

**Town of Epsom
Select Board Meeting Minutes
March 28, 2023 at 5:30 pm**

Cheryl Gilpatrick, Chair
Virginia Drew, Vice Chair
Meadow Wysocki, Member

Approved:

Call to Order

Ms. Gilpatrick called the meeting to order at 5:30pm.

Ms. Drew led the pledge of allegiance.

Review and Accept or Amend Agenda:

Motion by: Ms. Drew to accept the agenda as presented. **Second by:** Ms. Wysocki. **Motion passed unanimously 3-0.**

Motion by: Ms. Drew to enter into non-public session under RSA 91-A:3, II (a) at 7:30pm.
Second by: Ms. Wysocki. **Motion passed unanimously via roll call vote: Meadow, aye; Cheryl, aye; Virginia, aye.**

Motion by: Ms. Drew to exit out of non-public session under RSA 91-A:3, II (a) at 8:03pm.
Second by: Ms. Wysocki. **Motion passed unanimously via roll call vote: Meadow, aye; Cheryl, aye; Virginia, aye.**

Motion by: Ms. Drew to seal the minutes. **Second by:** Ms. Wysocki. **Motion passes 3-0.**

Discussion:

Trash Removal: The Board discussed the options available for trash removal at the Town Office. Ms. Gilpatrick presented a spreadsheet of options for a dumpster to be placed at the Town Office to be shared by the Food Pantry and possibly the Library. The Food Pantry indicated that they would be interested in this option and the Librarian will present this information to the Library Trustees to see if they would also be interested. Ms. Wysocki will put together a list of all options including staying with the current company for trash pickup and will present it to the Board at the next meeting. The Board also reviewed the expenditures to date to see what funds are available to cover any additional costs.

Lower Level of Meetinghouse: The Board discussed purchasing an air purifier for the Lower Level of the Meetinghouse. Since this space will be used by the public and various Boards and Committees it will be necessary to run an air purifier for dust control as well as potential smells from food storage in the Food Pantry. Ms. Drew presented an option and Ms. Wysocki will put together a proposal for the Board to review and make a decision.

Town Offices: The Board discussed the need for window blinds as the large windows in the Town Office receive too much direct sunlight on staff work areas. Ms. Drew will speak to Laura Black to discuss what the would be recommended for historic purposes. Once recommendations are received Ms. Wysocki will look into what will be most cost effective options.

Ms. Gilpatrick confirmed the Ring Doorbell has been removed from the prior town office and will request Ms. Johnson cancel the subscription as it will not be needed at the current Town Office.

Ms. Gilpatrick discussed the security codes for the various doors at the Town Office as well as the Lower Level of the Meetinghouse. Codes will be maintained and updated by the Finance Administrator. The Board also discussed who should have access to which areas as well as updating the Key/Passcode policy. Ms. Gilpatrick will write up the proposed wording for the policy and present it at the next Board meeting.

Ms. Wysocki will look into alternatives for the electronic sign for the Town Office and will present this to the Board.

Adjournment

With no further business to come before the Board at this time, **Motion by:** Ms. Wysocki to adjourn at 7:48pm. **Second by:** Ms. Drew. **Motion passed 3-0**

Respectfully submitted,

Meadow Wysocki
Select Board, Member