

## BOARD OF SELECTMEN MEETING

Tuesday, October 9, 2018  
Meeting at **5:00PM**

### DRAFT

Approved on \_\_\_\_\_(Date)

Hugh Curley (via phone conference)  
J Chris Bowes \_\_\_\_\_  
Virginia Drew \_\_\_\_\_

or amended on \_\_\_\_\_

**Present:** J. Chris Bowes, Vice-Chair; Virginia Drew, Selectman and Kelly Dearborn-Luce, Town Administrator/Recording Secretary.

Vice-Chair Chris Bowes opened the meeting at 5:10PM.

**Staff Present:** Nancy Wheeler  
**Other Attendees:** None

### Continue discussion from recessed meeting of 10.8.18

Virginia Drew made a **motion** to come out the recessed meeting from 10/8/18. Motion was seconded by Hugh Curley, all voted in favor.

The Board continued their discussion for setting the tax rate. Nancy Wheeler sent an email to the Board with the adjusted overlay requested and to use \$250,000. of the undesignated fund. Hugh said he agreed with the information provided. The new tax rate would be \$25.97 which is a .30 cent increase from last year. The municipal portion will be \$4.15. Other tax commitments were discussed such as abatements and Hugh will send the information to Nancy about the recent settlement on a BTLA case which will have an impact of the Utility assessment.

Hugh Curley made a **motion** to use the \$250,000 in undesignated funds to adjust the overlay for the setting of the tax rate. Motion was seconded by Chris Bowes, all voted in favor. Nancy will submit preliminary tax rate to DRA for approval.

### Discussion:

Nancy asked about an invoice submitted for reimbursement from the OMHRC and would like to know what budget line item to take the money out of. Chris said it could be taken out of the Selectmen budget. Virginia said she would let the committee members know to utilize the Town's ordering/vendors or to ask first before they purchase to avoid reimbursements.

Kelly had prepared the eviction notice letter for the deeded property and the Board signed the notice.

The continuation of the revised Code of Ethics was briefly discussed. Virginia Drew made a **motion** to approve the revised policy of the Code of Ethics. Motion was seconded by Hugh Curley. All voted in favor.

Hugh asked Chris if he was able to look at the culvert that was under discussion last night. Chris said yes he saw it. The Board further discussed town liability, future concerns and Virginia would like more information about the driveway/culvert installation.

10/09/18

Kelly discussed the Department Heads meeting with CNHRPC tomorrow to review their CIP. The Board of Selectmen has two items on the CIP and they will be discussed at the Planning Board meeting too.

Kelly noted that the pay raise sheet is on the agenda for discussion for the next meeting and asked if the Board was planning on having discussions with the Office Staff, as the salary line items were not completed in their budget. Chris mentioned another meeting date to discuss potential raises and Hugh said the Board could discuss at the next meeting.

**Minutes to approve and sign** (were not available at 10/8/18 meeting)

The non-public minutes from September 24, 2018, sessions #1 and #3 were just submitted to Kelly by Hugh and the Board reviewed them.

Virginia Drew made a **motion** to approve the non-public minutes of September 24, 2018, session #1.

Hugh Curley seconded the motion, all voted in favor. (Chris Bowes absent on 9/24 meeting)

Virginia Drew made a **motion** to approve the non-public minutes of September 24, 2018, session #3.

Hugh Curley seconded the motion, all voted in favor. (Chris Bowes absent on 9/24 meeting)

At 5:40PM Chris Bowes made a **motion** to adjourn. Virginia Drew seconded, all voted in favor.

Respectfully submitted,  
Kelly Dearborn-Luce  
Recording Secretary

*These minutes are in preliminary draft form only and are subject to change before final approval.*

10/09/18