**BOARD OF SELECTMEN’S MEETING**

Monday, April 24, 2017

Call Meeting to Order **6:00PM**

**DRAFT**

**Approved on \_\_\_\_\_\_\_\_\_\_\_\_\_\_(Date)**

**Donald Harty \_\_\_\_\_\_\_\_**

**Hugh Curley \_\_\_\_\_\_\_\_ or amended on \_\_\_\_\_\_\_\_\_\_**

**J Chris Bowes \_\_\_\_\_\_\_\_**

**Present:** Donald Harty, Chair; Hugh Curley, Vice Chair; J. Chris Bowes, Selectman;

and Kelly Dearborn-Luce, Recording Secretary.

**Staff Present:** Nancy Wheeler

**Other Attendees:** Joni Kitson, Matthew Moulton, Lisa Moulton, Melissa Proulx, Deborah Sargent, Lola Duffont, John Klose, Dave Fiorentino (and 2 guest not signed in).

The group recited the Pledge of Allegiance.

**Review and Accept Agenda** Chris Bowes would like to amend the agenda since Matt Moulton was present to speak to the Board under staff. Chris Bowes made a **motion** to accept the agenda as amended for Monday, April 24, 2017. Hugh Curley seconded the motion. All voted in favor.

Don Harty asked Matt Moulton if he wanted to speak now instead of waiting and if he would like non-public session with the Board. Matt said he would speak now in public. Matt started to read a letter which included criticism of town personnel. Don Harty, Chair instructed Matt to stop reading the letter and explained that if the reputation of other personnel was at stake they would need to go into non-public. Matt said he does not want to go into non-public and stated that his Attorney said he could read the letter in public. Matt also stated that his Attorney assisted him in writing the letter. Hugh Curley thought the law was if other personnel were mentioned and were present they had the option to go non-public or not, it was his reading of the law and we (Board) may need to check that before we go forward. Don said he can speak at the Board but cannot speak about other personnel that are not present. Matt then announced he is resigning (from Epsom Fire Department) and wanted people to know why. Matt said he is asking the Board to go ahead and verify the law with their Attorney but his Att. Chuck Douglas said it was all right to read it in public. Board said he can finish the letter without mentioning other personnel and Hugh said he will verify with Town Attorney. Matt said then I will just do this and he provided copies of the letter to the public including present media. Matt returned some Fire Department equipment to the Board and left the meeting.

**Non- public Session re: personnel** – at 6:05PMChris Bowes made a **motion** to go into non-public session under RSA 91-A: 3 II (a), personnel. Hugh Curley seconded the motion, all voted in favor.

A roll call vote was Don Harty – yes, Hugh Curley – Yes, Chris Bowes – Yes, motion passed.

At 6:15PM the Board returned from non-public session. A decision was made.

Hugh Curley made a **motion** to seal the minutes. Chris Bowes seconded the motion. A roll call vote to seal the minutes was Don Harty – yes, Hugh Curley – Yes, Chris Bowes – Yes, motion passed.

**Staff:**

Nancy Wheeler said the Gordon Ellis, Road Agent asked about setting up a new vendor for Bruce Stevens for gravel. Board discussed and Don Harty will follow-up with Gordon. Nancy noted that the Auditors will be here next week. Nancy also discussed the language for the funding of the “replanting” for Webster Park, which is on the agenda for later.

Kelly Dearborn-Luce reported on the following; 3 supplement Intent to cuts need to be added to the agenda for signature; abatement for Map U1-Lot 4-8 was previously approved however they were waiting for a “new” owner and the new deed just came in; a new agreement was discussed for Map U16-7-29. Hugh Curley made a **motion** to approve the letter of agreement and Chris Bowes seconded the motion, all voted in favor. The 2016 mapping was presented to CAI this week; the delinquent tax list was reviewed for Mobile Home owners and the Board would like to send an “awareness” letter. Kelly will draft a letter for the Board to review; Kelly noted the dates that she attempted to speak with Mary Frambach regarding the potential water easement and the non-public minutes from previous years was reviewed by Don and Chris and Hugh will review them this week.

**Signature:**

Accounts Payable/Manifest was reviewed and signed.

Payroll was reviewed and signed.

Charitable Exemptions – Audubon Society and American Legion;

Chris Bowes made a **motion** to approve the charitable exemption for the American Legion Post 112. Hugh Curley seconded the motion, all voted in favor.

Chris Bowes made a **motion** to approve the charitable exemption for the Audubon Society. Hugh Curley seconded the motion, all voted in favor.

Appointments – M. Hoisington/Kathy DesRoches/Sean Heichlinger;

Chris Bowes made a **motion** to approve the appointment of Michael Hoisington as a full member of the Zoning Board of Adjustment until 2019. Hugh Curley seconded the motion, all voted in favor.

Chris Bowes made a **motion** to approve the appointment of Sean Heichlinger as an alternate member of the Planning Board until 2020. Hugh Curley seconded the motion, all voted in favor.

Chris Bowes made a **motion** to approve the appointment of Kathy DesRoches as a full member of the Planning Board until 2018. Hugh Curley seconded the motion, all voted in favor.

Chris Bowes made a **motion** to approve the Veteran Disability for U2-Lot 6-4. Hugh Curley seconded the motion, all voted in favor.

Chris Bowes made a **motion** to approve the abatement for back taxes for Map U01-Lot 4-8. Hugh Curley seconded the motion, all voted in favor.

Chris Bowes made a **motion** to approve the release of the welfare lien for Map U01-Lot 4-8. Hugh Curley seconded the motion, all voted in favor.

Chris Bowes made a **motion** to approve the 2017-2018 Tax Map Maintenance Contract for $2,000.00 from CAI Technologies. Hugh Curley seconded the motion, all voted in favor.

Chris Bowes made a **motion** to approve the following intent-to-cuts: Map R14–Lot 20, Map R14-18 and R14–Lot 19. Hugh Curley seconded the motion, all voted in favor.

**Discussion:**

Building Permit Fee waiver request from Sunrise Meadows- the Board had tabled the discussion last week for more information. Chris Bowes said he spoke with Jay Hickey about the inspection process and also researched what Marden Farms had paid in the past. The previous projects had paid the full amount per unit. The Board discussed the history of paying the building permit fee and staying fair and consistent. Chris thought the fees should be revisited in the near future. Chris Bowes made a **motion** to deny the fee waiver request. Hugh Curley seconded the motion, all voted in favor.

Replanting for Webster Park funding – Chris Bowes read the new language for the funding to replant trees. Hugh Curley made a **motion** to approve the “Webster Park Reforestation Fund” as written. Chris Bowes seconded the motion, all voted in favor.

##### Legislative status re: postponement of Election Day – Don Harty had received the House Bill language

##### that was signed by the Governor and the Board must hold a public hearing to ratify the elections.

##### Kelly will set up the public hearing for May 8th. The Board thanked Rep. John Klose for his efforts on

##### this issue.

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##### Planning Board staff assistance - Hugh discussed secretary duties with the Planning Board. Kelly

##### submitted some samples of planning board secretary job descriptions and a list of the duties already assigned to the

##### office staff. Hugh will discuss again with the Planning Board.

##### Police Chief recommended speed limit - Don Harty spoke about the traffic and safety issues at and

##### near the school. The Police Chief recommended a lower speed limit. Hugh Curley made a motion

##### to approve the speed limit at 20 MPH on Silver Hill and Yeaton Lane based upon Chief Preve’s

##### recommendation. Chris Bowes seconded the motion, all voted in favor.

**Minutes for review and discussion:**

Draft – April 10, 2017 were reviewed. Hugh Curley made a **motion** to approve the minutes as written. Chris Bowes seconded the motion, all voted in favor.

**MINUTES TO SIGN**

Final – March 27, 2017 was reviewed and signed.

Final (amended) April 3, 2017 was reviewed and signed.

Non-Public minutes – (x2 sessions) April 10, 2017; Hugh Curley made a **motion** to approve the non-public minutes from April 10th, session #1. Chris Bowes seconded the motion, all voted in favor.

Hugh Curley made a **motion** to approve the non-public minutes from April 10th, session #2. Chris Bowes seconded the motion, all voted in favor.

**Selectmen Liaison Reports:**

Hugh Curley sent information to the Board regarding Unitel training. Hugh also stated he is attending Planning Board and BCEP meetings this week. Hugh will be speaking with the Police Chief regarding the status of the hiring process.

Chris Bowes said the backstop at Webster Park should be completed in 2 weeks. April 28th is Arbor Day and Joe Davis from Bartlett Tree Experts will be doing a tree planting. The information is on our web site. Chris said is still working with the Fire Department.

Don Harty spoke about the town property that is for sale on Kettle Rock Road. The Town Forester had flagged the boundaries. Don asked Kelly to check on the logging there with the Forester. Don said he and Gordon met with the residents to address some concerns about the drainage project on New Orchard Road.

The Board also discussed the Memorial Day events and Hugh will check his calendar but he should be able to attend.

**5 Minutes for Public Questions and Comments:**

John Klose said the Board should investigate the accusations made by Matt Moulton.

Joni Kitson asked if the property on Kettle Rock Road was buildable. Don said it is on Class 6 road and will need a variance.

Dave Fiorentino said the Board had an opportunity for an exit interview.

Hugh asked for 5 minute recess.

At 7:10PM Don Harty made a **motion** to go into non-public session under RSA 91-A: 3 II (d) re; land/property. Chris Bowes seconded the motion. A roll call vote was Don Harty – yes, Hugh Curley – Yes, Chris Bowes – Yes, motion passed.

At 7:15PM the Board returned from non-public session. A decision was made.

Hugh Curley made a **motion** to seal the minutes. Chris Bowes seconded the motion. A roll call vote to seal the minutes was Don Harty – yes, Hugh Curley – Yes, Chris Bowes – Yes, motion passed.

**Other Business:**

Chris Bowes made a **motion** to accept the resignation from Matthew Moulton from the Epsom Fire Department. Hugh Curley seconded the motion, all voted in favor.

Board stated they appreciated all the years of service from Matt.

At 7:20PM Hugh Curley made a **motion** to adjourn. Chris Bowes seconded, all voted in favor.

Respectfully submitted,

Kelly Dearborn-Luce

Recording Secretary

*These minutes are in preliminary draft form only and are subject to change before final approval*.