

**Town of Epsom
Board of Selectmen Meeting Minutes
July 13, 2023 at 5:00 PM**

Cheryl Gilpatrick, Chair
Virginia Drew, Vice Chair
Meadow Wysocki

Approved: **Drew/Wysocki**
Vote: **In favor, 3-0**

Call to Order

Ms. Gilpatrick called the meeting to order at 5:00 PM.

Staff Present: Brian Michael, Police Chief and Andrea Novotney, Administrative Assistant to the Select Board.

Others Present: Joseph Mullens and Emmanuel Conig.

Review and Accept or Amend the Agenda

Ms. Novotney added the Certification of Yield Taxes Assessed for U06-12 and the Police Department's Highway Safety Grant Agreement for signature. The Rymes fixed price for propane was added for discussion.

Motion by: Ms. Wysocki to approve the agenda, as amended. **Second by:** Ms. Gilpatrick. **Motion passed unanimously: 2-0**

Ms. Drew arrived at this time.

Police Department

The Chief gave the Board an overview of the Department's hiring process, including the candidates' time at the Police Academy and training period after completion of the Academy. The Chief provided the Board a brief background of the two candidates.

Motion by: Ms. Drew to enter into non-public under RSA 91-A:3 II(b) at 5:15 PM. **Second by:** Ms. Wysocki. **Motion passed unanimously by Roll Call Vote:** Ms. Drew – Aye, Ms. Gilpatrick – Aye, Ms. Wysocki – Aye.

Motion by: Ms. Drew to come out of non-public at 5:40 PM. **Second by:** Ms. Wysocki. **Motion passed unanimously by Roll Call Vote:** Ms. Drew – Aye, Ms. Gilpatrick – Aye, Ms. Wysocki – Aye.

Motion by: Mr. Drew to hire Joseph Mullens and Emmanuel Conig for full-time employment with the Epsom Police Department with a probationary period of one year. **Second by:** Ms. Wysocki. **Motion passed unanimously: 3-0**

Discussion

Town Office Groundskeeping

The Board reviewed the quotes submitted for mowing and shoveling. Ms. Novotney noted for the Board that TNT Landscaping only shovels for those customers that it also plows for.

Envy Landscaping: \$230 per mowing - \$180 per snow shoveling

TNT Landscaping: \$200 per mowing - N/A snow shoveling

Motion by: Ms. Drew to grant the mowing and shoveling contracts to Envy Landscaping through April 1st. **Second by:** Ms. Wysocki. **Motion passed unanimously:** 3-0.

The Board reviewed the three quotes received for crushed stone around the Town Hall and by the Meetinghouse lower level doors. Ms. Wysocki and Ms. Novotney will follow up with two of the vendors for clarification on their quotes before the Board makes a decision.

Propane

The Board reviewed the fixed price for propane offered by Rymes of \$1,749 per gallon. It was the consensus of the Board to accept and have Ms. Novotney proceed with getting a contract signed.

Signature / Approval Items

- Solar Energy System Exemptions

Motion by: Ms. Wysocki to approve solar exemptions for R6-27, R10-23-24, R01-9-6, R03-30-1, R10-23-23, R01-15-4, R15-14, R06-6-26, and R14-11-A. **Second by:** Ms. Drew. **Motion passed unanimously:** 3-0.

- Institutional Exemption Review

Motion by: Ms. Wysocki to approve the institutional exemption reviews for R14-21, U06-8, U08-101-8 &-2, U14-27, U14-28-B, U14-14, and U15-7. **Second by:** Ms. Drew. **Motion passed unanimously:** 3-0.

- Veterans' Credit

Motion by: Ms. Wysocki to approve the veterans' credits for R02-73, U05-62, R06-6-4, U16-7-16, R03-34, and U12-8-11. **Second by:** Ms. Gilpatrick. **Motion passed unanimously:** 2-0 Ms. Drew Abstained.

- Prorated Assessment for Damaged Building for U08-105

Ms. Gilpatrick noted she thought the Board had already approved this in 2022. The Board instructed Ms. Novotney to research what had happened.

Motion by: Ms. Drew to approve the prorated assessment for the damaged building for U08-105. **Second by:** Ms. Wysocki. **Motion passed unanimously:** 3-0

- Certification of Yield Taxes Assessed for U06-12 – signed

- Office of Highway Safety Grant Agreement

Motion by: Ms. Drew to approve the Office of Highway Safety Grant Agreement for \$8,200. **Second by:** Ms. Wysocki. **Motion passed unanimously:** 3-0.

Ms. Gilpatrick left the meeting at this time to attend the Parks & Recreation Commission meeting.

- Discussion Regarding New Rye Union Congregational Church Exemption

It was the consensus of the Board to follow the Town Assessor's recommendation concerning the institutional exemption in regard to the absence of form A-9 or A-12. The Board instructed Ms. Novotney to proceed with sending notification to the New Rye Union Congregational Church.

Other Business

Ms. Drew and Ms. Wysocki discussed the need to have an additional meeting on July 17th and instructed Ms. Novotney to contact Ms. Gilpatrick for her approval.

Adjournment

With no additional business to come before the Board at this time,

Motion by: Ms. Drew to adjourn at 6:36 PM. **Second by:** Ms. Wysocki. **Motion passed unanimously: 2-0.**

Respectfully submitted,
Andrea Novotney
Administrative Assistant

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