

BCEP Solid Waste District

www.bcepsolidwaste.com

A Message from the District Committee

Changes were the mainstay of the District for 2017. After 27 years, District Administrator, Earl Weir retired. The committee, together with the staff, thanks Earl for his tireless commitment to recycling, the District, and the communities it serves. BCEP is a highly respected model throughout the State, exemplifying how a positive result can be achieved through a regional co-operative. Long-time Operations Manager John Keane left employment to pursue a private business venture with family, and Office Manager/Treasurer, Lisa Stevens, after an extensive hiring process, was appointed the new District Administrator. Jill Lavin has been hired to fill the Office Manager/Treasurer position and the operations position remains open at this time.

Recyclable markets continue to see stricter guidelines for material management, shrinking outlets for post-consumer products, and tumbling prices. Plastics recycling guidelines have changed dramatically, please take some time to read the updated brochure, check-out the new signs, and chat with a staff member with your questions. Doing what is best for the environment is always a challenge to the economics of supply and demand.

With your help, the District processed 1,210.7 tons of recycled materials for a tax offset of \$190,598.43 a true win/win for the planet and the taxpayers. Thanks for doing your part.

Comments from the public are always welcome. The District Committee meets the last Thursday of each month (except Nov. & Dec.) at the District facility at 7:00 PM. The November meeting is the Thursday before Thanksgiving, while the December meeting is posted in the Suncook Valley Sun and at the District facility. The Public is encouraged to attend and participate.

Tonnage Comparisons	2012	2013	2014	2015	2016	2017
Garbage	2429.2	2535.1	2622.8	2787.7	2841.9	2888.1
Demolition	1019.5	836.9	785.1	962.1	1019.3	1087.1
Tires	<u>46.2</u>	<u>64.1</u>	<u>31.9</u>	<u>23.8</u>	<u>31.7</u>	<u>33.7</u>
<i>Total Waste</i>	<i>3494.9</i>	<i>3436.1</i>	<i>3439.8</i>	<i>3773.6</i>	<i>3892.9</i>	<i>4008.9</i>
Cardboard	121.4	153.6	160.9	153.4	195.5	157.7
Mixed Paper	386.5	368.3	306.4	329.5	342.0	311.2
Aluminum Cans	20.0	13.6	-	20.3	20.4	-
Tin Cans	18.2	58.1	22.3	40.2	18.7	39.1
Plastic	88.7	94.1	64.3	63.2	85.7	84.3
Scrap Metal	331.4	248.1	190.4	253.6	282.6	294.7
TV's /Electronics	12.8	33.8	31.8	28.7	23.8	27.3
Glass	176.7	193.2	150.5	228.2	154.8	193.3
All Other Materials	<u>117.8</u>	<u>248.1</u>	<u>111.7</u>	<u>139.4</u>	<u>109.7</u>	<u>103.1</u>
<i>Tons Recycled</i>	<i>1273.5</i>	<i>1410.9</i>	<i>1038.3</i>	<i>1256.5</i>	<i>1233.2</i>	<i>1210.7</i>
Total Tons Shipped	4768.4	4847.0	4478.1	5030.1	5126.1	5219.6
Tax Benefit	2012	2013	2014	2015	2016	2017
Recycling Revenue	152,761.92	127,533.33	95,668.52	73,819.64	120,841.38	99,795.93
Avoided Tipping Fees	95,512.50	105,817.50	77,872.50	94,237.50	92,490.00	90,802.50
Effective Tax Savings	\$248,274.42	\$233,350.83	\$173,541.02	\$168,057.14	\$213,331.38	\$190,598.43

Trivia: Annual cost in taxes to operate the District for 2018 is \$45.12 per resident for the year.

Budget

of the

B.C.E.P. Solid Waste District

PO Box 426 - 115 Laconia Road - Pittsfield, NH 03263-0426
(603) 435-6237

For the year ensuing, January 1, 2018 to December 31, 2018

This is a true copy of the Budget Committee's recommendations for the ensuing year, 2018.
Attest:

Barnstead

Chichester

Penelope Graham

Epsom

Pittsfield

This is a true copy of the 2018 Adopted Budget of the B.C.E.P. Solid Waste District as adopted on December 14, 2017, with Expenditures of \$1,022,510.00, Non tax Revenue of \$308,305.00 and Tax Revenue of \$714,205.00.

Attest:

Edward A. Jordan

Barnstead

Ruth Dun

Barnstead

[Signature]

Chichester

[Signature]

Chichester

[Signature]

Epsom

[Signature]

Epsom

[Signature]

Pittsfield

[Signature]

Pittsfield

B.C.E.P Solid Waste District Committee

This is a true copy of the 2018 budget of the B.C.E.P. Solid Waste District, attest:

[Signature]

Lisa J. Stevens

B.C.E.P. Solid Waste District Administrator

**B.C.E.P. Solid Waste District
FY 2018 Adopted Budget**

Account	Current Year			Ensuing Year		
	2017 Adpt Budget	As Of 12.31.17	2017 Over (Under)	2018 Admin Budget	2018 Budget Committee	2018 Adptd Budget
Income						
General						
Credit Card Pending		6.93	6.93			
Demolition Fees	117,000.00	141,900.36	24,900.36	117,000.00	117,000.00	117,000.00
Disposal Fees	13,000.00	16,285.00	3,285.00	13,000.00	13,000.00	13,000.00
Electronics	16,000.00	19,060.00	3,060.00	16,000.00	16,000.00	16,000.00
Grants				5,000.00	5,000.00	5,000.00
Int. on Operating Account	5.00	5.71	0.71	5.00	5.00	5.00
Paint & Antifreeze	4,000.00	6,245.20	2,245.20	5,000.00	5,000.00	5,000.00
Refunds & Dividends	5,193.66		(5,193.66)			
Register Over (Under)		3.65	3.65			
Reimbursements		2,866.82	2,866.82			
Fire Reimbursements						
Sale of Signs/Other	500.00	1,181.73	681.73	500.00	500.00	500.00
Scale Minimum						
Service Revenue						
Petty Cash Out						
Prior Year Surplus-(Deficit)		22,281.19	22,281.19			
Tires	5,000.00	6,831.00	1,831.00	5,000.00	5,000.00	5,000.00
Transfer in from Reserve	5,800.00	8,090.04	2,290.04	5,800.00	5,800.00	5,800.00
Unseparated Waste	52,000.00	63,057.88	11,057.88	52,000.00		52,000.00
Total General	218,498.66	287,815.51	69,316.85	219,305.00	167,305.00	219,305.00
Recycling						
Aluminum						
Aluminum Cans	20,000.00		(20,000.00)	30,000.00	30,000.00	30,000.00
Cardboard	15,000.00	29,196.67	14,196.67	15,000.00	15,000.00	15,000.00
CFC's						
Compost		100.00	100.00			
Copper/Brass						
Mixed Paper	15,000.00	22,812.23	7,812.23	8,000.00	8,000.00	8,000.00
Newspaper						
Non-Ferrous	5,000.00	9,134.89	4,134.89	7,000.00	7,000.00	7,000.00
Plastic	8,000.00	7,194.72	(805.28)	6,000.00	6,000.00	6,000.00
Radiators						
Scrap Metal	20,000.00	27,612.50	7,612.50	20,000.00	20,000.00	20,000.00
Shop Wire						
Tin Cans	3,000.00	3,719.72	719.72	3,000.00	3,000.00	3,000.00
Vegetable Oil		25.20	25.20			
Total Recycling	86,000.00	99,795.93	13,795.93	89,000.00	89,000.00	89,000.00
Tax Revenue						
Barnstead Tax	197,294.37	197,294.37		207,159.16	207,159.16	207,159.16
Chichester Tax	109,412.21	109,412.21		114,882.86	114,882.86	114,882.86
Epsom Tax	197,681.13	197,681.13		207,565.26	207,565.26	207,565.26
Pittsfield Tax	175,807.29	175,807.29		184,597.72	184,597.72	184,597.72

**B.C.E.P. Solid Waste District
FY 2018 Adopted Budget**

Account	Current Year			Ensuing Year		
	2017 Adpt Budget	As Of 12.31.17	2017 Over (Under)	2018 Admin Budget	2018 Budget Committee	2018 Adptd Budget
Total Tax Revenue	680,195.00	680,195.00		714,205.00	714,205.00	714,205.00
Total Income	984,693.66	1,067,806.44	83,112.78	1,022,510.00	1,022,510.00	1,022,510.00
Expense						
Administrative						
Accounting Fees						
Payroll Expenses	200.00	566.00	366.00	200.00	200.00	200.00
Auditor Fees	3,500.00	3,500.00		3,500.00	3,500.00	3,500.00
Total Accounting Fees	3,700.00	4,066.00	366.00	3,700.00	3,700.00	3,700.00
Administrator's Salary	50,000.00	55,660.79	5,660.79	55,000.00	55,000.00	55,000.00
Advertising	350.00	1,098.88	748.88	604.61	604.61	604.61
C. C. Fees	3,000.00	4,647.30	1,647.30	4,500.00	4,500.00	4,500.00
Dues	1,400.00	1,105.16	(294.84)	1,700.00	1,700.00	1,700.00
Legal Fees	50.00		(50.00)	50.00	50.00	50.00
Office Supplies	4,000.00	5,872.45	1,872.45	4,500.00	4,500.00	4,500.00
IT & Technical Support				5,000.00	5,000.00	5,000.00
Permits & Licenses	2,000.00	1,849.80	(150.20)	2,000.00	2,000.00	2,000.00
Postage	500.00	494.21	(5.79)	600.00	600.00	600.00
Reimbursed Expenditures		2,866.63	2,866.63			
Fire Expenditures						
Telephone	650.00	635.52	(14.48)	650.00	650.00	650.00
Treasurer's Salary	63,263.20	55,086.77	(8,176.43)	43,000.00	43,000.00	43,000.00
Unclassified Payments						
Water, Coffee, etc	1,300.00	1,359.68	59.68	1,400.00	1,400.00	1,400.00
Total Administrative	130,213.20	134,743.19	4,529.99	122,704.61	122,704.61	122,704.61
Capital						
Skidsteer						
Building						
Glass Crusher						
Loader						
Payments Out to Reserve	40,911.72	58,500.00	17,588.28	56,510.00		56,510.00
Roll Off Truck						
Scales						
Other Equipment Purchases		628.73		6,845.00	6,845.00	6,845.00
Total Capital	40,911.72	59,128.73		63,355.00	63,355.00	63,355.00
Hauling						
Demo Tipping Fees	65,000.00	81,964.58	16,964.58	85,000.00	85,000.00	85,000.00
Electronics Disposal	10,000.00	8,178.41	(1,821.59)	10,000.00	10,000.00	10,000.00
Mercury Items	2,000.00	1,508.31	(491.69)	2,000.00	2,000.00	2,000.00
MSW Tipping Fees	175,000.00	198,697.49	23,697.49	195,000.00	195,000.00	195,000.00
Paint/HazMat Removal	5,000.00	2,837.82	(2,162.18)	3,000.00	3,000.00	3,000.00
Refrigerant	100.00		(100.00)	100.00	100.00	100.00
Septage Removal	900.00	250.00	(650.00)	700.00	700.00	700.00

**B.C.E.P. Solid Waste District
FY 2018 Adopted Budget**

Account	Current Year			Ensting Year		
	2017 Adpt Budget	As Of 12.31.17	2017 Over (Under)	2018 Admin Budget	2018 Budget Committee	2018 Adptd Budget
Tire Removal	3,000.00	3,715.70	715.70	4,000.00	4,000.00	4,000.00
Total Hauling	261,000.00	297,152.31	36,152.31	299,800.00	299,800.00	299,800.00
Landfill						
Contracted Services	400.00	400.00		400.00	400.00	400.00
Engineering						
Land Purchase						
Groundwater Monitoring	5,800.00	8,090.04	2,290.04	5,800.00	5,800.00	5,800.00
Materials						
Total Landfill	6,200.00	8,490.04	2,290.04	6,200.00	6,200.00	6,200.00
Maintenance						
Air Compressor	50.00		(50.00)	50.00	50.00	50.00
Building	10,000.00	4,860.39	(5,139.61)	10,000.00	10,000.00	10,000.00
Cleaning Supplies	800.00	792.03	(7.97)	800.00	800.00	800.00
Compactors	500.00	4,102.55	3,602.55	500.00	500.00	500.00
Conveyer	500.00	10.47	(489.53)	500.00	500.00	500.00
Forklift	500.00	114.95	(385.05)	500.00	500.00	500.00
Fuel Tanks	100.00	15.05	(84.95)	100.00	100.00	100.00
Glass Breaker	3,000.00	900.19	(2,099.81)	3,000.00	3,000.00	3,000.00
Horizontal Bailer	1,000.00	364.08	(635.92)	1,000.00	1,000.00	1,000.00
Loader	800.00	1,481.24	681.24	7,800.00	7,800.00	7,800.00
Machinery & Equipment	1,000.00	693.62	(306.38)	5,000.00	5,000.00	5,000.00
Oil Collection System	1.00		(1.00)	1.00	1.00	1.00
Pickup	1,000.00	1,402.15	402.15	1,000.00	1,000.00	1,000.00
Power Screen	100.00	227.46	127.46	100.00	100.00	100.00
Pressure Washer	100.00		(100.00)	100.00	100.00	100.00
Roll Off Containers	8,000.00	4,971.07	(3,028.93)	8,000.00	8,000.00	8,000.00
Roll Off Truck						
Roll Off Repairs		6,001.70	6,001.70			
Roll Off Service	3,000.00	4,612.07	1,612.07	3,000.00	3,000.00	3,000.00
Scales	1,000.00	1,447.34	447.34	1,000.00	1,000.00	1,000.00
Site Work						
Skid Steer	3,000.00	8,114.38	5,114.38	1,025.00	1,025.00	1,025.00
Spare Parts & Supplies	5,000.00	4,571.95	(428.05)	5,000.00	5,000.00	5,000.00
Tools	500.00	90.57	(409.43)	500.00	500.00	500.00
Total Maintenance	39,951.00	44,773.26	4,822.26	48,976.00	48,976.00	48,976.00
Operations						
Electric	17,000.00	16,945.54	(54.46)	17,000.00	17,000.00	17,000.00
Employee Training	502.05	390.00	(112.05)	1,000.00	1,000.00	1,000.00
FICA Company	23,783.76	22,073.24	(1,710.52)	23,783.76	23,783.76	23,783.76
Fuel	20,000.00	16,619.49	(3,380.51)	20,000.00	20,000.00	20,000.00
Health Insurance	88,181.76	79,780.31	(8,401.45)	79,775.76	79,775.76	79,775.76
HIT - Company	5,562.33	5,162.29	(400.04)	5,170.03	5,170.03	5,170.03

**B.C.E.P. Solid Waste District
FY 2018 Adopted Budget**

Account	Current Year			Ensuing Year		
	2017 Adpt Budget	As Of 12.31.17	2017 Over (Under)	2018 Admin Budget	2018 Budget Committee	2018 Adptd Budget
Incentive Plans	7,600.00	9,979.55	2,379.55	8,900.00	8,900.00	8,900.00
Liability Insurance	9,668.00	9,668.00		9,668.00	9,668.00	9,668.00
Machine Rental						
Materials Testing	1.00		(1.00)	1.00	1.00	1.00
Operations Wages	262,745.92	246,610.06	(16,135.86)	243,178.28	243,178.28	243,178.28
Pittsfield Service Fee	10,300.00	10,380.86	80.86	10,380.86	10,380.86	10,380.86
Propane	3,500.00	2,391.46	(1,108.54)	3,500.00	3,500.00	3,500.00
Purchase of Recyclables	2,000.00		(2,000.00)	2,000.00	2,000.00	2,000.00
Retirement, District Share	37,295.92	37,555.04	259.12	39,000.70	39,000.70	39,000.70
Safety Equipment	7,500.00	8,197.51	697.51	8,000.00	8,000.00	8,000.00
Signs	220.00	388.53	168.53	250.00	250.00	250.00
Unemployment	1,183.00		(1,183.00)	1,120.00	1,120.00	1,120.00
Workmans Compensation	9,374.00	5,847.34	(3,526.66)	8,746.00	8,746.00	8,746.00
Total Operations	506,417.74	471,989.22	(34,428.52)	481,474.39	481,474.39	481,474.39
Total Expense	984,693.66	1,016,276.75	31,583.09	1,022,510.00	1,022,510.00	1,022,510.00

B.C.E.P. Solid Waste District

towns of

Barnstead – Chichester – Epsom – Pittsfield

115 Laconia Road – P.O. Box 426 – Pittsfield, NH 03263-0426

Tel: (603) 435-6237 – Fax (603) 435-7258

www.bcepsolidwaste.com

January 3, 2018

BCEP TOWNS

Dear Board Members:

Below is your FY 2018 apportionment and payment schedule for the B.C.E.P. Solid Waste District. As soon as 2017 actual revenues & expenditures have been finalized we will forward the budget to you for publication in your Town Report.

Please note that the first installment is due on or before January 10, 2018.

Apportionment

Town	*Population	Percentage	Amount
Barnstead	4,591	29.0056	207,159.16
Chichester	2,546	16.0854	114,882.86
Epsom	4,600	29.0624	207,565.26
Pittsfield	<u>4,091</u>	<u>25.8466</u>	<u>184,597.72</u>
Totals	15,828	100.0000	714,205.00

*Populations are 2011 NH Office of Energy & Planning Estimates based on the 2010 US census.

Payment Schedule

Date Due	Barnstead	Chichester	Epsom	Pittsfield
01/10/2018	59,186.20	32,822.48	59,302.23	52,740.31
04/01/2018	49,324.32	27,353.46	49,421.01	43,952.47
07/01/2018	49,324.32	27,353.46	49,421.01	43,952.47
10/01/2018	<u>49,324.32</u>	<u>27,353.46</u>	<u>49,421.01</u>	<u>43,952.47</u>
Totals	207,159.16	114,882.86	207,565.26	184,597.72

Sincerely,

Lisa J. Stevens

Lisa J. Stevens
District Administrator



Solid Waste Management and Recycling



BCEP Solid Waste District
Treasurer's Report

Year to date 2017

Operating Fund

Cash on Hand Beginning Period

Checking Account 3303176215	\$22,281.19
-----------------------------	-------------

Revenue

General Revenue	257,444.28
Recycling Revenue	99,795.93
Tax Revenue	680,195.00
Revenue from Reserve Fund	8,090.04
Total Revenue Received	\$1,045,525.25
Transfers from Reserve Fund	
Transfers from Investment Fund	400,000.00
Total Receipts & Cash in Accounts	\$1,467,806.44

Expenditures

Administrative	134,743.19
Capital	628.73
Hauling	297,152.31
Landfill	8,490.04
Maintenance	44,773.26
Operations	471,989.22
Total Expenditures During Period	\$957,776.75
Transfers to Reserve Fund	\$58,500.00
Transfers to Investment Fund	439,086.00
Total Expenditures & Transfers	\$1,455,362.75

Cash on Hand End of Period (checking 3303176215)

\$12,443.69

Operating Funds Held in Investment fund	39,086.00
Total Operating Funds Held in all Accounts	\$51,529.69

Reserve & Investment Accounts

Account Breakdown Beginning Period

Investment Account Beginning Period	0
Reserve Account Beginning Period	103615.51
Total Cash on Hand Beginning Period	\$103,615.51

Revenue

Interest Received During Period	1,968.59
Transfers In to Reserve Account	58,500.00
Transfers In to Investment Account	439,086.00
Total Revenue Received During Period	499,554.59

Expenditures

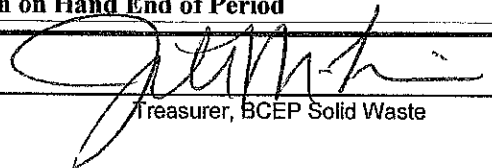
Reserve Transfers to Operating Fund	8,090.04
Investment Transfers to Operating Fund	400,000.00
Total Transfers to Operating Fund	\$408,090.04

Investment Funds Held in PDIP	39,086.00
-------------------------------	-----------

Reserve Funds Held in PDIP	155,994.06
----------------------------	------------

Reserve Funds Held in Citizens CD	0.00
-----------------------------------	------

Total Cash on Hand End of Period	\$195,080.06
---	---------------------



 Treasurer, BCEP Solid Waste