

Joint Loss Safety Management Committee
Final Meeting Minutes – January 17, 2024

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| Fire Department | Chief Stewart Yeaton | Absent |
| Emergency Management | Ted Virgin | Present |
| Road Agent | Scott Elliott | Present |
| Library | Kaitlin Camidge | Present |
| Police Department | Chief Brian Michael | Absent |
| Police Department | Gail Quimby | Present |
| Town Office | Andrea Novotney | Present |
| Selectmen's Representative | Meadow Wysocki | Absent |

Call to Order

Ms. Camidge called the meeting to order at 8:52 AM.

Meeting Minutes

Motion by: Ms. Quimby to approve the November 1, 2023 minutes as written. **Second by:** Mr. Elliott. **Motion passed unanimously.**

2023 Trainings Follow-Up

Ms. Novotney provided a list of the employees who completed the 2023 trainings. It was the consensus of the Committee to accept training certificates of employees who have completed similar trainings at their other place of employment.

Yearly Building Inspections Follow-Up

Ms. Novotney confirmed for the Committee that all the building inspection sheets had been turned in.

Discuss 2024 Training Options

The Committee discussed options for 2024 trainings and will do Preventing Accidents in the Workplace via Local Gov U. The Committee will also investigate doing ALICE training (civilian active shooter response training). Mr. Virgin will research options for trainers and costs and that information will be brought to the Select Board and Library Trustees.

Next Quarterly Meeting Date

The Committee will be again on April 10th at 8:30AM in the Fire Station meeting room.

Adjournment

With no further business to come before the Committee at this time,

Motion by: Mr. Virgin to adjourn the meeting at 9:15 AM. **Second by:** Ms. Quimby: **Motion passed unanimously.**

Respectfully submitted,
Andrea Novotney
Town Office Representative