

Final Website Committee Meeting Minutes
11/18/08

Present: Norm Gentry, Chair, Joanne Randall, James Bowen (by telephone)

- . Discussion ensued possibly recruiting new members to help-Joanne will post an announcement in the Town Office and in the paper
- Training Debbie from the Office how to do updates, will most likely happen during Christmas time. Norm to be trained by James and then Norm will contact Debbie to get her availability and begin training her. . Debbie will be invited to future meetings • Joanne to type out a short description regarding the tax rates for the past few years and send to James for posting
- Joanne will contact a member of Budget Committee to be the liaison to the Website Committee, Budget Committee needs to send info to the Website Committee to populate the structure that has been set up, otherwise it will not get done
- Joanne to contact Darlene to see if she can get last 12 months of ZBA minutes to be posted-send to Debbie for re-formatting • Joanne will continue updating department information that may still be missing • Joanne will let the office know we are recruiting so if people call they can just collect their names and phone numbers

Respectfully submitted,

Joanne Randall