

BOARD OF SELECT MEN'S MEETING

Monday, July 16, 2018

Call Meeting to Order **6:00PM**

FINAL

Hugh Curley
J Chris Bowes
Virginia Drew

Approved on _____

Present: Hugh Curley, Chair; J. Chris Bowes, Vice-Chair, Virginia Drew, Selectman; and Kelly Dearborn-Luce, Town Administrator/Recording Secretary.

Chair Curley opened the meeting at 6:00PM.

Staff Present: Nancy Wheeler

Other Attendees: Joni Kitson, Maryann Zirngiebel, Glenn Horner, Gary Perry, Chief Preve, Chief Yeaton, Deborah Sargent, Rick Bilodeau and Gordon Ellis.

The group recited the Pledge of Allegiance.

Review and Accept Agenda Chris Bowes made a **motion** to approve the agenda. Virginia Drew seconded the motion. All voted in favor.

Finance Report: Nancy Wheeler said that the quarterly reports have been done regarding the hazardous mitigation Grant on New Orchard Road. Donna is training to do payroll. There is a class on Wednesday and Nancy needs to close the office at 12:30pm, Board agreed it was OK to close the office early. Virginia asked Nancy a question about mowing at the Police Department and Gordon will discuss when he comes in.

Administrators Report: Kelly said she received a written concern regarding the RR tracks & sand pits off Black Hall Road. The concerns are with 4-wheelers on the track and shooting in the pits. The small pit is owned by the State (DOT) and maybe they could be contacted to post signs. The 4-wheelers riding the tracks (as a trail) have been on-going for years. The track is blocked but it remains open enough for the snowmobiles as the Snowmobile Club does have permission. Chief Preve has responded to the shooting when they are called. The shooting on private property is allowed as long as it is "safe". The Board may continue the conversation with the Police Chief.

Kelly asked if the Board would like to go out to bid for the printing of the Town Reports. Kelly said she could call the previous printer and see if they will continue their price before going out to bid and the Board agreed.

Board discussed two properties; one that may be going to deed on Copperline Drive but its common land and needs more information and the other is land for sale on Meadowlark is ready to sell and/or offer to the abutters. The Board agreed to have Donna send out the letter to the abutters.

Signature:

Accounts Payable/Manifest was reviewed and signed.

Payroll was reviewed and signed.

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Waivers for Tax Deeding were reviewed. Chris Bowes made a **motion** to approve the deed waivers for the following properties: U01-111, U18-6-43, U01-4-10, U03-5 and U05-64. Motion was seconded by Virginia Drew, all voted in favor.

Land Use Changes. Board reviewed the land use changes. Chris Bowes made a **motion** to approve the following land use changes for: U08-8-1, U08-80-6, U08-80-8, R15-4-6 and U14-30. Motion was seconded by Virginia Drew, all voted in favor.

Raffle request form from New Rye Ladies Aid/New Rye Church for homemade quilt raffle at Old Home Day. Chris Bowes made a **motion** to approve the raffle request. Motion was seconded by Virginia Drew, all voted in favor.

Scheduled Time:

Department Heads -

Rick Bilodeau, Emergency Management reported on the frequent storms and updates (through emails). The trailer was open and left unlocked and now have new keys. Chris Bowes asked about inventory and Rick said he has the inventory list. Rick said the Grant for the new phone system is moving forward. New wires will be needed and the cost and labor will part of the grant to match "in-kind". The design of the phone has been updated and Rick will get together with Kelly for details on number of personnel and phones.

Gordon Ellis, Road Agent said it's been real dry. They will be starting some patch paving and catch basin cleaning. (They physically check each one.) Board discussed an older invoice and Gordon said the vendor lost the bills but will be paid from this budget. Virginia asked if he could keep track of the invoices so they are not turned in so late and Gordon said that this was a unique situation. Gordon also said there is \$60,000 left in paving. Virginia asked what roads will be done for patch paving and Gordon listed roads or parts of that will be done; Center Hill, Griffin, Lords Mill, North Rd. Chestnut, New Orchard, New Rye and Swamp. Some shim & overlay on Echo Valley. Gordon spoke about the residents helping out at the last storm and it was wonderful. Board discussed the cost of the mowing behind the Police Station and Gordon said it was to maintain the field in a safe condition. Gordon is still doing some tree clean up. He purchased a drill press and a welder. There may be some State money which he can use for small paving jobs. Hugh said depending on the project it may have to go out to bid. Gordon said it would cost more to go out to bid and the current approved bid goes for the whole year.

Gordon also mentioned that the 300th year anniversary will soon be here and he would like to see other events and maybe "coins" to help celebrate the event,

Gary Perry, Webster Park, said the park looks good, rentals are going good and they are still cleaning up and removing stumps. The walking trail is done and he will be placing signs. There will be a fence installed to keep vehicles off the trail. Eagle Scout may be installing a fence around the field to control parking. Gary needs to repair the roof on the Fedema house. Ryan Burns, Eagle Scout would like to donate \$290.01 (remainder of scout fund project) for the replanting of trees. Chris Bowes made a **motion** to accept the donation. Motion was seconded by Virginia Drew, all voted in favor. Gordon asked about the lady slippers and Gary said some of the trees fell and damaged the area. Gary spoke about the dumpster and he will lock it so it is not used as a "community" dumpster.

Chief Yeaton spoke about the calls and how busy they are. During the storm events everyone worked well together and communication was good. There has been one application for the full time position. Board discussed pay scale and Chief said Epsom is on the lower part of the scale for Paramedics. Chief spoke about numerous calls for one resident and Kelly is working with the Chief and George and the State Health to help reduce the number of calls or seek help for the property owners.

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Chief would like to speak with the Board in non-public session. Chief said he is still working on removing the oil tank. The thermal image camera has been replaced as it was lost in the Goboro Road fire. The Fire prevention program is in process as they will be distributing 250 smoke detectors to qualified residents.

Chief Preve spoke about the ALICE program and will be working with the School on more training. The 2nd grade classes had a tour of the station. The school will be setting up an office for the Officers to speak with the kids when needed. The “Eddie Eagle” gun safety will be taught to 4th graders. The DARE program may be coming back to 5th graders when the department has the staff. Chief has been patrolling the swimming area and if the residents see something going on there, they should be calling the Police and not trying to handle situations themselves. Chief mentioned that everyone has been working together on accidents and incidents. Chief mentioned several calls and his reporting. On October 3rd they will be at McDonald's for a “meet and greet”.

The Board and Police & Fire Chiefs had a discussion about the maintenance cost for the generators. Rick Bilodeau mentioned that there could be grant for a new generator through Homeland Security. The hiring of the 6th Officer is still pending background checks but may not meet the deadline for the August Police Academy.

Glenn Horner, Zoning Board. Glenn said it's been quiet and just received an appeal for seasonal use change. The Board has a new member as an alternate and one may be leaving. Glenn spoke about the former inventory forms and how the history helped a legal case in the Judge's decision.

Hugh read the reports from the Department Heads that were not in attendance;

Jay Hickey, Zoning Compliance reported on permits which have increased since last year, more activity with people coming into the office, commercial zone from the circle to Chichester has had more activity, zoning violations consistent with last year and Jay would like a non-public session to discuss other items.

Dawn Blackwell, Town Clerk/Tax Collector reported on dogs & registrations. 92% first issue taxes have been paid. Deed notices will be sent out. 447 postcards were sent out for unlicensed dogs and now down to 279 unlicensed dogs and Civil Forfeiture notices for fines of \$32.00 will be sent out.

Hugh Curley Representative of the *Planning Board* said they have been busy with subdivisions and gave a new business update.

Discussion:

Bear-Paw / Conservation regarding the LCHIP Grant – was tabled and Hugh will keep trying to reach Alison from Conservation.

Accept donations. (x3) The Board reviewed the recent donations for the Fireworks Fund. Chris Bowes made a **motion** to accept the donations of \$100.00 from anonymous donor and a \$500.00 from another anonymous donor and \$500.00 from Buckeye Blasting. Motion was seconded by Virginia Drew, all voted in favor.

A letter was received by the Fire Department for an offer from Eastern Propane for tickets (value of \$560.00) for the races. The tickets would be a donation to the Epsom Fire or Police Department. Chris Bowes made a **motion** to accept the donation of the tickets. Virginia Drew seconded the motion, all voted in favor.

PA 28 Inventory Form needs to be completed and signed by the Board to return to DRA. The discussion was tabled last meeting because Chris Bowes was absent. The Board held another discussion and Virginia spoke about the need for the history on the inventory form to provide more information to the ZBA when needed in court cases. Chris spoke about the penalty and burden on the residents to complete the form. Board would like more information and Chris will research further.

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At 7:30PM Chris Bowes made a **motion** to go into non-public session under RSA 91-A: 3 II (c) reputation. Virginia Drew seconded the motion. A roll call vote was Hugh Curley – Yes, Chris Bowes – Yes and Virginia Drew-Yes. Motion passed.

At 7:45PM the Board returned from non-public session. No decisions were made.

Chris Bowes made a **motion** to seal the minutes. Virginia Drew seconded the motion. A roll call vote to seal the minutes was Hugh Curley – Yes, Chris Bowes – Yes and Virginia Drew-Yes. Motion passed.

At 7:46PM Chris Bowes made a **motion** to go into non-public session under RSA 91-A: 3 II (a) personnel, performance review. Virginia Drew seconded the motion. A roll call vote was Hugh Curley – Yes, Chris Bowes – Yes and Virginia Drew-Yes. Motion passed.

At 8:25PM the Board returned from non-public session. No decisions were made.

Chris Bowes made a **motion** to seal the minutes. Virginia Drew seconded the motion. A roll call vote to seal the minutes was Hugh Curley – Yes, Chris Bowes – Yes and Virginia Drew-Yes. Motion passed.

BCEP Appointment – Board discussed the Budget committee appointment for Len Gilman to the BCEP for their Budget representative. Chris Bowes spoke about the history of Len's experience with other Boards that were not good and there may be opposition from BCEP staff. Hugh and Virginia said that Len has the experience and knowledge to offer to BCEP. Chris said an individual may be full of knowledge but the interpersonal skills are not there to work well with others. Hugh said BCEP does not need a Representative from this Budget committee but he would clarify at the next BCEP Meeting.

Code of Ethics Policy – The Board had previously discussed the policy and it has not been updated since 2008. Kelly redrafted the policy and outlined the section which pertains to the "Committee". The new version suggests that a committee be appointed only when requested. The Board will review further.

Waiver request for permit fees- The Board reviewed the request for building fees and noted that the previous demo permit fees had been waived. The permit is to rebuild the home which was lost due to fire. Chris Bowes made a **motion** to approve the waiver request for 427 Goboro Road. Motion was seconded by Virginia Drew. All voted in favor.

Miscellaneous tax deeding information was reviewed. The Board considered which ones they will waive or not. The ones that do not have a waiver will go back to Town Clerk for deeding.

Minutes to approve and sign

Draft – July 2, 2018 and June 25, 2018 were reviewed. Virginia Drew made a **motion** to approve the minutes for July 2, 2018. Motion was seconded by Hugh Curley, all voted in favor (Chris Bowes abstained).

Chris Bowes made a **motion** to approve the minutes for June 25, 2018. Motion was seconded by Virginia Drew, all voted in favor.

Final – June 25, 2018 were signed

Non-Public minutes – June 25, 2018 (x2) and July 2, 2018 (x1). Chris Bowes made a **motion** to approve the non-public minutes for June 25, 2018, session #1. Virginia Drew seconded the motion, all voted in favor.

Chris Bowes made a **motion** to approve the non-public minutes for June 25, 2018, session #2. Virginia Drew seconded the motion, all voted in favor.

Virginia Drew made a **motion** to approve the non-public minutes for July 2, 2018, session #1. Hugh Curley seconded the motion, (Chris abstained) all voted in favor.

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Selectmen Reports:

Chris Bowes spoke about the idea of using the stickers for residents at the swimming hole again. There has been \$1700.00 donated for fireworks to date. Chris suggested that a letter be sent to neighborhood around school to notify them of the fireworks.

Virginia Drew said she would be able to obtain American flags for the town if needed. Virginia spoke with Gary & Georgia Perry and she will be putting information on Facebook about Old Home Days.

Hugh Curley said he has been discussing the contract for the “expert witness” in the on-going legal cases and will need to discuss the legalities further in non- public.

For your Information:

Attorney General – DOJ notice of Terry Knowles retirement.

NHDES – MtBE program offer again

5 Minutes for Public Questions and Comments:

Joni Kitson said she thought the Copperline Drive project was not built out and the developer still owned that lot as common land. Hugh thought one lot may still be in dispute over grade issues.

At 9:10PM Chris Bowes made a **motion** to go into non-public session under RSA 91-A: 3 II (L) review legal advice. Virginia Drew seconded the motion. A roll call vote was Hugh Curley – Yes, Chris Bowes – Yes and Virginia Drew-Yes. Motion passed.

At 9:23PM the Board returned from non-public session.

Virginia Drew made a **motion** to authorize Hugh Curley, Chair for the Board of Selectmen, to represent the Board for the on-going legal issues with BTLA regarding Eversource with Attorney Mitchell. Motion was seconded by Chris Bowes, all voted in favor.

Chris Bowes made a **motion** to seal the minutes. Virginia Drew seconded the motion. A roll call vote to seal the minutes was Hugh Curley – Yes, Chris Bowes – Yes and Virginia Drew-Yes. Motion passed.

At 9:25PM Chris Bowes made a **motion** to adjourn. Virginia Drew seconded, all voted in favor.

Respectfully submitted,
Kelly Dearborn-Luce
Recording Secretary

These minutes are in preliminary draft form only and are subject to change before final approval.

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