

## BOARD OF SELECTMEN'S MEETING

Monday, April 23, 2018

Call Meeting to Order **5:30PM**

### DRAFT

Approved on \_\_\_\_\_ (Date)

or amended on \_\_\_\_\_

Hugh Curley \_\_\_\_\_

J Chris Bowes \_\_\_\_\_

Virginia Drew (absent) until 7:45

**Selectmen Present:** Hugh Curley, Chair; J. Chris Bowes, Vice-Chair.

**Staff Present:** Kelly Dearborn-Luce, Town Administrator/Recording Secretary and Nancy Wheeler, Finance Administrator.

**Other Attendees:** Joni Kitson, Len Gilman, Debbie Sargent, Sarah Barnum, Alison Parodi-Beiling and Dick Frambach.

Chair Hugh Curley opened the meeting at 5:25PM.

At 5:26PM Chris Bowes made a **motion** to go into non-public session under RSA 91-A: 3 II (I) legal review. Hugh Curley seconded the motion. A roll call vote was Hugh Curley – Yes and Chris Bowes – Yes. (Virginia Drew absent). Motion passed.

At 5:55PM the Board returned from non-public session. A decision was made in non-public. Chris Bowes made a **motion** to seal the minutes. Hugh Curley seconded the motion. A roll call vote to seal the minutes was Hugh Curley – Yes and Chris Bowes – Yes. (Virginia Drew absent). Motion passed. Board returned to regular meeting.

The group recited the Pledge of Allegiance.

**Review and Accept Agenda** Chris Bowes made a **motion** to accept the agenda. Hugh Curley seconded the motion. All voted in favor.

### **Scheduled Time:**

6:00PM Jay Hickey, Bonds on Cell Towers – Jay spoke to the Board about the Bonds that were placed on the cell towers (one on Brimstone and one on White Birch Lane). Jay gave a brief history of the planning board meetings that approved the towers and bonds. The applicant of the towers then went to the Board of Selectmen to ask for a lower bond amount. The original bond was for \$50,000 and the BOS (at that time) lowered it to \$30,000. The cost for today's demo and/or removal would be higher than \$30,000 and Jay is speaking with the SBA Communications about the amount on the renewal of the bond. Hugh Curley asked Jay what the estimate would be to remove the tower and Jay said he could research and get back to the Board.

A request to waive the building permit fees was discussed. Chris Bowes made a **motion** to waive the building permit fees for demolition and to allow the temporary trailer on the property at Goboro Road due to clean-up after fire. Hugh Curley seconded the motion, all voted in favor.

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Patricia Hickey, Welfare Director spoke to the Board about the guidelines for Allowable levels of assistance payments for shelter and food. Patricia had researched and presented new adjusted allowances for the Board to approve. Chris Bowes made a **motion** to approve the allowable levels as submitted by Patricia Hickey. Hugh Curley seconded the motion, all voted in favor.

Alison Parodi-Beiling from Conservation Commission spoke to the Board about the Barton property that abuts the Town Forest. The Conservation Commission would like make an offer to purchase the land but they are short on their funds. The Commission would like to ask the Board if they could also utilize the town reserve fund. Deerfield is also in negotiations to purchase their side of that land. Chris said he is in favor of this purchase because it benefits the Town and the Town forest. Alison will come back to the Board with a confirmed amount to purchase if an offer is accepted.

Alison also spoke about the Hickey property and would like to continue to work on the conservation easement. The Board mentioned they still have a concern with having no access and they are not ready to make a decision tonight.

Chris had asked Alison about some signs to be posted in the Town Forest for directions and the Conservation Commission will make the signs to post for directions.

Alison mentioned the future swimming lessons and the Red Cross is requiring certified lifeguards. The cost for a lifeguard is not currently in their budget. The Board agreed to have Alison hire a Lifeguard for the swimming lessons.

Paving project/Leighton Brook - Gordon Ellis, Road Agent spoke to the Board about the current paving projects on Leighton Brook Dr., Towle Pasture and Rhodora Drive. The cost for Leighton Brook was \$64,000.00. Gordon said he has been busy with cleaning out private culverts that have caused damage to the road. Old Town Road Ext and Prospect St. still need to be done. Hugh asked about the cost of the paving (complex) and Gordon said the prices are approximately; Leighton Brook was \$64,000, Towle around \$22,000 (S) and \$50,000 (N), Rhodora Drive around \$14,000, Pinnie around \$14,000, Woodland around \$11,000 and Deer Lane around \$20,000 and some of the cost will come out of the Capital Reserve and Leighton Brook may be one of them. Hugh asked if Gordon had received other prices (per ton) and Gordon said 2 others; prices were in the 70's per ton and one at \$82.00. The price of oil/asphalt has increased, so the 2018 prices are higher and Advanced is still the lowest per ton. Hugh mentioned that his wife thinks Gordon should hold an "Open House" for the new highway garage.

**Finance Report:** Nancy Wheeler said the quarterly reports have been completed. The Auditors will be in next week. Aflec will be in to meet with employees for "Open Enrollment". A claim was sent in to Travelers insurance for the thermal image camera that was lost in the Goboro Road fire.

**Administrators Report:** Kelly Dearborn-Luce met with Police Chief per request from Board on April 9<sup>th</sup> regarding monthly reports. The Chief started a weekly journal and will submit reports of activity monthly (broken down by week). The meeting went well and the Chief mentioned that the Officers normally stop in at local businesses and the Lt. goes to the school to speak with the kids. The ALICE program is this week. The 8 candidates that passed the PT will be coming in for the Oral Boards which will be held in May.

Norm Yeaton fixed the door at the Meetinghouse as it needed to be secured.

Kelly requested a non-public session © for reputation at the end of the meeting.

**Signature:**

Accounts Payable/Manifest was reviewed and signed.

Payroll was reviewed and signed.

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Intent to cuts were reviewed. Chris Bowes made a **motion** to approve the 2 intent to cuts: Map R1 Lot 7 and Map R6 Lot 8. Motion was seconded by Hugh Curley, all voted in favor.

Abatements were reviewed. Chris Bowes made a **motion** to approve the abatement as recommended by the Assessor for: Map OCABLE3. Motion was seconded by Hugh Curley, all voted in favor.

Chris Bowes made a **motion** to deny the abatement as recommended by the Assessor for: Map U04 Lot 35. Motion was seconded by Hugh Curley, all voted in favor.

Land Use changes: Board reviewed the land use changes. Chris Bowes made a **motion** to approve the 2 land use changes for Map R10 Lot 23-25 and Map R10 Lot 23-26. Motion was seconded by Hugh Curley, all voted in favor.

At the last meeting the Board approved appointments to BCEP which are Hugh Curley as Selectmen rep and Penny Graham as Citizen rep – appointment papers were signed.

### **Discussion:**

Perambulation - Deerfield / status: Kelly stated at the last meeting the Board voted to purchase the 3' - 6x6 granite bound and David Noyes called to ask if the Board would purchase the 5' marker instead at the cost of \$65.00 (not \$44.). He made a mistake and would like to recommend that the marker (be a witnessed marker) which will need to stand above ground a couple of feet and below ground 3'. David will order the marker. The cost is still shared with Deerfield. Gordon and David will be working out details with date, time, backhoe, etc. The tentative date is for May 14<sup>th</sup> or 15<sup>th</sup>. David will notify the neighbors. Kelly will notify Deerfield representatives. Hugh Curley made a **motion** to approve the cost of the 5' marker for the Deerfield Town Line marker. Chris Bowes seconded the motion, all voted in favor.

Pay increase for AEMT – Kelly noted that the Chief did research and submit an amount to be requested for the certification of AEMT at a rate of \$18.00 per hour. Chris Bowes made a **motion** to increase the pay to \$18.00 per hour for new AEMT/FF. Motion was seconded by Hugh Curley, all voted in favor.

Accept donations x2. The Board reviewed the donations to the Fire Department. Chris Bowes made a **motion** to accept the donation of \$50.00 to the Epsom Rescue. Hugh Curley seconded the motion, all voted in favor.

Chris Bowes made a **motion** to accept the donation of \$1,217.00 for the protective clothing (jackets) from the Epsom Fire & Rescue Association. Hugh Curley seconded the motion, all voted in favor.

### **Minutes to approve or sign:**

Draft – April 9, 2018 –Hugh Curley would like to amend. Approval of minutes tabled until next meeting.

Draft – April 20, 2018 Chris Bowes made a **motion** to approve the minutes. Motion was seconded by Hugh Curley, all voted in favor.

Final – March 26, 2018 were signed.

Non-Public minutes – Chris Bowes made a **motion** to approve the non-public minutes for session #1 and session #2 on April 20, 2018. Hugh Curley seconded the motion, all voted in favor.

Chris Bowes made a **motion** to approve the non-public minutes for session #1 on April 9, 2018. Hugh Curley would like to amend the minutes. Motion was seconded, all voted in favor.

Chris Bowes made a **motion** to approve the non-public minutes for session #2 on April 9, 2018. Hugh Curley seconded the motion, all voted in favor.

**Selectmen Reports:**

Chris Bowes said the Old Home Day committee will be starting to meet.

Hugh Curley said there is Planning Board meeting and BCEP meeting this week. The issue with transporting trash is still a concern and will be discussed.

**5 Minutes for Public Questions and Comments:**

Len Gilman Spoke about the BCEP committee meetings and that are still not doing due diligence. Len also said he has been discussing the concerns with trucking trash for years.

Joni Kitson asked if Old Town Road extension and Prospect Street paving will require 3 bids and Joni said that Virginia mentioned following the policy for bid process.

Dick Frambach said Cass Road has been washed out and would like someone to look at it. Chris said he would contact Gordon.

(Virginia came in to meeting)

At 7:45PM Chris Bowes made a **motion** to go into non-public session under RSA 91-A: 3 II (c) reputation. Hugh Curley seconded the motion. A roll call vote was Hugh Curley – Yes; Chris Bowes – Yes and Virginia Drew - yes. Motion passed.

At 8:07PM the Board returned from non-public session. One decision was made in non-public. Chris Bowes made a **motion** to seal the minutes. Hugh Curley seconded the motion. A roll call vote to seal the minutes was Hugh Curley – Yes; Chris Bowes – Yes and Virginia Drew – yes. Motion passed.

Virginia Drew made a **motion** to approve the revised job description for paramedic per recommendation. Motion was seconded by Chris Bowes, all voted in favor.

At 8:12PM Chris Bowes made a **motion** to adjourn. Hugh Curley seconded, all voted in favor.

**For your Information:**

Until 2018 Emergency response meeting on May 17<sup>th</sup>

Xfinity new bill design

Atlantic Broadband official date is May 1<sup>st</sup> (MetroCast)

Respectfully submitted,  
Kelly Dearborn-Luce  
Recording Secretary

*These minutes are in preliminary draft form only and are subject to change before final approval.*

04/23/18