

TOWN OF EPSOM - BOARD OF SELECTMEN
940 SUNCOOK VALLEY HIGHWAY - EPSOM TOWN OFFICES
JANUARY 6, 2022 – 6:30 PM

Hugh Curley
Virginia Drew
Cheryl Gilpatrick

Approved: **Gilpatrick / Curley**
Vote: **In favor: 3-0**

Staff Present: Deb Sullivan, Finance Administrator

Call to Order

Ms. Drew called the meeting to order at 6:30pm. The Board collectively led the Pledge of Allegiance.

Additions to the Agenda were made: Stabilization of Trust Funds intended to be part of the Town Office Warrant Article, and Review of Revenue Budget were added. **Cheryl motioned to approve the agenda as amended, Hugh seconded the motion. The motion passed.**

Polling Hours

The Board met to discuss adjusting the start time to polling hours for voting on March 8th. Ms. Drew reviewed her discussion with the Supervisors of the Checklist and the Moderator, and noted they did not see any issues with changing the starting time to 7:30am instead of 8:00am.

Cheryl motioned to adjust the Polling hour start time to 7:30am. Hugh seconded the motion. The motion passed 3-0.

The Board noted the polling end time would remain at 7:00pm. Voting will take place at the Epsom Bible Church and set up time may still need to be after 9pm the night before. Volunteers will be needed. Deliberative Session would still be at Epsom Central School, and is scheduled to be held February 5th.

Revenue Budget Review

Ms. Sullivan reviewed the Revenue Budget with The Board. **Hugh Motioned to approve the Revenue Budget in the amount of \$1,874,900. Cheryl Second. The Motion passed 3-0.**

Stabilization of Trust Funds

Hugh suggested that the Board stabilize two of the Town's Capital Reserve Funds, the Future Town Office Fund and the Historic Town-Owned Buildings Maintenance Expendable Trust Fund, if the Board wishes to use the amounts in the Warrant Article for the new Town Offices. This would prevent the amount to be indicated in the Warrant Article from changing due to the fluctuating investment in the market. A written request would need to be made by the Board to the Trustees of the Trust Funds to do so. The Board agreed to make the request and would finalize this at the next BOS meeting.

Misc. Item

Virginia noted that Ray Duckler would like some information regarding the new Town Office discussions. The Board agreed Virginia would handle this as the Board's designated Information Officer.

Hugh motioned to adjourn the meeting at 6:45pm, Cheryl seconded the motion. The motion passed 3-0.

Respectfully Submitted,
Cheryl Gilpatrick, Vice Chair, Epsom Select Board.