

BOARD OF SELECTMEN MEETING

Monday, August 27, 2018
Call Meeting to Order **5:30PM**

DRAFT

Approved on _____ (Date)

or amended on _____

Hugh Curley _____
J Chris Bowes _____
Virginia Drew **Absent**

Present: Hugh Curley, Chair and J. Chris Bowes, Vice-Chair.

Board met at 5:30PM for a conference call with Legal Counsel.
Legal session adjourned and Chair opened the regular meeting at 6:00PM.

Staff Present: Nancy Wheeler
Kelly Dearborn-Luce, Absent.

Other Attendees: Debbie Sargent, Joni Kitson, Georgia Perry, R. Frambach, Dave Fiorentino, Chief Preve, Chief Yeaton and Patrick Connor.

The group recited the Pledge of Allegiance.

Review and Accept Agenda Chris Bowes made a **motion** to accept the agenda. Hugh Curley seconded the motion. All voted in favor.

At 6:00PM Chris Bowes made a **motion** to go into non-public session under RSA 91-A: 3 II (a) personnel. Hugh Curley seconded the motion. A roll call vote was Hugh Curley – Yes and Chris Bowes – Yes. Motion passed.

At 6:10PM the Board returned from non-public session. No decisions were made.
Chris Bowes made a **motion** to seal the minutes. Hugh Curley seconded the motion. A roll call vote to seal the minutes was Hugh Curley, Yes and Chris Bowes – Yes. Motion passed.

Finance Report: Nancy Wheeler reported that she was compiling the 2019 budget requests and would have a total worksheet for the Board to review by the beginning of next week. Rymes is offering a propane price for the 2018-2019 season of \$1.46/gal. Last season it was \$1.42. If the Board accepts, she will notify Rymes to lock in the rate quoted. Chris Bowes made a **motion** to approve the new rate and lock in for 2018-2019 season. Motion was seconded by Hugh Curley, all voted in favor. Nancy is also working on the MS 434, revised revenues, which is due on September 1st.

Signature:

Accounts Payable/Manifest was reviewed and signed.

Payroll was reviewed and signed.

The Board discussed the chainsaw carving of the bear that is at Webster Park. Chris Bowes made a **motion** to accept the donation. Hugh Curley seconded the motion. All voted in favor. A thank You letter for Gelinas Woodworking & Unique Gifts for the donation of the “Bear” chainsaw carving at Webster Park was signed.

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Thank you letter for Doug Blackwell from NH Pyrotechnics for the “Epsom” display of fireworks on Sunday August 12th was read and signed.

Tax Agreement for U18-6-43, was revised. Board reviewed and signed the agreement.

Legal agreement/representation Re: Eversource was received from Mitchell Group. The Board reviewed the agreement for the tax appeal process at the BTLA for Eversource (tax years of 2014, 2015 and 2016). Hugh Curley was previously authorized by the Board to sign the agreement of representation.

MS-1 report was reviewed. Chris Bowes made a **motion** to approve and sign the MS-1. Motion was seconded by Hugh Curley, all voted in favor.

Scheduled Time: 6:25PM Hazardous Mitigation 2018 Update Plan – public informational meeting.

Chief Yeaton and Chief Preve presented the 2018 updates for the Hazard Mitigation plan. The committee was recognized for their time and input of the updates. Georgia Perry (Citizen Rep) and Pat Connors (School Rep) members of the Committee also spoke about the planning and future meetings to continue the Haz Mit updates. The maps of the potential hazards, past hazards, Critical and Community facilities and potential hazards & losses were reviewed. Hugh Curley asked if the mapping (GIS) could be linked with CNHRPC. The group held a lengthy discussion about the purpose of the Haz Mit plan and why the updates were needed for FEMA. Some of the highlighted chapters were discussed such as; goals & objectives, main hazards, future hazardous events, most recent events that have been listed and actions that are required. For example: high winds (storms) in Webster Park and flash flooding of roads and culverts. How the committee implements the plan was also discussed and how the committee must update certain chapters each year. Hugh Curley asked what happens next with the updates and Chief Yeaton noted the next steps for the updated plan; (1) submit it to NHHSEM to obtain conditional approval, (2) have the Selectmen review and adopt the plan and then (3) final approval from FEMA. Chief Yeaton explained the purpose of the plan and the updates is to help reduce damages of hazards and the plan helps the Town stay eligible for funding. Hugh Curley asked if the Board of Selectmen could be a help in contacting the business owners that have advertising signs to enlist cooperation in times of an emergency.

Discussion:

Code of Ethics (tabled)

Meadowlark land for sale (tabled)

CASA is requesting funds of an appropriation of \$500.00. Board reviewed the request and will discuss the request further during the budget discussions.

Highway Dept – P/T Employee was discussed. Gordon Ellis would like to hire a part time employee. Chris Bowes made the **motion** to approve the hiring of the part time employee at a rate of \$18.00/hour. Board asked Nancy to complete the hiring process.

PA 28 Inventory form letter received from Don Harty. The Board reviewed the letter submitted by Don addressing some concerns about having the inventory forms implemented again. Hugh Curley said he has some concerns too about the personal questions. Chris Bowes agreed. The Board would like to reconsider the use of the forms if some of the questions can be revised. Board will discuss again at the next meeting after more information from DRA is obtained.

Minutes to approve and sign (Tabled for next meeting)

Draft – August 13, 2018

Amended Draft – July 30, 2018

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Final – July 30, 2018 (if amended draft approved)
Non-Public minutes – August 13, 2018 (x2 sessions)

Selectmen Reports:

Chris Bowes will submit concerns of the use of the railroad track and sand pits to the Police Department.

Hugh Curley said he has a BCEP meeting this week. The Planning Board had a couple of business opportunities looking to locate and/or expand and one of them may be able to utilize the ERZ Tax Incentive program. The ZBA is meeting next week and Hugh will submit a letter, for discussion, to the ZBA regarding the sign permit on town owned land on Center Hill Rod.

For your Information:

A letter regarding the Road Scholar achievement for Robert Hutchins was reviewed.

NHMA policy regarding voting information.

Regional impact notice for a tower facility in Gilmanton

Board reviewed the Dog Warrant report dated 8/24/18 from Town Clerk.

5 Minutes for Public Questions and Comments:

Joni Kitson asked why the new Highway employee was not being presented to the Board. Hugh Curley said the employee will be part time and Gordon was not available to present.

Dick Frambach asked about the yellow lines being painted in the spring. Hugh Curley said there are only a few roads that require painting and he will discuss with Gordon.

Debbie Sargent said the Meeting House Committee hopes to have a viewing of the Meeting House during the Touch a Truck event on September 8th.

At 7:20PM Chris Bowes made a **motion** to adjourn. Hugh Curley seconded, all voted in favor.

Minutes recorded by Hugh Curley
Submitted by Kelly Dearborn-Luce

These minutes are in preliminary draft form only and are subject to change before final approval.

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