**BOARD OF SELECTMEN’S MEETING**

Monday, February 27, 2017

Call Meeting to Order **6:00PM**

**DRAFT**

**Approved on \_\_\_\_\_\_\_\_\_\_\_\_\_\_(Date)**

**Donald Harty \_\_\_\_\_\_\_\_**

**Hugh Curley \_\_\_\_\_\_\_\_ or amended on \_\_\_\_\_\_\_\_\_\_**

**J Chris Bowes \_\_\_\_\_\_\_\_**

**Present:** Donald Harty, Chair; Hugh Curley, Vice Chair; J. Chris Bowes, Selectman;

and Kelly Dearborn-Luce, Recording Secretary.

**Staff Present:** Nancy Wheeler

**Other Attendees:** Joni Kitson, Len Gilman, Virginia Drew, Melissa Proux, Betsy Bosiak, Chief Preve, Deb Sargent, Chris Moultroup and Jake from Unitel.

The group recited the Pledge of Allegiance.

**Review and Accept Agenda** Chris Bowes made a **motion** to amend the agenda to add two signature items (Intent-to-Cuts) for Monday, February 27, 2017. Hugh Curley seconded the motion. All voted in favor.

**SCHEDULED TIME**

7:15 Chief Preve- Police Staffing. The Board and Chief spoke about the hiring process and time frames for the Academy. Chris asked about resumes and the Chief said he has a few. The Board spoke about being more involved in the screening/testing process. The Chief said he could advertise for full and part time. The Chief said area towns are having trouble with recruits as well. The Board agreed to start the process and advertise for full and part time.

Chris Moultroup from Unitel came in to speak to the Board regarding working on the roads in Town with flaggers or police detail. The Board explained the process and gave him a copy of the Town Policy that authorizes the Police Chief to decide which road would require a flagger or needed a police detail. The Board held a lengthy discussion with all parties regarding the process and noted there was a lack of communication. The Chief presented a list of roads that construction crews could use as a guideline but still needed to call the Chief first for a determination of that road for that day. Chief said that a weekly schedule received from Unitel could work but he needed to call the Police Department when contractors change sites. The Board agreed that the companies should know which roads require flaggers or police detail but is subject to change and should still communicate with the Police Chief.

**Signature:**

Accounts Payable/Manifest was reviewed and signed.

Payroll was reviewed and signed.

Abatement U19-14-INT1 / U19-14INT2 which is an on-going appeal case. Per the Assessors recommendations, Chris Bowes made a **motion** to deny the abatement request. Motion was seconded by Hugh Curley, al voted in favor.

Vacation (carry over) requested by an employee. Chris Bowes made a **motion** to approve the request. Motion was seconded by Hugh Curley, all voted in favor.

2- Intent to cuts for R14-18 and R14-20 were reviewed. Chris Bowes made a **motion** to approve the intent to cuts. Motion was seconded by Hugh Curley, all voted in favor.

**Staff:**

Nancy Wheeler reported on a training class she will be attending on Thursday for purchasing collaboration.

Kelly Dearborn-Luce reported on the status of two tax deeded properties that are being sold; the Christmas Tree Park mobile home will be closing on March 9th and the 8 A Street property has an offer from the park owner. Chris Bowes made a **motion** to approve the sale of the mobile home on 8 A Street to Griggs Enterprise for one dollar. Motion was seconded by Hugh Curley, all voted in favor.

Kelly asked Hugh Curley if he was still interested in having Clear-Gov come in to speak with Board. Kelly will set up a date and time for March meeting.

Kelly also spoke to the Board about the web site. The Board would like to start researching different sites and fees for a new web site.

Keith Cota said he would help out the Board during the Town Vote day on March 14th. Chris Bowes made a **motion** to approve the appointment of Keith Cota as Pro-Tem for March 14th. Motion was seconded by Hugh Curley, all voted in favor.

**Discussion:**

Property agreement for U16-7-29 was reviewed. The previous agreement was voided. The owner/occupant of the property signed a new agreement to pay taxes due in full by April 28, 2017. Hugh Curley made a **motion** to approve the agreement signed by the owner. Chris Bowes seconded the motion, all voted in favor. Board signed the agreement.

Road posting – March 6th. The Board reviewed the letter for posting the roads. Chris Bowes made a **motion** to post the roads effective on March 6, 2017. Motion was seconded by Hugh Curley, all voted in favor.

##### MINUTES FOR REVIEW AND DISCUSSION

Draft – January 17, 2017 were reviewed. Hugh Curley made a **motion** to approve the minutes. Motion was seconded by Don Harty, all voted in favor. (Chris Bowes abstained.)

Draft – February 13, 2017. Chris Bowes made a **motion** to approve the minutes. Motion was seconded by Don Harty, all voted in favor. (Hugh Curley abstained.)

**MINUTES TO SIGN**

Final – January 17, 2017 were signed. Hugh Curley made a **motion** to approve the minutes. Motion was seconded by Don Harty, all voted in favor. (Chris Bowes abstained.)

Final – January 30, 2017 were reviewed and Don Harty noted the minutes needed to be amended due to a decision that was made coming out of non-public. The correction will be made. Chris Bowes made a **motion** to approve the amended minutes. Motion was seconded by Don Harty, all voted in favor. (Hugh Curley abstained.)

Non-Public minutes of January 17, 2017 - Hugh Curley made a **motion** to approve the minutes. Motion was seconded by Don Harty, all voted in favor. (Chris Bowes abstained.)

Non-public minutes of January 30, 2017- Chris Bowes made a **motion** to approve the minutes. Motion was seconded by Don Harty, all voted in favor. (Hugh Curley abstained.)

Non-public minutes of February 13, 2017 - Chris Bowes made a **motion** to approve the minutes. Motion was seconded by Don Harty, all voted in favor. (Hugh Curley abstained.)

At 6:30PM Chris Bowes made a **motion** to go into non-public session under RSA 91-A: 3 II (a) personnel. Hugh Curley seconded the motion. A roll call vote was Don Harty – yes, Hugh Curley – Yes, Chris Bowes – Yes. Motion passed.

At 6:50PM the Board returned from non-public session. No decisions were made.

Hugh Curley made a **motion** to seal the minutesfor 3 years. Motion was seconded by Chris Bowes,all voted in favor**.**  A roll call vote was Don Harty – yes, Hugh Curley – Yes, Chris Bowes – Yes. Motion passed to seal the minutes.

**Selectmen Liaison Reports:**

Chris Bowes said he checked on the status of Webster Park and the stumps are covered with snow and “Trees Are Us” may be able to start next week. Chris said he has received a call regarding mailbox damage during snow plowing and has discussed it with the road agent. Chris said the Epsom Night at the Monarchs game in February was well attended, good seats and the kids enjoyed the ice time.

Hugh Curley spoke about the meeting that the Planning Board had regarding site plan regulations and new ideas for the Town. Hugh said one idea was for “Town Color Theme”.

**For your Information:**

Metrocast - franchise payment.

Governors Citation for FF/Paramedic G. Calligandes. Don Harty read the letter to the public and congratulated George!

**5 Minutes for Public Questions and Comments:**

Joni Kitson spoke to Don Harty about election signs for Chris Bowes that he was supporting. Joni asked Chris about the truck and tire chains for the truck that was rented and Chris said it was lent to the Town.

Len Gilman would like a copy of the letter of the roads posted and to see if has permission for his work.

Virginia Drew asked about non-public minutes and Kelly said they are posted in the book for public.

At 7:55PM Hugh Curley made a **motion** to adjourn. Don Harty seconded, all voted in favor.

Respectfully submitted,

Kelly Dearborn-Luce

Recording Secretary

*These minutes are in preliminary draft form only and are subject to change before final approval*.