

**TOWN OF EPSOM
BOARD OF SELECTMEN
940 SUNCOOK VALLEY HIGHWAY
EPSOM TOWN OFFICES
March 18, 2019
6:00 PM**

**Hugh Curley
Virginia Drew
Cheryl Gilpatrick**

Approved _____

Staff Present: Nancy Wheeler

Other Attendees: Joni Kitson, Scott Elliott, Debbie Sargent, Meadow Wysocki, Len Gilman, Richard Frambach, Gary Kitson, Jay Hickey, Stewart Yeaton, Leon Sargent, Betsy Bosiak

Hugh called the meeting to order at 6:00 PM.

Pledge of Allegiance

Cheryl led the Pledge of Allegiance.

Review and Accept or Amend the Agenda

Hugh requested to add a Non-Public for legal. The agenda was accepted as amended.

Finance Report

Nancy stated that there was no A/P this week as she had not had time to process it today.

Signature Items

Report of Cut extension request – Virginia made a motion to approve the request to extend the deadline to file the Report of Cut on U8-9, Hugh seconded. The motion passed with 3 yeses.

Discussion

2019 Default Budget.

It was discussed that with the default budget there were some lines that did not have the amount of money needed for the year. Nancy told the Board that she could merge the default as shown on the DRA default form, or the BOS could move amounts to other lines where it was needed and then she would merge the budget. They decided to discuss the default further at the next meeting on the 25th. Nancy will prepare a spreadsheet that shows the default amounts and the expenditures to date.

Board of Selectmen Organization

Virginia discussed the proposed meeting schedule for 2019 and suggested that they add extra meeting dates during budget season. She would also like to see a separate meeting in April for a Department Head meeting.

Virginia made a motion for Hugh to be the Chairman, Hugh seconded. There was discussion as to whether Virginia wanted to be the Chairman. The motion passes with 3 yeses.

Hugh made a motion for Virginia to be Vice Chairman, Cheryl seconded. The motion passed with 3 yeses.

The Board discussed liaison assignments for 2019. They will be as follows:

Hugh – Fire, Emergency Management, BCEP, Office Staff, Town Clerk/Tax Collector, Welfare & Safety Committee.

Virginia – Police, Budget Committee, Library, Cemetery Trustees, Zoning Board & Zoning Compliance.

Cheryl – Highway, Planning Board, Economic Development, Park, Conservation & Perambulation.

The Board welcomed Scott Elliott as the new Road Agent and asked how they could help as it had been a challenging few days. Scott stated there was a lot of grading to do this year and that he has someone in mind to do it this year that has done it in the past and has a small grader that will work on our roads.

Scott has put the backhoe out of service as the bucket needs repairs. He said he had a backhoe that he could take to the shed for loading trucks. Hugh said there are insurance issues with that suggestion. He asked what the downtime would be for the repair work and Scott said about a week. The Board said he should look into renting a backhoe while the Town's is down and to review the budget with Nancy.

Scott would like to purchase a laptop so he can work at home as well as at the shed. Hugh asked if he had a Town email yet, yes he does. Virginia asked if he had the cell phone, yes he does. Scott discussed having a subcontractor drive the Town truck as the department is short-handed. The possible insurance issued were discussed. The hiring process was discussed as Scott as a couple of people in mind for the laborer position. He will pick up Criminal Records check forms from Nancy tomorrow to start the process.

Scott said he took inventory Saturday and there were some items missing that the Town used to have. Nancy stated that there had been a theft in 2015 and a pole saw, leaf blower and chainsaw were stolen. The Town's insurance and the deductible were discussed.

Virginia asked Scott about the Facebook page he had setup. Nancy suggested that the information he posts there should also be given to the Town Office to be posted on the website.

Stewart Yeaton, Fire Chief, said he had questions on the budget but would wait until the Board discussed it next week. The Department is still short-handed and it did not get the money for the part-timers that he had asked for in the 2019 budget. They are still busy with overdoses and they assisted Pittsfield with a fire.

Selectmen Reports

Virginia read a letter from Gordon Ellis to the Selectmen. Virginia said that both the Fire and Police departments have been very busy and she commended them on the good jobs they were doing even though they are short-staffed.

Hugh said the Planning Board had heard a presentation for the Care Pharmacy site that would put up two buildings, one for an Aroma Joe's and the other for an unannounced tenant. He attended the Brownfields meeting at CNHRP.

Virginia and Cheryl discussed the Old Meetinghouse Revitalization Committee and the potential conflicts with them both on the committee. For now, only one of them, Cheryl, will attend the next meeting. This will be discussed further at the next BOS meeting.

Hugh would like Town Counsel to meet with the Board for a legal update and asked if Monday, Tuesday or Wednesday would be better for the others. It was decided that Monday morning would be best. Nancy will set up the meeting with the Mitchell Group.

5 Minutes for Public Discussion

Joni welcomed Cheryl to the Board.

Dick asked why either Virginia or Cheryl couldn't attend the OMHRC meeting as a private citizen.

Len discussed the warrant article for a used truck and stated that the Town used to have a wing, power angle plow and push bars for a big truck. If they are still at the shed, they could possibly be used on the truck the Town would buy.

Betsy asked if the Board was changing its schedule. Meadow will take the minutes at the next BOS meeting as Betsy is unavailable.

Non-Public Session

Virginia made a motion to go into Non-Public session per RSA 91-A: 3 II e. Cheryl seconded. Hugh, Virginia and Cheryl each voted yes. The Board went into Non-Public at 7:30 pm.

Virginia made a motion to come out of Non-Public session at 8:30 pm. Cheryl seconded. All three voted in favor. No decisions were made.

Minutes Reviewed

The minutes of the March 11th meeting were reviewed. Virginia made one amendment. Virginia made a motion to approve the minutes as amended, Hugh seconded. Virginia and Hugh voted yes and Cheryl abstained.

Virginia made a motion to adjourn and Cheryl seconded. All in favor. The meeting was adjourned at 8:34 pm.

Respectfully submitted,

Nancy Wheeler
Substitute Recording Secretary