

**Town of Epsom
Board of Selectmen Meeting Minutes
October 9, 2023 at 6:00 PM**

Cheryl Gilpatrick, Chair
Virginia Drew, Vice Chair
Meadow Wysocki

Approved: **Drew / Wysocki**
Vote: **In favor, 3-0**

Call to Order:

Ms. Gilpatrick called the meeting to order at 6:00 PM.

Staff Present: Andrea Novotney, Administrative Assistant to the Select Board

Others Presents: Schyler Jones, Mirador IT; Doug Poirier and Nick Roy, Umbral Technologies; Tom Moor, Rockport Technology Group

Ms. Drew led the Pledge of Allegiance.

Review and Accept or Amend the Agenda

Motion by: Ms. Drew to accept the agenda, as presented. **Second by:** Ms. Wysocki. **Motion passed unanimously:** 3-0.

Scheduled Appointments

Mirador IT

Mr. Jones provided the Board with a brief history of the business and explained the company's staff and client base. Mr. Jones explained his proposed assessment process, annual hardware review, information security policy, cyber security, help desk support, server/network management, and IT representation with vendors. The Board and Mr. Jones discussed Mirador IT's municipal experience, response time, virus protection preferences, and replacement hardware suggestions.

Umbral Technologies

Mr. Poirier explained to the Board Umbral's municipal experience and familiarity with Avitar, ClerkWorks, and IMC. Mr. Poirier and the Board discussed antivirus software options, security/hardware updates, hardware preferences, cyber security, and hardware lifecycle management. Mr. Poirier detailed for the Board the initial assessment they would perform and the IT representation with vendors they would provide.

Rockport Technology Group

Mr. Moore provided the Board with a brief history of the business and explained his managed support model and combination of remote and on-site support and initial customer assessment. The Board and Mr. Moore discussed Rockport's municipal experience, hardware lifecycle planning, hardware preferences, cyber security, and staff training options.

The Board reviewed and discussed the proposals presented and provided Ms. Novotney with their follow-up questions.

Discussion

Consolidated Communications Grant Request

Motion by: Ms. Drew to support Consolidated Communications Broadband Matching Grant Initiative Application, as presented to the Board. **Second by:** Ms. Wysocki. **Motion passed unanimously:** 3-0.

Upper Parking Lot

The Board discussed the parking layout and potential paving of the upper parking lot of the Town Office.

Signature / Approval Items

- Land Use Change Tax U13-12 – Signed
- Certification of Yield Taxes Assessed R02-47-5 and R02-47-6 - Signed

Adjournment

With no additional business to come before the Board at this time,

Motion by: Ms. Drew to adjourn the meeting at 8:24 PM. **Second by:** Ms. Wysocki. **Motion passed unanimously:** 3-0.

Respectfully submitted,
Andrea Novotney
Administrative Assistant