**TOWN OF EPSOM**

**BOARD OF SELECTMEN**

**940 SUNCOOK VALLEY HIGHWAY**

**EPSOM TOWN OFFICES**

**JANUARY 7, 2019**

**6:00 PM**

**Hugh Curley Approved \_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Virginia Drew**

**J. Christopher Bowes**

**Staff Present:** Nancy Wheeler; Barbara Clark

**Other Attendees:** Joni Kitson; Deb Sargent; Donald Harty; Len Gilman; Stewart Yeaton; Ted Virgin; Jack McEnany; Meadow Wysocki; Jeffrey Saltalamacchia

Hugh called the meeting to order at 6:00 PM.

**Pledge of Allegiance**

Hugh asked Mr. Harty to lead the Pledge of Allegiance.

**Review and Accept or Amend the Agenda**

**Chris motioned to approve the agenda as written, Virginia seconded the motion. The motion passed.**

**Scheduled Appointments**

7:00 pm Tara Readon & John McEnany RE: CDBG Grant for King’s Towne Crossing Co-op

Hugh noted they are presenting a plan for King’s Towne Crossing Co-op for a CDBG Grant.

Tara Reardon is from the Community Loan Fund and Jack McEnany is from Merrimack County and is the grant writer. They are working with the residents to own the land and become a co-op.

Ms. Reardon noted they are assisting residents of mobile home communities to purchase the land under their homes. They also assist them with the running of the parks through the period of the loan (40 years).

Some residents of King’s Towne have organized and incorporated with a 42% participation rate. More residents will become involved as things move along. They are currently working on the financing for the purchase.

Ms. Reardon discussed the differences in rents with and without the CDBG grant. It is the request for the Town of Epsom to participate in the CDBG grant for King’s Towne.

Chris asked what happens with the residents that do not become a member. Tara noted they do not receive a vote in the cooperative.

Virginia asked if they would handle the sewer and water; Ms. Reardon noted they would.

Hugh verified that there is a bone fide offer. He verified that the CDBG grant is only for one-half million dollars, not the 8-million-dollar sale price. Ms. Reardon verified the information discussing the process to be followed for the financing.

Hugh verified a series of public hearings need to be completed. Mr. McEnany noted that the first hearing for the Board would be January 22 and he would assist the Board with the process to be followed.

Nancy noted that she has received the notice to be posted for the public hearing. Hugh asked if this could put the Town in another audit course. Nancy did not know, Mr. McEnany noted that they have funds to assist with this if necessary.

Joni asked if it would continue to be a 55-year old and older community, it will be.

**Staff**

Barbara Clark was present to review what she has been doing and what needs to be completed.

Barbara noted there is a need to have required membership to the Epsom Historic Stewardship Committee. Barbara noted currently there are no members. She has given a list of potential members to the Board for their consideration.

Barbara has established a list of properties that will need to be deeded. She noted that they have to have a list of properties that have abatements for DRA. Barbara noted that in the past they have requested to review a spreadsheet she has created.

Barbara noted that one person the Board had given an abatement to has not done anything for two years. They are not responding to any correspondence and she suggested action be taken.

She has sent out a memo to the Departments for reports for the Town Report; they are needed by February 1st.

**Stewart Yeaton, Fire Chief**

Chief Yeaton noted the Department has gone through the hiring process and have hired two employees. Only Jeff Saltalamacchia was able to be present tonight. Chief Yeaton discussed his training and the calls he attended on his first day of employment.

**Finance Report**

Nancy Wheeler noted that she gave the Board a copy of the potential Warrant Articles. She also developed the default budget and the estimated revenues.

She noted that the Board may have to go into non-public due to a legal matter.

Nancy noted that the Town has a contact with Generators that expired in 2015. They are to come twice a year to do maintenance on the generators at the Police and Fire Stations. They have sent an estimate for a couple of thousand dollars to do repairs. Chief Preve has checked on the cost of the parts and have found them at a cheaper cost. It was discussed that the oil in the generators has not been changed. Hugh noted he had discussed the difference in the costs of the parts with Chief Preve. One of Hugh’s questions was what size of generator would be required for the Police building. He noted they could get a new generator for 4 to 5 thousand dollars suggesting it might be wise to purchase a new generator. Chris verified the generators are about 15 years old. It was noted a new one for the approximate size required would be about $10,000.00

Chief Yeaton noted he was called by the company to discuss work they recently completed. He did not think they needed to complete the work suggested on the generator at the Fire Station.

Len noted he was involved in the conversation to find someone to service the generators. He noted that parts have to be installed to say that the generators will work. No one can predict a part could fail. It is the idea it could not produce power when needed.

Hugh would like to have the generator at the Police Department sized for the building. The one at the Fire Department was sized by UNITIL.

Nancy clarified the Board would like to know the status of the service contract. Nancy wanted to know if they wanted the company to come in January as they did not come in December to complete the required service.

Chris noted they would do the minor service in January and then determine what is needed for new generators.

Nancy discussed that Central New Hampshire Regional Planning Commission is starting to have meetings to discuss a Suncook Rail Trail. It would be from Allenstown to Pittsfield. She suggested certain people that should be notified that might be interested.

Nancy noted the Board has to let her know what they want for a default budget. She discussed the proposed default budget. She noted that the Legislature is trying to change things that may be added to the default budget. She noted contractual changes included for 2019 are:

 CNHRPC – Membership Fees Increase

 Health, Dental, Insurance & FSA Increases

 Town Report Printing Increases

 Town Office Rent Increases

Hugh reviewed the figures on the Default Budget Worksheet for 2019. Nancy noted that there were no one time expenses in the 2018 budget.

**Chris motioned to approve the 2019 Default Budget in the amount of $3,399,998.00; Virginia seconded the motion. The motion passed.**

Nancy discussed the estimated revenue for 2019. She noted they are grouped per the categories for the MS7.

Virginia asked why the difference in the deeded property revenue. Nancy noted they had a parcel of land the Town will be attempted to sell. The figures will be revised at tax setting time.

**Chris motioned to approve the revenue estimate in the amount of $2,088,401.43 for 2019; Virginia seconded. The motion passed.**

**Warrant Articles**

Nancy noted except for Article 1 the Board may change the order of the articles. Nancy also noted the 10% rule. At the Deliberative session the voters may not increase the budget more than 10% of the budget proposed by the Budget Committee.

The Board was in favor of the present order of the Warrant Articles.

The articles were reviewed by Nancy and the Board.

Virginia asked the amount of money in the Town Office Capital Reserve Fund. Nancy noted the Trustees of the Trust fund had sent a report to the Budget Committee and the Board. Nancy noted that it was started in 2017 and has slightly more than $50,000.00.

Warrant Article 7: Nancy noted she was unable to locate Kelly’s folder regarding this item. Hugh noted there was $3,000.00 for setting up the equipment with $10,000.00 for the equipment. Virginia questioned if the amount was adequate suggesting raising the amount to $15,000.00. It was discussed that it would record the meetings at the town office, not meetings at other locations. Hugh noted the vendor would be a separate cost. After discussion the Board did not revise the figure.

Warrant Article 8: Nancy noted the amount would change slightly if the Board changed the sections to be completed. The sections are as follows:

Section 1 – $7,000.00

Section 2 – $5,500.00

Section 3 – $7,000.00

Section 4 – $10,000.00

Section 5 – $7,000.00

Section 6 – $8,000.00

Remaining Areas - $7,000.00

Chris verified that there are issues with some of the tax maps and the town’s overlay. Chris verified that if it is voted down it could not be done this year. He noted that it is something that needs to be completed. Nancy noted if people go online to obtain information it is not accurate. Hugh asked if it could be updated and corrected. He noted that it would match the new technology of today.

The Board discussed having wording to explain what the funds would accomplish. Recompiling the parcel data to make other overlay data more compatible. How to complete the work was discussed.

Virginia asked if there are areas the Planning Board knows that there might be some growth then those sections may benefit from being completed sooner. It was determined to do $27,000.00 to do approximately half the project.

Len suggested they take the funds required from the Unassigned Fund Balance and include the total cost to update the Town tax maps.

The Board discussed the suggestion with a consensus to include the entire amount required taking the funds from the Unassigned Fund Balance.

Warrant Article 12: The amount is being increased as the $12,000.00 is not enough to cover the costs of collecting the ambulance fees, etc. Nancy noted that there is a 7-day posting for a public hearing. She has scheduled it for January 22. She will advertise in the Concord Monitor to meet the deadlines. She suggested opening the meeting at 5:30 PM due to the public hearings. Hugh noted he will not be present that evening. Nancy will have figures for the collection costs for the last two years at the hearing.

Warrant Article 15: The amount in this article has been increased per a Road Agent request. He noted saving $15,000.00 a year is not saving money soon enough to replace the bridges.

Warrant Article 16: Nancy will add the word new to the article per Board discussion.

Virginia clarified that the trucks requested in Articles 16 and 17 are in addition to the vehicles currently owned by the Town.

Hugh asked if there are any petition articles; Nancy noted there are 2. One is for Keno. The other is asking if you are in favor of using the PA 28 Inventory Form. Nancy noted this article is a consensus.

**Signature Items**

Accounts Payable/Manifest - Signed

Payroll – No Payroll

Exemptions

**Chris motioned to grant Veteran Exemptions to the following properties: U16-18-1-51, U08-8, U18-6-13, R10-23-26, U16-7-20 and U04-43-10; Virginia seconded the motion. The motion passed.**

 Abatement Request

**Chris motioned to issue an abatement to R13-35, Virginia seconded the motion. The motion passed.**

MS-60A Auditor Option

Nancy noted that this is letting DRA know that the Town is employing auditors.

**Discussion**

Polling Hours / Warrant Article (Virginia Drew)

Virginia discussed that she had been approached by a large number of residences to have polling hours from 7:00AM to 7:00PM. She has checked and many communities do open at 7:00AM. She discussed concerns by the residences due to the time they have to be at work. She noted the negative is the Town Moderator is not in favor of opening this early. She noted that many people were waiting for the polls to open at 8:00AM with some people having been there since 7:00 AM.

Hugh was concerned with the staffing. It was discussed that the volunteers would have a longer day as they also have to be there for an hour or two after the polls close.

Hugh noted that a warrant article is not required to expand the hours, but would be needed if they wanted to shorten the hours.

Virginia noted that this is a lighter election year. She did not know if it was voted on at the March 2020 election would it be implemented for the Primary and Presidential Elections later that year. Virginia will check to see if a Warrant Article is required.

Police Scheduling & Coverage

With only 4 officers the Board would like to know the days with the most calls and have something in place with the use of the officers the Town currently has for coverage in the event another officer is out.

RR right-of-way off Black Hall Road

Hugh noted that people are coming out on Black Hall Road from the RR right of way. The snowmobilers are not happy with the bed being torn up by ATVs and other vehicles. It was noted that the Town could not post private properties abutting the railroad right of way. Virginia will look into this issue further. A meeting will be held at the Library on the Trails on January 16th.

**Resignation Letter**

A letter was received from Police Officer Matt Gnatowski in lieu of having an exit interview.

**Meetinghouse Committee**

Virginia asked Deb Sargent for an update as the committee is moving toward fund raising. Deb noted they were trying to catch businesses that might have extra money at the end of the year.

Deb discussed how checks are to be made out to be put into the Meetinghouse fund. She asked how they could obtain supplies, i.e. paper, envelopes. Deb noted that they do not have a line item until after voting.

Hugh was confused if there are funds received. Hugh noted if the committee is doing fund raising, they would need to know what they would do with funds that would be received. Deb noted currently they would be for the septic system, power and water to the building. They have a list of entities (grants, etc.) that require matching funds. Virginia noted that a list was done as to what is required to be completed for the building to be used. Deb noted the committee has completed goals for the strategic plan. They are now working on the strategic plan for dates as to when things could be completed so the building could be used.

Hugh’s concern is that they have a consensus if $25,000.00 is raised where it would go and what would happen if the money was not raised. Deb noted they are working on this. The current estimates to raise to complete these items is approximately $65,000.00. Materials and labor will be donated once work is able to be completed.

Chris noted that it is a good plan, but what will happen if it stalls. Deb noted that much of the $65,000.00 is in-kind services. Virginia noted that one of the questions is that there are certain costs. One of the members has compiled a list of businesses to contact for donations. She noted they are looking to see where the funds would be coming from for postage, paper, envelopes, etc. She asked how it would work if funds are donated how that they can use. Nancy has indicated that the funds donated could only be used for the building, not the ancillary costs.

**Minutes to Approve and Sign**

Draft – December 17, 2018

**Hugh motion to approve the draft as amended, VD seconded the motion. The motion passed with one abstention.**

Draft – December 10, 2018

**Chris motioned to approve the minutes as presented, Virginia seconded the motion. The motion passed.**

Final – December 3, 2018

The Board signed these minutes.

? Amend Draft of – October 22, 2018 (if still tabled)

Non-Public minutes – December 10, 2018

**5 Minutes for Public Discussion**

Len asked if it was so important for the mapping why isn’t the money be taken out of the Undesignated Fund. He thought it would be more palatable.

Meadow asked if that included the newest officer; Hugh noted that he is not in this academy class, they are hoping he will be in the next one.

Joni asked where the money would be coming from for the raises the Board granted after the budget was presented to the Budget Committee. Hugh noted that it was his mistake these increases were not included in the original budget. He did not realize that the time was up for the Board to make revisions. He thought they could find the funds in the budget with the salaries of the vacant positions. Chris noted they have been working on this since the Thornton Study.

Virginia asked if Hugh or Chris knew where the funds would be coming from. Virginia noted that they would be looking at an Administrative Assistant coming in at a salary similar to the past one. Nancy noted that they would be saving 4 months of insurance premiums as there is a 60-day waiting period and no one would be hired for about 2 months.

Hugh noted that there would be money from the Police Department budget due to its vacancy. Virginia noted those funds would be used for Police overtime.

Chris noted they are looking at a $6,000.00 increase and it is a bottom line budget. It was noted at the Budget Committee if there is a $6,000.00 surplus then should the bottom line should be cut by $6,000.00.

Joni noted that she only asked where the money was coming from, not to create any malice. Virginia noted that if she was asked again, she would indicate that the funds would come from the Secretary Administrative Line. Chris noted there is some latitude as it is a $3.9 million-dollar budget.

Nancy revised the Warrant Articles as previously discussed by the Board the Board voted on the articles as follows:

**Article 1**: Shall the Town of Epsom raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling $\_\_\_\_\_\_\_\_\_\_\_\_\_\_? Should this article be defeated, the operating budget shall be $ 3,399,998, which is the same as last year, with certain adjustments required by previous action of the Town or by law, or the governing body may hold one special meeting in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

The operating budget is estimated to be a $ \_\_\_\_\_ increase to the 2018 Tax rate

The default budget is estimated to be a ($ .07) decrease from the 2018 Tax rate

Not voted on as the figure is not final at this time.

**Article 2:** Shall the Town vote to establish a contingency fund for the 2019 year for unanticipated expenses that may arise and further raise and appropriate the sum of ten thousand dollars ($10,000.00) from the Unassigned Fund Balance to go into the fund? No amount to be raised from taxation. Any appropriation left in the fund at the end of the year will lapse to the general fund. Majority vote required. This Article and its appropriation are in addition to the operating budget.

 No tax impact.

**Chris motioned to recommend Article 2 as presented, Virginia seconded the motion. The motion to recommend passed by a vote of 3 – 0.**

**Article 3:** Shall the Town raise and appropriate the sum of two thousand dollars ($2,000.00) from the Unassigned Fund Balance as of December 31, 2018, which is equivalent to the total amount of cemetery plot sales for 2018, to be added to the previously established Cemetery Maintenance Expendable Trust Fund? No amount to be raised from taxation. Majority vote required. This is a Special Warrant Article and its appropriation is in addition to the operating budget.

 No tax impact.

**Chris motioned to recommend Article 3 as presented, Virginia seconded the motion. The motion to recommend passed by a vote of 3 – 0.**

**Article 4:** Shall the Town raise and appropriate the sum of four thousand dollars ($4,000.00), to be used by the Northwood Lake Watershed Association to control Milfoil in Northwood Lake? Majority vote required. This appropriation is in addition to the operating budget.

Estimated tax impact is $ .01 per thousand

**Chris motioned to recommend Article 4 as presented, Virginia seconded the motion. The motion to recommend passed by a vote of 3 – 0.**

**Article 5:** Shall the Town raise and appropriate the sum of fifteen thousand dollars ($15,000.00) to be deposited into the Capital Reserve Fund previously established for the potential future expansion of the public water system? Majority vote required. This is a Special Warrant Article and its appropriation is in addition to the operating budget.

 Estimated tax impact is $ .03 per thousand

**Chris motioned to recommend Article 5 as presented, Virginia seconded the motion. The motion to recommend passed by a vote of 3 – 0.**

**Article 6:** Shall the Town vote to raise and appropriate the sum of twenty-five thousand dollars ($25,000.00) to be deposited into the Capital Reserve Fund previously established for a future Town Office? Majority vote required. This appropriation is in addition to the operating budget.

Estimated tax impact is $ .06 per thousand

**Chris motioned to recommend Article 6 as presented, Virginia seconded the motion. The motion to recommend passed by a vote of 3 – 0.**

**Article 7:** Shall the Town vote to raise and appropriate the sum of thirteen thousand dollars ($13,000.00) to purchase the necessary equipment and one (1) year of support services to have the capability of broadcasting board and committee meetings to the public? Subsequent year’s support fees would be included in the annual operating budget. Majority vote required. This is a Special Warrant Article and its appropriation is in addition to the operating budget.

 Estimated tax impact is $ .03 per thousand

**Chris motioned to recommend Article 7 as presented, Virginia seconded the motion. The motion to recommend passed by a vote of 3 – 0.**

**Article 8:** Shall the Town vote to raise and appropriate the sum of fifty-two thousand five hundred dollars ($52,500.00) to update the online Town tax maps to fit the more accurate current aerial imagery, and further authorize the use of fifty-two thousand five hundred dollars ($52,500.00) from the Unassigned Fund Balance for that purpose? This will be a non-lapsing appropriation per RSA 32:7 VI, and will not lapse until the update is completed or by December 31, 2024, whichever is sooner. Majority vote required. This appropriation is in addition to the operating budget.

 No tax impact

**Chris motioned to recommend Article 8 as presented, Virginia seconded the motion. The motion to recommend passed by a vote of 3 – 0.**

**Article 9:** Shall the Town vote to raise and appropriate the sum of thirty-one thousand five hundred dollars ($31,500.00) for the purpose of purchasing a LIFEPAK 15 V4 Heart Monitor/Defibrillator, and authorize the use of the same amount of thirty-one thousand five hundred dollars ($31,500.00) from the Fire and Rescue Apparatus Fund for that purpose? No amount to be raised by taxation. Majority vote required. This is a Special Warrant Article and its appropriation is in addition to the operating budget.

 No tax impact

**Chris motioned to recommend Article 9 as presented, Virginia seconded the motion. The motion to recommend passed by a vote of 3 – 0.**

**Article 10:** Shall the Town raise and appropriate the sum of thirty-two thousand dollars ($32,000.00) for renovation of the front façade of the Fire Station to remove the second floor deck and replace the second floor windows and further authorize the use of thirty-two thousand dollars ($32,000.00) from the Unassigned Fund Balance for that purpose? Majority vote required. This appropriation is in addition to the operating budget.

 No tax impact

**Chris motioned to recommend Article 10 as presented, Virginia seconded the motion. The motion to recommend passed by a vote of 3 – 0.**

**Article 11:** There presently exists an Ambulance Revolving Fund into which is deposited each year, $12,000.00 of the revenue received from providing ambulance service. Are you in favor of increasing the amount deposited each year into this fund to $16,000.00? This article is contingent on the passage of Article #12, and will be void if Article #12 does not pass. Majority vote required.

 No tax impact

**Chris motioned to recommend Article 11 as presented, Virginia seconded the motion. The motion to recommend passed by a vote of 3 – 0.**

**Article 12:** There presently exists a Fire and Rescue Apparatus Special Revenue Fund, established under the provisions of RSA 31:95-c, into which all revenue in excess of $12,000.00 is deposited each year, to be expended by Town vote on replacement and maintenance of fire and ambulance apparatus. Are you in favor of changing the amount of revenue deposited into the fund to the amount of revenue received each year in excess of $16,000.00? 2/3 ballot vote required. This article is contingent on the passage of Article #11, and will be void if Article 11 does not pass.

 No tax impact

**Chris motioned to recommend Article 12 as presented, Virginia seconded the motion. The motion to recommend passed by a vote of 3 – 0.**

**Article 13**: Shall the Town raise and appropriate the sum of one hundred fifty thousand dollars ($150,000.00) to be added to the Capital Reserve Fund previously established for the purpose of reconstruction and improvements to town roads? Majority vote required. This is a Special Warrant Article and its appropriation is in addition to the operating budget.

Estimated tax impact is $ .35 per thousand

**Chris motioned to recommend Article 13 as presented, Virginia seconded the motion. The motion to recommend passed by a vote of 2 - 1.**

**Article 14**: Shall the Town raise and appropriate the sum of ten thousand dollars ($10,000.00) to be added to the Capital Reserve Fund previously established for the purpose of purchasing motorized vehicles and equipment for the Highway Department? Majority vote required. This is a Special Warrant Article and its appropriation is in addition to the operating budget.

Estimated tax impact is $ .02 per thousand

**Chris motioned to recommend Article 14 as presented, Virginia seconded the motion. The motion to recommend passed by a vote of 3 – 0.**

**Article 15**: Shall the Town raise and appropriate the sum of twenty-five thousand dollars ($25,000.00) to be added to the Capital Reserve Fund previously established for the purpose of bridge replacement and repair? Majority vote required. This is a Special Warrant Article and its appropriation is in addition to the operating budget.

Estimated tax impact is $ .06 per thousand

**Chris motioned to recommend Article 15 as presented, Virginia seconded the motion. The motion to recommend passed by a vote of 3 – 0.**

**Article 16**: Shall the Town raise and appropriate the sum of one hundred ninety thousand dollars ($190,000.00) to purchase a new 6 wheel plow truck with equipment for the Highway Department to be used for summer and winter maintenance? Majority vote required. This appropriation is in addition to the operating budget.

Estimated tax impact is $ .44 per thousand

**Chris motioned to recommend Article 16 as presented, Virginia seconded the motion. The motion to recommend failed by a vote of 0 - 3.**

**Article 17**: In the event that the above warrant article #16 does not pass, shall the Town raise and appropriate the sum of sixty thousand dollars ($60,000.00) to purchase a used 6 wheel plow truck with equipment for the Highway Department to be used for summer and winter maintenance? Majority vote required. This appropriation is in addition to the operating budget.

Estimated tax impact is $ .14 per thousand

**Chris motioned to recommend Article 17 as presented, Virginia seconded the motion. The motion to recommend passed by a vote of 3 – 0.**

Nancy asked about the EDC meeting. Chris noted that he would like to postpone and Betsy has sent an e-mail to check with Mike Tardiff.

Joni asked what the Road Agent is looking at for a used truck. It was discussed that he has not found a truck as he does not know if he can purchase a truck.

Len noted that there is not enough money in the budget for Highway Department Vehicle Repairs. He noted that they could get repair bills for $3,000.00 to $5,000.00. He thought there should be $15,000.00 to $18,000.00 in the repair line.

**Selectmen Reports**

Virginia noted she will follow up with people regarding the railroad usage issues.

Chris noted there were trees down at Webster Park that were moved. He has spoken with Chief Preve to put out something for hiring a police officer.

Hugh responded on Facebook regarding a question about the Fire Station. Hugh noted he received an e-mail from Gary Kitson about the sander purchase. He asked if the Board was aware of the purchase, they were not. They asked about where the old sander is; it is being kept for parts and as back up.

**Other Business** (as agenda is subject to change)

**Non-Public Session** per RSA 91-A: 3 II (a, b, c, d, e, f, g, h, i) As Necessary

**Correspondence – FYI**

Mileage Report Highway

Thank you Letter

Notice form UNITIL

Notice of Hooksett Planning Board Meeting re: Cell Tower

Recycling changes for BCEP

Unpaid Taxes List

Chris Bowes gave his resignation from the Board indicating he would like to remain until March 12, 2019.

**Virginia motioned with regret to accept Chris’ resignation from the Board, Hugh seconded the motion. The motion passed with one abstention.**

**Virginia motioned to appoint Chris Bowes to the Board until the March 12, 2019 election, Hugh seconded the motion. The motion passed with one abstention.**

**Virginia motioned to adjourn, Hugh seconded the motion. The motion passed. Hugh adjourned the meeting.**

Respectfully submitted,

Betsy Bosiak

Recording Secretary

**POSTED:** December 28, 2018 @ Epsom Town Office / Post Office / Website

Please noted that all Board of Selectmen meetings/hearings/sessions are held at the Selectmen’s Office at 940 Suncook Valley Highway unless otherwise noted