

**Town of Epsom
Board of Selectmen Meeting Minutes
September 11, 2023 at 5:30 PM**

Cheryl Gilpatrick, Chair
Virginia Drew, Vice Chair
Meadow Wysocki

Approved: Drew/Wysocki
Vote: In favor, 3-0

Call to Order:

Ms. Gilpatrick called the meeting to order at 5:35 PM.

Review and Accept or Amend the Agenda

Ms. Novotney added an Intent to Cut for R11-5-3 and Meetinghouse Historic Trust Fund donation from Ryan and Rachael Kehoe. Ms. Drew added the water in the records retention room for discussion.

Motion by: Ms. Drew to accept the agenda, as amended. **Second by:** Ms. Wysocki. **Motion passed unanimously:** 3-0.

Discussion

Managed IT Services RFP Reviewed

The Board reviewed the narrowed down proposal packets and discussed selection criteria, budgeting, and options for hardware replacement. Ms. Novotney was instructed to create a spreadsheet based on the selection criteria to better compare the proposals and to follow-up with any of the vendors with clarifying questions.

Water in the Records Retention Room

Ms. Drew informed the Board that Milestone is aware of the problem with the HVAC unit in the records retention room that caused the issue with water along the back wall and floor. Ms. Drew noted a final closeout has still not been done. Ms. Drew stated the downstairs fire panel at the Meetinghouse is connected to the upstairs fire panel and the condenser needs to be relocated or a structure built over it to protect it.

Review of Sealed Minutes

Motion by: Ms. Drew that the October 22, 2007 non-public minutes remain sealed. **Second by:** Ms. Wysocki. **Motion passed unanimously:** 3-0.

Motion by: Ms. Drew that the November 5, 2007 non-public minutes remain sealed. **Second by:** Ms. Wysocki. **Motion passed unanimously:** 3-0.

Motion by: Ms. Drew that the December 27, 2006 #2 non-public minutes be unsealed. **Second by:** Ms. Wysocki. **Motion passed unanimously:** 3-0.

Motion by: Ms. Drew that the December 15, 2008 non-public minutes remain sealed. **Second by:** Ms. Wysocki. **Motion passed unanimously:** 3-0.

Motion by: Ms. Drew that the October 31, 2005 non-public minutes remain sealed. **Second by:** Ms. Wysocki. **Motion passed unanimously:** 3-0.

Motion by: Ms. Drew that the October 29, 2007 non-public minutes remain sealed. **Second by:** Ms. Wysocki. **Motion passed unanimously:** 3-0.

Motion by: Ms. Drew that the December 17, 2007 #2 non-public minutes be unsealed. **Second by:** Ms. Wysocki. **Motion passed unanimously:** 3-0.

Motion by: Ms. Drew that the December 17, 2007 #1 non-public minutes remain sealed. **Second by:** Ms. Wysocki. **Motion passed unanimously:** 3-0.

Motion by: Ms. Drew that the November 12, 2007 #3 non-public minutes remain sealed. **Second by:** Ms. Wysocki. **Motion passed unanimously:** 3-0.

Motion by: Ms. Drew that the December 17, 2007 #3 non-public minutes remain sealed. **Second by:** Ms. Wysocki. **Motion passed unanimously:** 3-0.

Motion by: Ms. Drew that the December 10, 2007 #2 non-public minutes remain sealed. **Second by:** Ms. Wysocki. **Motion passed unanimously:** 3-0.

Motion by: Ms. Drew that the December 10, 2007 #1 non-public minutes remain sealed. **Second by:** Ms. Wysocki. **Motion passed unanimously:** 3-0.

Motion by: Ms. Drew that the November 26, 2007 #2 non-public minutes be unsealed. **Second by:** Ms. Wysocki. **Motion passed unanimously:** 3-0.

Motion by: Ms. Drew that the November 26, 2007 #3 non-public minutes remain sealed. **Second by:** Ms. Wysocki. **Motion passed unanimously:** 3-0.

Motion by: Ms. Drew that the December 5, 2007 #1 non-public minutes be unsealed. **Second by:** Ms. Wysocki. **Motion passed unanimously:** 3-0.

Signature / Approval Items

- Request for Federal Equipment

Motion by: Ms. Drew to approve the Request for Federal Equipment for the Fire Department through the Division of Forests and Lands. **Second by:** Ms. Wysocki. **Motion passed unanimously:** 3-0.

- Intent to Cut R11-5-3 - Signed
- Meetinghouse Donation

Motion by: Ms. Drew to gratefully accept the \$1,000 donation for a window sponsorship to the Meetinghouse Historic Trust Fund from Ryan and Rachel Kehoe. **Second by:** Ms. Wysocki. **Motion passed unanimously:** 3-0.

Adjournment

With no additional business to come before the Board at this time,

Motion by: Ms. Drew to adjourn the meeting at 7:15 PM. **Second by:** Ms. Wysocki. **Motion passed unanimously:** 3-0.

Respectfully submitted,
Andrea Novotney
Administrative Assistant