

## BOARD OF SELECTMEN MEETING

Monday, August 13, 2018  
Call Meeting to Order 6:00PM

### FINAL

Approved on \_\_\_\_\_ (Date)

Hugh Curley \_\_\_\_\_  
Chris Bowes \_\_\_\_\_  
Virginia Drew \_\_\_\_\_

**Present:** Hugh Curley, Chair; J. Chris Bowes, Vice-Chair, Virginia Drew, Selectman; and Kelly Dearborn-Luce, Town Administrator/Recording Secretary.

Chair Curley opened the meeting at 6:00PM.

**Attendees:** Joni Kitson, Debbie & Leon Sargent and Dave Fiorentino.

The group recited the Pledge of Allegiance.

**Review and Accept Agenda** Chris Bowes made a **motion** to accept the agenda. Virginia Drew seconded the motion. All voted in favor.

**Administrators Report:** Kelly Dearborn-Luce reported on:  
**Gordon Ellis, Road Agent** – the highway garage driveway is being repaired from the water damage due to broken dam. They have done some patch paving on Lords Mill & Towle Rd. Advanced paving helped them out with grading on Locks Hill & New Orchard. Gordon is fixing small projects with the pickup and using lots of material due to the weather.

**Chief Yeaton** – busy with the serious accident on rte. 4 which required the med flight. The new ambulance is in service and was on display at the Old Home Day events. The hiring process for paramedic is still on-going.

**Chief Preve** – The drug take back day is scheduled for October and the DARE program may be coming back soon. Lt Michael said it's been very busy with calls and arrests but no other issues.

Kelly received a request from a resident regarding a **Dog license fee/fine** for not registering her dog in time. The request is to waiver the late fees. The Board reviewed the written request. Chris Bowes made a **motion** to not waive the fees for the dog license fine. Virginia Drew seconded the motion, all voted in favor.

Kelly received a call form Priscilla Thompson regarding the **roof leak** and possible mold in the Old Town Hall (food pantry) area. Don Cote, Contractor looked at the roof leak and repaired it temporarily. Don Cote provided an estimate to repair the hole near the coupling to stop the leak at a cost of approximately \$400.00. Don will also provide a time line and cost if the roof needs to be replaced and for winter maintenance. Chris Bowes made a **motion** to approve the cost up to \$400.00 to repair the current leak in the roof. Motion was seconded by Virginia Drew, all voted in favor.

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Kelly has contacted Dale Sylvia, Health Officer and Gary Perry, Parks and they will be working together on suggestions for the (Webster Park) swimming area on Short Falls Rd for next year regarding residents use, portable bathroom, signs and overall health concerns.

The petition to pave Old Turnpike Rd. was viewed by the Supervisors of the Checklist and there are some concerns with number of signatures required and registered voters. Kelly will contact the petitioner and let him know the status.

Brayshaw Printing will honor the same prices for last year to print the annual Town Report therefore there will be no bid process.

**Signature:**

Payroll was reviewed and signed.

Intent to cut for Map U6-Lot 8-2 was reviewed. Chris Bowes made a **motion** to approve the intent to cut. Motion was seconded by Virginia Drew, all voted in favor.

Thank you letters for donations towards the Fireworks for The Sargent's and other unnamed residents were reviewed and signed. Thank You letter for Rick Belanger for his service as a Zoning Board of Adjustment member was signed.

Land Use Change – Current use releases (for billing) were reviewed. Chris Bowes made a **motion** to approve the land use changes for R15-4-6, U08-8-1, U08-80-8 and U08-80-6. Virginia Drew seconded the motion, all voted in favor.

**Scheduled Time:**

6:15pm Rick Bilodeau – Phone system Grant

The Board and Rick held a lengthy discussion about the Grant application for the new telephone system that was previously discussed in 2017 for the back-up location of the EOC. The phone system design has changed which increased the amount of the Grant. The Town is responsible for 50% of the Grant. Rick explained the “in-kind” monies to match the funds that the Town will be responsible for such as; any meetings, pulling and purchase of new wire, table talk exercise and previous radios purchased at \$770.00. Hugh wanted to review the Grant terms first. Rick asked if they could start pulling the wires in the mean time since the Grant application is at the State and not available yet. Another discussion was held about off- setting the cost to the Town through in-kind matching hours/time/money. Chris Bowes made a **motion** to allow the project to move forward with pulling the wires to get ready for the phone system. Motion was seconded by Virginia Drew. Vote was 2-1 (Hugh opposed). Motion passed. Rick will provide the copy of the Grant Application after the State representative is back from vacation in two weeks. Also Rick may be leaving to assist with wild fires out west and may be gone for 2 weeks. Chris asked Rick if the current quote stays as submitted and Rick said yes.

**Discussion:**

Code of Ethics - The Board previously discussed the revised policy for the Code of Ethics. Kelly noted that the changes are in regard to the appointed committee and maybe there is no need to have an assigned appointed committee and to just appoint a committee only in need. The Board reviewed the revised draft. Virginia would like to see the same set up as older version with bullets. Kelly will provide the final draft for the next meeting.

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Highway Block Grant from DOT was reviewed. Hugh spoke with Gordon Ellis, Road Agent and the block grant does not affect him due to his budget.

OMHRC reimbursement request was reviewed. Chris Bowes asked if there was money (line item) in the budget for this account. Virginia said she researched and in February the Board approved up to \$150.00 to spend on the listening sessions. Virginia Drew made a **motion** to approve the reimbursement request. Chris Bowes seconded the motion, all voted in favor.

Accept donations. Board reviewed the 2 donations submitted for the Fireworks fund. Chris Bowes made a **motion** to accept the funds each in the amount of \$100.00 from unnamed donors. Motion was seconded by Virginia Drew, all voted in favor.

### **Minutes to approve and sign**

Draft – July 30, 2018 were reviewed and discussed. Hugh made amendments to the BCEP paragraph regarding the discussion of the appointment of Len Gillman and Virginia made several minor changes. **Chris Bowes made the motion** to approve all the submitted amendments to the minutes. Motion was seconded by Virginia Drew, all voted in favor.

The amended July 16, 2018 minutes were reviewed. Chris Bowes made a **motion** to approve the amended minutes. Motion was seconded by Virginia Drew, all voted in favor.

Final – July 16, 2018 were reviewed and signed.

Non-Public minutes – July 30, 2018 x 4 were reviewed.

Chris Bowes made a **motion** to approve the non-public minutes for July 30<sup>th</sup> session #4. Virginia Drew seconded the motion, all voted in favor.

Virginia Drew made a **motion** to approve the non-public minutes for July 30<sup>th</sup> session #3. Chris Bowes seconded the motion, all voted in favor.

Virginia Drew made a **motion** to approve the amended non-public minutes for July 30<sup>th</sup> session #2. Chris Bowes seconded the motion, all voted in favor.

Virginia Drew made a **motion** to approve the non-public minutes for July 30<sup>th</sup> session #1. Chris Bowes seconded the motion, all voted in favor.

The non-public minutes from July 16, 2018 that were reviewed in non-public session on July 30, 2018 were reviewed. Virginia wanted to amend them further. Board discussed the suggestion to amend further. Chris Bowes made a **motion** to approve the amended minutes as is. Hugh Curley seconded the motion. Vote was 2-1. (Virginia Drew opposed). Motion passed.

### **Selectmen Reports:**

Chris Bowes – spoke about the Old Home Day events and Fireworks Chris said everything went well and all events were well attended. Chris said the donation of the carved bear is at the park and he is concerned with vandalism and thought maybe it should be relocated. Chris also mentioned that the old police cruiser is in the process of being stripped and the equipment is costumed to a Crown Vic so they will just discard the equipment. Hugh asked how many unmarked police vehicles we have and Chris said we have one.

Virginia Drew said she thought the Old Home Days were busy despite the rain. The OMHRC would like to hold a meeting on August 20<sup>th</sup>, an extra meeting, with the Board to discuss the results of the listening session. Debbie Sargent said the Committee would also like clarification of the Charter. Chris Bowes asked if this could be discussed at the next BOS meeting and Virginia said she is unable to attend the August 27<sup>th</sup> meeting. Chris said he would need to check his schedule for the 20<sup>th</sup>.

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Hugh Curley said the Committee could post their agenda and the Board will post that they are attending the meeting on August 20<sup>th</sup> here at the town office at 6pm.

Virginia Drew and Debbie Sargent discussed the conditions of the Meeting House for the public to view. Virginia has previously spoken with the Fire Chief and the Chief said it was a liability concern. The OMHRC was hoping to have groups of people view the inside of the building from the front doors and not allow anyone to walk around. Each group may consist of 5 people. Chris Bowes said he would not be opposed to the public viewing the building but they would need to check with Chief Yeaton and Nancy about the liability first.

Hugh Curley said he saw the new ambulance at Old Home Day. Hugh rode around some roads with Gordon to see the wash outs. Hugh mentioned that at the last BCEP meeting the recyclables had revenue of \$77,000. Hugh said he spoke with Bob Blodgett about helping out the BOS during election times as “acting selectman”. Virginia questioned the vote on the discussion with Bob Blodgett and Hugh said there will be a future motion and appointment papers to do.

#### **For your Information:**

OMHRC – Quarterly Report submitted.

Town Clerk Office closed for election training on September 11, 2018 (Hugh read notice).

A letter of acknowledgement for the Advanced Master Road Scholar for Gordon Ellis, Road Agent was read by Hugh.

Police Dept monthly report submitted.

Fireworks Permit (copy).

Pittsfield – thank you letter for support/services of the PD.

#### **5 Minutes for Public Questions and Comments:**

Joni Kitson said there is another unmarked cruiser in area but not an Epsom Officer. Joni spoke about the minutes from previous meetings and Gary’s name was not in them.

Dave Fiorentino said the minutes should be simple and the Board should not have such long discussions to correct them.

At 7:50PM Chris Bowes made a **motion** to go into non-public session under RSA 91-A: 3 II (L) legal review. Virginia Drew seconded the motion. A roll call vote was Hugh Curley – Yes, Chris Bowes – Yes and Virginia Drew-Yes. Motion passed.

At 8:05PM the Board returned from non-public session. No decisions were made.

Chris Bowes made a **motion** to seal the minutes. Virginia Drew seconded the motion. A roll call vote to seal the minutes was Hugh Curley – Yes, Chris Bowes – Yes and Virginia Drew-Yes. Motion passed.

At 8:05PM Chris Bowes made a **motion** to go into non-public session under RSA 91-A: 3 II (C) reputations. Virginia Drew seconded the motion. A roll call vote was Hugh Curley – Yes, Chris Bowes – Yes and Virginia Drew-Yes. Motion passed.

At 8:30PM the Board returned from non-public session. One decision was made. Chris Bowes made a **motion** to seal the minutes. Virginia Drew seconded the motion. A roll call vote to seal the minutes was Hugh Curley – Yes, Chris Bowes – Yes and Virginia Drew-Yes. Motion passed.

Board made a decision to sign and approve a revised tax agreement. Virginia Drew made a **motion** to sign the revised tax payment agreement for Map U5-Lot 64. Motion was seconded by Chris Bowes, all voted in favor.

8:35PM Chris Bowes made a **motion** to adjourn. Virginia Drew seconded, all voted in favor.

Submitted by, Kelly Dearborn-Luce, Recording Secretary

*These minutes are in preliminary draft form only and are subject to change before final approval.*

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