

**Town of Epsom
Board of Selectmen Meeting Minutes
October 10, 2022 at 5:00pm**

Virginia J. Drew, Chair
Cheryl C. Gilpatrick, Vice Chair
Meadow Wysocki

Approved: **Gilpatrick/Drew**
Vote: **In favor, 3-0**

Call to Order

Ms. Drew called the meeting to order at 5:00pm.

Staff present: Deb Sullivan; Finance Administrator, Jennifer Johnson Administrative Assistant to the Board of Selectmen, Officer James Kear, Officer Kyle Johannson, Officer Jonathan Ebert.

Officer Ebert led the Pledge of Allegiance

Review of the Agenda:

Agenda approved as written

Motion by: Ms. Gilpatrick to approve the agenda. **Second by:** Meadow Wysocki. **Motion passed unanimously: 3-0.**

Motion at 5:03 PM to enter Nonpublic Session under RSA 91-A:3, II (c), by Ms. Gilpatrick, Seconded by Ms. Wysocki. Motion accepted unanimously by roll call vote. Ms. Drew Aye; Ms. Gilpatrick Aye; Ms. Wysocki Aye

The Board came out of non-public session at 5:32 PM.

Motion by: Ms. Gilpatrick to seal the minutes. **Second by:** Meadow Wysocki. **Motion passed unanimously: 3-0.**

Discussion:

Ms. Drew notified the Board and Office staff that the Food Pantry is hosting a food drive and asked if the Town Facebook page and the Town website could relay that information to the public. The collection center is the Century 21 office located on Route 28 and Gauthier Drive.

Ms. Sullivan presented an update on the budget changes the Board had made at the previous meetings, ensuring all changes were correct and complete. Ms. Sullivan stated that the health insurance increase was confirmed as well as the final number for the Town Report.

Ms. Drew requested that the Old Meetinghouse Revitalization Committee budget stay the same as previous years. The Board agreed.

46 Ms. Sullivan noted for Workers Compensation Insurance all employees will need to log their
47 time in and out. Ms. Sullivan and the Board discussed separating out the assessing software
48 to its

49 own account to reflect the department where it is utilized more accurately. Ms. Sullivan
50 offered to keep her remote connection in case her assistance is needed between now and
51 January 15th, 2023
52

53 Ms. Gilpatrick noted she and Mr. Elliot attended The Hard Road to Travel training also the
54 attorney at the training suggested RSA 31:105 and RSA 31:106 should be considered for
55 adoption by the Board, as well as some policies and liability issues that should be taken into
56 consideration.
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59 **Adjournment**

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61 With no further business to come before the Board at this time, **Motion by:** Ms. Gilpatrick to
62 adjourn at 6:50 PM. **Second by:** Ms Wysocki. **Motion passed unanimously: 3-0.**
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64 Respectfully submitted,
65 Jennifer Johnson
66 Administrative Assistant to the Select Board
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