste Profile for Meetinghouse** – discussed previously and was agreed to be executed.
- C. **Toys for Tots** – Joanne said that Chief Stewart Yeaton has offered to have the Fire Department be a drop off spot for Toys for Tots. Keith agreed that is a good alternative.

#### MINUTES FOR REVIEW AND DISCUSSION

- **Draft – November 10, 2008**
- **Draft – November 3, 2008** – Keith made a motion to accept the draft minutes of 11/3/08 as amended. Joanne seconded the motion. All in favor.  
**Updates to notes (Barb, Gordon)**
- **Final – October 27, 2008** – Joanne made a motion to accept the final minutes of 10/27/08. Keith seconded the motion. All in favor.

## **ANY OTHER BUSINESS BROUGHT BEFORE THE BOARD**

### **Liaison Reports**

Keith said a future Board meeting needs to be set to discuss the Common Land for Whitehouse Acres. The land is currently owned by the town, so there is no tax being collected on it. Tony is ready to come in at any point to discuss this with the property owners. A meeting with Tony, Whitehouse Acres and the developer will be scheduled for December 8. Keith noted that, as agreed with several of the homeowners, letters from the Board of Selectmen will need to be sent to the owners for advance notice for the scheduled time and date of this meeting.

Keith said the BOS agreed to review Lantern Lane driveway issue and get back to the homeowners. Due to the election and the budget development, the Board had delayed action. He noted that the Board will need to make a decision on the property owners' request for driveway culvert replacement. The Board agreed to place this item on the agenda for further discussion next week.

Keith presented a draft of a charter for the next Town of Epsom Building Committee. He has prepared one for Joanne & Bob to review & discussion. This draft charter will also be placed on the agenda for discussion next week.

Joanne reported there will be a very quick Website Committee meeting tomorrow. James will be out of town, but will attend the meeting by telephone. Joanne is not sure if he has had the opportunity to work with Debbie on training her to do website updates as he has been working out of town a lot lately. A training meeting has been scheduled for November 29. Joanne asked Nancy to prepare a breakdown of tax increases and that has been done. Joanne will talk to James about the best way to present that on the website.

Joanne said she passed along some information to Debbie in regard to pricing for preparation for the Town Report. Debbie will report back to the BOS with her findings.

In regard to placing the tax impact from a Warrant Article on a ballot – Joanne received an email from Christine Fillmore from the LGC stating that they do not believe it is legal to include the estimated or anticipated tax impact of a Warrant Article on a ballot, and they do not recommend we put on there. This is the verbiage that Nancy is going to print out as an explanation to people who ask why it won't be placed on there. Joanne will have James place this email on the website also.

Joanne said the Police, Fire, Emergency Management & Highway Departments are all being requested to come to the Budget Committee meeting this week to further discuss their budgets.

Betsy stated that on the State website there is a section about new legislation under RSA 91:A regarding Electronic Communication\_in regard to emails going between members of departments and quorums. Joanne said she is aware of this, and she recently gave a copy of the Legislative Bulletin to all of the office staff. Betsy said she just wanted to look at it. Joanne agreed to obtain additional copies for the Planning Board.

Keith said he heard from Steve Couture at NHDES as to the Suncook River Avulsion study and explained that Steve has indicated the Town was granted the Moose Plate Grant for \$50,000 and will be able to apply for the remaining \$50,000 next year. They are still working on the FEMA grant. He is still making contact with one of the property owners within the avulsion area for the voluntary release form execution.

**8:07 PM** Keith made a motion to adjourn. Joanne seconded the motion. All in favor.