

**Town of Epsom
Board of Selectmen Meeting Minutes
March 28, 2022 at 5:30 PM**

Virginia Drew – Chair
Cheryl Gilpatrick
Meadow Wysocki

Approved: **Gilpatrick / Wysocki**
Vote: **In favor 3-0**

Call to Order

Ms. Drew called the meeting to order at 5:30 PM.

Staff Present: Andrea Novotney, Administrative Assistant to the Select Board.

Others Present: Paul Estefan, Hugh Curley, and Jill Lavin

Mr. Estefan led the pledge of allegiance.

Review and Accept or Amend Agenda

Ms. Novotney added a thank you letter for Pastor Ric of the Epsom Bible Church and the MS-232 under Signature and Approval Items.

Motion by: Ms. Gilpatrick to accept the agenda, as amended. **Second by:** Ms. Wysocki. **Motion passed unanimously:** 3-0.

Non-Public

Motion by: Ms. Gilpatrick to enter into non-public under RSA 91:A:3 II (b) at 5:31 PM. **Second by:** Ms. Wysocki. **Motion passed unanimously by Roll Call Vote:** Ms. Drew – Aye, Ms. Gilpatrick – Aye, Ms. Wysocki – Aye.

Motion by: Ms. Gilpatrick to exit non-public at 6:07 PM. **Second by:** Ms. Wysocki. **Motion passed unanimously by Roll Call Vote:** Ms. Drew – Aye, Ms. Gilpatrick – Aye, Ms. Wysocki – Aye.

Motion by: Ms. Gilpatrick to seal the minutes. **Second by:** Ms. Wysocki. **Motion passed unanimously by Roll Call Vote:** Ms. Drew – Aye, Ms. Gilpatrick – Aye, Ms. Wysocki – Aye.

No decisions were made.

Signature / Approval Items

Motion by: Ms. Gilpatrick to appoint Ms. Drew as the Emergency Operations Center Public Information Officer through March 31, 2023. **Second by:** Ms. Wysocki. **Motion passed unanimously:** 3-0.

Motion by: Ms. Gilpatrick to reappoint Peter MacCallum as Deputy Boat Tax Collector through March 31, 2023. **Second by:** Ms. Wysocki. **Motion passed unanimously:** 3-0.

Motion by: Ms. Gilpatrick to appoint Amanda Mate as the Deputy Treasurer through March 31, 2023. **Second by:** Ms. Wysocki. **Motion passed unanimously:** 3-0.

The Board signed a thank you letter to Pastor Ric of the Epsom Bible Church for allowing the Town to use their facility for the recent Town Election.

Motion by: Ms. Gilpatrick to sign the GASB 75 contract with Jefferson Solutions Inc. **Second by:** Ms. Wysocki. **Motion passed unanimously:** 3-0.

Motion by: Ms. Gilpatrick to sign the 2022 MS-232 for the total voted appropriations in the amount of \$5,305,743. **Second by:** Ms. Wysocki. **Motion passed unanimously:** 3-0.

Discussion

BCEP District Committee Appointments for Citizen Representative, Alternate Representative, and Budget Committee Representative

The Board reviewed the appointment submittals received from Hugh Curley, Len Gilman, Penny Graham, John Johnson, and Betsy Bosiak. Ms. Gilpatrick recommended Ms. Bosiak for the Budget Committee Representative appointment based on her experience serving in the role during the previous appointment and with her role as the Epsom Budget Committee Recording Secretary.

Ms. Drew noted that Jill Lavin, BCEP Treasurer, was in attendance and asked Ms. Lavin if she would be able to provide the BCEP minutes and if so how far back could she go. It was determined that Ms. Lavin would send Ms. Drew the minutes from January 2021 forward. Ms. Lavin also explained how the Budget Committee works and that the Budget Committee Representative should also be attending the regular District Committee meetings.

Ms. Drew asked if the Board would like to have any additional discussion concerning the Budget Committee Representative appointment and Ms. Wysocki stated she would be comfortable with Ms. Bosiak's appointment based on her experience.

Ms. Lavin noted for the Board that Mr. Johnson has attended almost every meeting and has been very involved. Ms. Gilpatrick stated that Mr. Johnson had also indicated his interest in serving as the Alternate.

Motion by: Ms. Gilpatrick to appoint Betsy Bosiak as the Representative to the BCEP Budget Committee through March 31, 2023. **Second by:** Ms. Wysocki. **Motion passed unanimously:** 3-0.

Ms. Drew noted that Hugh Curley had submitted his name for the Citizen Representative appointment and since he was here asked if he would like to speak.

Mr. Curley stated he would like to stay on the Committee as he feels he has worked diligently on it. He would like to stay through the one year anniversary of the new Administrator and be there for setting new goals and he believes he could be helpful in assisting the Board with understanding the BCEP budget.

Motion by: Ms. Gilpatrick to appoint John Johnson as the Alternate Representative to the BCEP District Committee through March 31, 2023. **Second by:** Ms. Wysocki. **Motion passed unanimously:** 3-0.

Ms. Wysocki noted her concerns about Ms. Graham's availability should she be appointed as the Citizen Representative. Ms. Drew asked Ms. Lavin if she would like to provide the Board with any feedback concerning the candidates for the Citizen Representative. Ms. Lavin informed the Board she has reservations about Mr. Gilman's appointment based on how she has witnessed him conduct himself during previous District Committee meetings. Ms. Drew stated she also has concerns about Mr. Curley's appointment due to the way she feels he conducted himself at some Select Board meetings. Ms. Lavin noted for the Board that she feels Mr. Curley has been very helpful to her and the Committee and brings a lot of useful knowledge.

Ms. Gilpatrick stated that she felt the biggest issue with Mr. Curley's appointment would be transparency and flow of information between BCEP and the Town, for example receiving minutes and budget information. Ms. Lavin said she believed that the minutes were being emailed to all of the Town secretaries. Ms. Novotney informed the Board and Ms. Lavin she does not receive them, she only receives the agendas to post for the District Committee meetings. Ms. Gilpatrick informed Mr. Curley that should he be appointed as the Citizen Representative, she would expect the transparency and flow of information to improve. Ms. Lavin noted that now that she is aware that there has been an issue with the minutes and budget documents not being disbursed, she will see that it is addressed.

Ms. Wysocki stated the importance of the working relationship between the Citizen Representative and the Selectman Representative so information can be correctly conveyed to the Select Board and Budget Committee. Ms. Wysocki noted she feels that Mr. Gilman is very knowledgeable person but Mr. Curley has made contributions to the BCEP that have made an impact and he has the knowledge and background to help them move forward.

Motion by: Ms. Gilpatrick to appoint Hugh Curley as the Citizen Representative to the BCEP District Committee through March 31, 2024. **Second by:** Ms. Wysocki. **Motion passed unanimously:** 3-0.

Motion by: Ms. Gilpatrick to appoint Virginia Drew as the Select Board Representative to BCEP through March 31, 2023. **Second by:** Ms. Wysocki. **Motion passed:** Ms. Gilpatrick – Aye, Ms. Wysocki – Aye, Ms. Drew – Abstained.

Vacation Carry-over Request

Motion by: Ms. Gilpatrick to approve the employee vacation carry-over request into May. **Second by:** Ms. Wysocki. **Motion passed unanimously:** 3-0.

Motion by: Ms. Gilpatrick to approve the employee vacation carry-over request into June. **Second by:** Ms. Wysocki. **Motion passed unanimously:** 3-0.

Zoning Compliance Update

Ms. Drew informed the Board she spoke with the Zoning Compliance Officer now that she is once again the liaison to that Department and he brought her up to date on the outstanding issues. She noted for the Board that one of the outstanding issues is a business operating in the Residential / Agricultural Zone.

Other Business

Ms. Wysocki informed the Board that Chief Yeaton would like to attend one of the upcoming Board meetings to discuss the overhead door replacements.

Adjournment

With no further business to come before the Board at this time,

Motion by: Ms. Gilpatrick to adjourn the meeting at 7:45 PM. **Second by:** Ms. Wysocki.

Motion passed unanimously: 3-0.

Respectfully submitted,
Andrea Novotney
Administrative Assistant to the Select Board