

**Town of Epsom
Board of Selectmen Meeting Minutes
August 29th, 2022 at 5:30pm**

Virginia Drew, Chair
Cheryl Gilpatrick
Meadow Wysocki

Approved: **Gilpatrick / Wysocki**
Vote: **In favor, 3-0.**

Call to Order

Ms. Drew called the meeting to order at 5:30pm.

Staff present: Megan Rheame, Board of Selectmen Recording Secretary; Jennifer Johnson, Administrative Assistant; Deb Sullivan, Finance Administrator; Laura Searbo, Town Clerk.

Others present: Lt. Michael

Review and Accept or Amend Agenda:

Mrs. Rheame made a correction to a Signature/Approval item on the agenda.

Motion by: Ms. Gilpatrick to accept the agenda as amended. **Second by:** Ms. Wysocki.
Motion passed unanimously: 3-0.

Other Business: Ms. Searbo presented a proposal for a property that is eligible for deeding. The Board gave consensus for her to move forward with her plan.

Finance Administrator Report: Ms. Sullivan submitted her official resignation, and discussed the terms of her notice. The Board discussed posting the Finance Administrator position on the NHMA website, Indeed, Facebook, and on the Town website. Ms. Sullivan suggested training Ms. Johnson on some of her duties so the future Finance Administrator will have backup coverage.

Motion by: Ms. Gilpatrick to accept the resignation of Deb Sullivan as Finance Administrator with regret. **Second by:** Ms. Wysocki. **Motion passed unanimously: 3-0.**

The Board discussed ARPA funds, and inquired about allocating some of the funds for employee retention.

Discussion:

Renovation Update: Ms. Drew noted Frank Lemay sent the construction budget for the Town Hall project to the Board for review. They reviewed the list of expenses, and discussed what costs could feasibly be cut. The Board also eliminated unnecessary items to further reduce the cost. Ms. Gilpatrick suggested re-bidding the interior painting for the project. The Board discussed contacting local painting contractors to see if there is any renewed interest.

Meeting recessed at 6pm.

Meeting reconvened at 7:45pm

The Board discussed removing the oil from the tank at the Old Town Hall, and having it pumped into a tank at another of the town-owned buildings. Ms. Gilpatrick will contact Davis Fuel and Heberts Oil to facilitate that. The Board also reviewed the A-133 contract, and questioned what the date of completion would be, if the site work was included in the total, and if there was an outstanding invoice from SMP.

Reappointment of the Health Officer:

Motion by: Ms. Gilpatrick to re-appoint Dale Sylvia as Health Officer for a period of one year.

Second by: Ms. Wysocki. **Motion passed unanimously: 3-0.**

Adjournment

With no further business to come before the Board at this time, **Motion by:** Ms. Gilpatrick to adjourn at 9:31pm. **Second by:** Ms. Wysocki. **Motion passed unanimously: 3-0.**

Respectfully submitted,

Megan Rheume

Board of Selectmen Recording Secretary