

Bob \_\_\_\_\_  
Joanne \_\_\_\_\_  
Keith \_\_\_\_\_

Draft \_\_\_\_\_  
Accepted \_\_\_\_\_  
Accepted as Amended \_\_\_\_\_

**TOWN OF EPSOM  
BOARD OF SELECTMEN  
Monday, February 2, 2009**

**Present:** Bob Blodgett, Chairman; Joanne Randall, Vice-Chairman; Keith Cota; Darlene Phelps, Recording Secretary

**Also in Attendance:**

**6:15pm**                    **Bob called the meeting to order and asked Joanne to lead us in the Pledge of Allegiance**

**6:15pm**                    **Attorney Consultation**

**7:00pm**                    **Staff Discussion**

Barbara answered Keith's questions about abatements and There was discussion about the toilet being broken at the old Town Hall, and the people who damaged it will be paying for the repair.

Debbie showed the BOS the proposed cover for the Town Report.

Nancy answered Joanne's question about an invoice being paid out of 2008 funds due to a late invoice processing by the Police Department. The Board agreed to not process the invoice for 2008 payment considering the small invoice amount and the amount of administrative work that would be required to re-open the 2008 budget. She said the Fire Department oil tank was recently filled and since the tank is very large (500 gallons) Stewart would like to come off automatic delivery & just work off of this tank until the end of the year, in hopes that the oil prices will come down. He said if he gets another fill up, he'll be over his budget for the year. The Board reviewed the current budget and felt that the contractual commitments to the oil delivery company should be maintained.

The Deliberative Session is Saturday & Nancy will have about 125 copies of the MS7 & Warrant for distribution. Keith would like to have a break out of the difference between the Budget Committee & the BOS budgets. The additional amounts from the salary lines that go with the COLA amount (FICA, Medicare etc.) and the 4<sup>th</sup> & final payment for the Highway Department truck were not included in the Budget Committee's budget. There was a discussion about revising the Warrant Article.

The BOS would also like to have a handout showing the estimated tax impact of each Warrant Article, and also a pie chart showing the

breakdown of the proportional distribution of the tax rate for the town (i.e.: school, state education, county and town).

**FOR SIGNATURE**

1. **Accounts Payable** was signed.
2. **Manifest** was signed.
3. **2008 Abatements (12)** were signed.

**FOR DISCUSSION**

- A. Snow Obstruction Ordinance** – The town currently has an ordinance which restricts plowing snow across the road or the Right of Way. It was explained that Gordon feels the intent of this ordinance should also restrict snow removal from driveways from being placed in the ditches or in the road, because he needs to reserve the ditches for snow from the road – and if the ditches get blocked with snow then he is responsible for cleaning the ditches; so he has proposed a new ordinance to this effect. Keith expressed concern with the way the ordinance is written as it is too restrictive and not practical to enforce. Bob also noted his concern and suggested Gordon attend the next meeting to further discuss the proposed ordinance. Gordon will be asked to come to the meeting next week for further clarification.
- B. RGGI Money for Municipal Projects** – NHPUC has money available for an Energy Conservation Program, however the Town of Epsom doesn't have the required plans in place and would not be eligible for these programs and funds.
- C. Repairs at Old Town Hall** - On 1/20/09 Bob was notified that there is a broken pipe at the old Town Hall. Bob investigated the broken pipe & found the carpet was completely wet. 1/23/09 Bob met with the claims adjuster to review the damage, and the heat was turned up to 55 degrees to facilitate drying. On 1/27 Bob met with Service Master to discuss the cleaning plan. The furnace blower was discovered to have malfunctioned and the heat was not working. Rick Davis of 5D's Heating repaired the blower. Service Master notified Bob that their employees had damaged the toilet and would pay for the repair to it. The Insurance deductible is \$1000.00. Once the repairs are completed, the BOS agreed to winterizing the building and limit its use for the remainder of the winter. Joanne will notify the Town Band of this decision as that is where they store their equipment.
- D. Use of Meeting Room for US Census Training** – Barb said she received a request from US Census

staff (Dennis Cushing of Service Master) to use the conference room one week in March and one week in April for training of employees. The BOS has agreed it is an appropriate use for the conference room.

#### FOR DISCUSSION FOLLOW-UP

A.

#### MINUTES FOR REVIEW AND DISCUSSION

- **Draft – January 26, 2009** – Joanne made a motion to accept the draft minutes as amended. Keith seconded the motion. All in favor.
- **Final – January 20, 2009** – The copy that is in the file is marked Draft, so this will be reviewed next week.
- **Final – January 12, 2009** – These are not included in the file, so we will have to review these next week.

#### FOR YOUR INFORMATION ONLY (No action required)

- a. **Mailbox Issue** – Bob will discuss this with Gordon. Keith suggested that a written response be provided either by Gordon or others as to how this issue is or is not being addressed.
- b. **Bartlett Subdivision**
- c. **Mason & Rich Professional Association – Financial Statements, Significant Deficiencies & Management Letter for year ended Dec 31, 2007** – Joanne will make sure a copy of this is sent to the Library Trustees.
- d. **KingsTowne Mobile Home Park – Notice of Application for Reconsideration** – Keith will coordinate a meeting with the ZBA and Town Counsel after they meet with KingsTowne and before rendering a decision.
- e. **Resident request for road repair** - Bob will discuss this with Gordon. Keith suggested that a written response be provided as to how this is being addressed.
- f. **CNHRPC – Transportation Improvement Program**
- g. **NH Road Scholar Directory 2009**
- h. **NHRS – House Bill 532**
- i. **Letter to Welfare Administrator** – a letter of thanks was received.
- j. **DuBois & King, Inc. – Interest in RFP for Bridge**
- k. **NHLGC Car Control Program – Driver Training**
- l. **NRRA Weekly**
- m. **Miscellaneous Folder**

**ANY OTHER BUSINESS BROUGHT BEFORE THE BOARD**

Liaison Reports:

Bob has nothing further to report other than what was previously discussed in this meeting.

Keith reported that the Planning Board will be holding a re-scheduled meeting on Wednesday, February 4<sup>th</sup>, due to a prior snow cancellation.

Joanne said that Captain Moulton said the repairs to the tanker will cost about \$1200, as they found other things that needed repair.

Tomorrow 2/3 is the Epsom School Deliberative Session. Since we are expecting a storm, if the need to cancel arises, then it will be held on 2/4.

Joanne is working with Dawn canvassing other towns as to their interest in having the tax bills show where tax dollars are being spent.

There is a meeting scheduled on Wednesday for CNHRPC for the Hazard Mitigation Plan.

The Town Clerk is interviewing credit card processing companies. There is an informational meeting on Thursday afternoon with MCC, and Joanne will be going with Dawn to ask lots of questions.

**8:30 PM Joanne made a motion to adjourn. Keith seconded the motion. All in favor.**