

Minutes

Website Committee

Friday, January 16, 2009

Meeting called to order 6:30pm

Attendance:

Norm Gentry, Ed Orr, Matt French, Aaron Vrooman, Joanne Randall

Others in attendance: Brad Keyes, Dave Fiorentino, Dan McGuire

Items discussed:

- Past Website Committee efforts, successes and failures
- New members' experience and qualifications-each member has experience, education, and/or training in Information Technology
- Goals of committee
- 1. complete update of current website (email addresses, forms residents can upload at home, minutes, upcoming events on calendar)
- 2. spend next six months developing new website format for the Town website
- Committee discussed needs of Budget Committee for upcoming Deliberative Session and election and also needs of Planning Board
- Norm agreed to continue to work as the main person to upload information and update current website, but to train others so they can provide assistance and back up. The remaining committee members would work as a group to develop the new website.
- Norm suggested the committee see itself as a website and technology committee, so that they could provide assistance to the Town in its technology needs at no cost whenever possible.
- It was mentioned that in the future, advertising on our website is an optional revenue source to offset some of the Town expenses for technology upgrades.
- Norm would be in touch with the members soon to begin discussions on the new website format. Brad would be in touch with Nancy Wheeler to get the files needed for uploading for the Budget Committee.
- The next meeting was scheduled for Thursday, February 12 ay 6:30pm at the Town Office.

Respectfully submitted,

Joanne Randall