

**TOWN OF EPSOM  
BOARD OF SELECTMEN  
940 SUNCOOK VALLEY HIGHWAY  
EPSOM TOWN OFFICES  
FEBRUARY 11, 2019  
6:00 PM**

**Hugh Curley  
Virginia Drew**

**Approved H. Curley 2-25-2019**

**Staff Present:** Nancy Wheeler; Dawn Blackwell

**Other Attendees:** Deb Sargent; Joni Kitson; Cheryl Gilpatrick; Richard Frambach; Meadow Wysocki; Len Gilman; Stewart Yeaton; Chuck Driesbach; Pat Curley; Valerie Long

Hugh called the meeting to order at 6:00 PM.

**Pledge of Allegiance**

Hugh asked Ms. Gilpatrick to lead the Pledge of Allegiance.

**Review and Accept or Amend the Agenda**

Add: Richard Frambach – Cass Road

**Virginia motioned to approve the agenda as amended, Hugh seconded the motion. The motion passed.**

Dawn had a revised copy of the Warrant Articles as amended. She requested the Board initial to denote their agreement with her revisions.

**Virginia motioned to amend the minutes of January 22, 2019 to note there were informational packets available for the public, Hugh seconded the motion. The motion passed with one abstention.**

**Scheduled Appointments**

6:30 – Public Hearing for Warrant Article # 12 Ambulance Revenue

6:45 – Public Hearing for Warrant Article # 18 Keno

7:00 – Citizen concern on Granny Howe Road (CANCELLED PLEASE RESCHEDULE)

7:15 – Old Meetinghouse Revitalization Committee (OMHRC)

**Finance Report**

**Signature Items**

Accounts Payable/Manifest – Signed

Payroll - Signed

Form necessary for CDBG at King's Towne Crossing

**Virginia motioned to accept the lien for the CDBG Grant for 20 years if the Grant is approved, Hugh seconded the motion. The motion passed.** Hugh signed the Form.

2019 Letter of Agreement between Town and Library  
Hugh noted the information in the Letter of Agreement.

**Virginia motioned to sign the Letter of Agreement between the Town and the Library Trustees, Hugh seconded the motion. The motion passed.** The letter was signed.

Revised Exemption – to include Disabled

**Virginia motioned to include a Disability Exemption on U 04, Lot 24, Hugh seconded the motion. The motion passed.** The revised exemption was signed.

### **Discussion**

Request for Alternate Town Liaison to BCEP

The appointment was not completed as Hugh would like to speak with the candidate prior to appointment.

Road Posting – Authorization to post when necessary

**Virginia motioned to authorize the Road Agent to post the roads (no longer than 6 weeks), Hugh seconded the motion. The motion passed.**

Merrimack County Sheriff – request to install repeater

**Virginia motioned to allow the Merrimack County Sheriff's Office to install a repeater at the Epsom Police Department, Hugh seconded the motion. The motion passed.**

Mileage

**Virginia motioned to amend the policy for mileage to meet the IRS rate of .58, Hugh seconded the motion. The motion passed.**

**Virginia motioned to go into non-public per RSA 91-A:3 II, b, Hugh seconded the motion. The motion passed with Hugh voting yes, Virginia voting yes.**

The Board went into Non-Public Session at 6:25 PM.

**Hugh motioned to return at 6:36 PM, Virginia seconded the motion. The motion passed.**  
Hugh noted no decision was made and the minutes will not need to be sealed.

### **6:30 – Public Hearing for Warrant Article # 12 Ambulance Revenue**

Hugh opened the public hearing. Nancy noted that payments made were more than budgeted for the years 2016, 2017 and 2018.

Hugh noted the cost of billing is about 5% of the costs. The cost of paramedic intercepts was discussed.

Len asked if the \$16,000.00 would be enough to cover the costs of billing. Chief Yeaton noted it should be.

Deb asked if the billing was done privately or through the Town, being told it was done privately. Chief Yeaton noted there were several towns that worked together to get a reduced rate from the company doing the billing.

Len asked if there was a way to have a warrant article without a money amount, Nancy noted no, the warrant article has to have an amount. She also noted that a Special Revenue Fund change has to have a monetary amount. She noted there also has to be a public hearing.

Chief Yeaton noted recent calls during the last week for the Rescue Squad.

#### **6:45 – Public Hearing for Warrant Article # 18 Keno**

Hugh opened the public hearing for Article 18.

Hugh noted that this Article was put in as a petition article. He noted prior to receiving the Article the Board had heard a presentation by the NH Lottery Commission.

He opened meeting for public comment.

Ms. Wysocki asked if they knew how many establishments would be able to hold Keno in Epsom. It was noted that there were two possible establishments.

Ms. Curley asked how often the numbers are drawn; Hugh thought it was every five minutes. This was discussed.

Ms. Curley asked what the Town gained by having the machines. Hugh noted it did not change the funding for the school. It could be a benefit for the establishment with additional patrons.

Mr. Frambach asked how the funds were distributed after the State removed its costs. He was told it was per student in full day kindergarten. The projected revenue was discussed.

Mr. Frambach asked if the State limits the number of establishments that are able to have Keno. Hugh noted the limit is 250 and if there are more applicants after the first year the low producers would lose their license.

**Virginia motioned to close the public hearing on Article 12, Hugh seconded the motion. The motion passed.**

#### **Concern from Richard Frambach regarding Cass Road**

Mr. Frambach noted the issues have been ongoing for years regarding maintenance of the road. He discussed the recent issues with the recent heavy rains. He discussed the water running across his patio and property from the road. Hugh requested that Mr. Frambach call him when the issues arise again. He had checked the road it seemed to be acceptable. Mr. Frambach noted recent maintenance had occurred.

Virginia apologized for the issues.

**Virginia motioned to close the public hearing on Article 18, Hugh seconded the motion. The motion passed.**

### **7:15 – Old Meetinghouse Revitalization Committee (OMHRC)**

Ms. Sargent noted the committee has completed its first year with having meetings and surveys to gather public comment. They are now moving into a fund-raising plan.

Ms. Long noted that the first phase took place in Feb. 2007 with the Meetinghouse being moved to its current site. In Oct 2007 the foundation was poured with the building moved onto it.

Phase 2 was the LCHIP grant.

The current committee was formed in 2017. They have found people would like to have the first floor renovated for use by the public.

Phase 3 was the current committee gathering information as to what the residents would like to have occurring at the building.

Phase 4 is to obtain occupancy permit for the first level. Their estimates are minimum to obtain this permit.

Chuck noted there could be donations of materials and volunteer labor. They are looking at \$54,000.00. Beyond that would be other phases to repair/add other items.

Cheryl discussed the first portion would be to obtain approval to do fundraising. The first phase of the plan is a letter to businesses. They would begin with Epsom businesses and then go out side of Epsom.

The second item would be citizen donations. They have received some smaller donations. They are also looking for services in kind.

Cheryl discussed where/how they would like to use to obtain donations.

Val noted that they also need money for other items, table, chairs, etc. They plan raffles, crowd funding, i.e. Amazon Smile. The Moose Plate funds. There are also Federal funds or grants. Val noted various grants and funds that could be applied for.

Meadow noted they feel it is important to preserve the historical landmarks. They feel it would bring the Town together.

She noted they would like to revise the existing Trust Fund. They do not have the ability to have fundraising funds or purchase items like tables, chairs and other supplies for the building.

Deb noted they are requesting to solicit donations during voting, etc. Virginia noted they would have to have permission to do this. Nancy noted if they have cash, they would bring the cash to the Office and it would be treated as a donation with a potential public hearing as required.

Hugh questioned the Federal EIN (it belongs to the Town), he asked if a donation to the Town fully tax deductible. Virginia noted she asked at a Budget Workshop and was told it would be.

Hugh asked about the staging of what is first, i.e. where would the septic system go, the Board would have to see these things. Chuck noted that they would have to develop a time line before things are done. Chuck noted that if they do not raise all the money required, they would stop until they raised the funds for the next phase.

Having inspections was discussed with Chuck noting they would have to work with the Fire Department as to when they would like to complete inspections.

There was a discussion of burdens from Grants.

Hugh noted he did not want to approve any of the items tonight, but wanted to review them to see if there might be any issues. He did not want to delay anything.

Hugh asked how they identified businesses. Meadow discussed the methods they have used to determine businesses.

Deb asked Hugh how the Trust could be modified. Nancy noted the way the Fund was originally set up. Nancy noted using money to operate may not want to be donated for that. Hugh noted the question is how to change the Fund. Nancy noted there is money in the Town's operating budget for incidental supplies, i.e. paper, stamps, etc.) and they should come to the Selectmen for those funds. Meadow noted they are open to modifying their request.

It was discussed the Selectmen may be able to set up a fund for other purposes.

Virginia requested this be put on the agenda for the Feb. 25<sup>th</sup> meeting. She noted that she has been working with the committee for over a year and they are very professional and they put a lot of thought into everything that they complete. It is an amazing group of people.

It was discussed at some point the Town would have to complete the maintenance of the building. Hugh noted that there are signoffs for volunteers.

### **Minutes to Approve and Sign**

January 22, 2019 (additional copy for signature)

January 28, 2019 Draft

February 4, 2019 Draft

October 22, 2018 (Amended & still waiting approval)

Hugh wanted to defer the minutes until Chris was at a meeting.

### **Selectmen Reports**

Virginia noted she had an update from the Fire Chief on things that are occurring with the number of and type of calls they are attending to.

Hugh attended the small trial for a case in Town. He also had a BCEP meeting and they are pleased with the new plastic separation process.

There is an EDC meeting at 8:00 tomorrow morning. They will be reviewing the plans for the extension of the water line.

Virginia attended the ZBA hearing last week. They are going to complete a site visit before making a recommendation.

There is a meet the candidates on Sunday, March 3 from 2 to 4 PM at the Library.

There is a bridge report in the FYI from NHDOT and all bridges are fine.

### **5 Minutes for Public Discussion**

Richard noted that a lot of the grants that could be applied for the Meetinghouse are matching grants. Val noted that some of the matching can be volunteer labor and also the money raised through fund raising can be used.

### **Other Business (as agenda is subject to change)**

**Non-Public Session** per RSA 91-A: 3 II (a, b, c, d, e, f, g, h, i) as necessary

### **Correspondence - FYI**

P/D Monthly Report

Schedule for Meet the Candidates

Notice of Central NH Regional Planning Commission 2019 Dues

Notice from DRA regarding Equalization Rate

BCEP Minutes – 1/31/19

Information from Gatsas's office, Executive Council

Report of Biennial Inspection of Bridges – Epsom in Compliance

**Virginia motioned to close the meeting, Hugh seconded the motion. The motion passed.**

Hugh adjourned the meeting at 7:55 PM.

Respectfully Submitted,

Betsy Bosiak,  
Acting Recording Secretary

*Please note that all Board of Selectmen meetings /hearings/sessions are held at the Selectmen's Office, 940 Suncook Valley Highway unless otherwise noted.*