

Old Meetinghouse Revitalization Committee Meeting
7/24/19
6 PM

Present: Deb Sargent, Val Long, Meadow Wysocki, Virginia Drew, Norm Yeaton, Chuck Driesbach

The Old Meetinghouse Revitalization Committee meets to continue efforts to bring the Old Meetinghouse up to code for occupancy so it may be utilized as a community space. It is the goal of the committee to finance the effort through fundraising without utilizing taxpayer dollars.

Review and Adoption of 6/26 OMRC Minutes

Val moved and Virginia seconded accepting the amended 6/26/19 OMRC minutes. Chuck will send them to Dawn to be posted on the Town of Epsom website. Note - the website is not up-to-date with OMRC minutes. The last minutes posted was May 15th. We have completed minutes within the required three days of the meeting and approved them at our next meeting. Debbie will check with Dawn about this.

Old Home Day Update

Deb submitted the OHD application to the Town for participation in Old Home Day. She paid the \$30 herself. The time frame for booths is 9-4 PM (set-up time is before 9 am). Meadow will let us use her pop-up tent and 6' folding table, Deb will pick up the presentation board from Cheryl (we will update some of the pictures). Meadow and Deb will set up 8-11, Val 10-11:30, Virginia 11:30-1, Norm 1-3. Chuck will plan to be there around from 2-2:30 PM for closing.

We will have lollipops at our table for folks that stop by.

Volunteer Form

Val needs to fill out the Volunteer Form as an OMRC committee member. Meadow created a form for OM volunteers to use as a sign-in sheet. It will be located at the OM.

OM Brochure Update/Business List

Meadow made modifications to the business list and handed out the revised brochure. The committee provided some final input. Meadow will amend and get copies made.

LCHIP Update

At the last BOS meeting, there was a conversation about the Meetinghouse LCHIP Stewardship Committee. A formal LCHIP Stewardship Committee needs to be formed as the previous committee is no longer active. The OMRC has been completing stewardship duties and submitting the LCHIP stewardship reports. Everyone should review the stewardship document Virginia sent us. Val and Chuck volunteered to be on the Stewardship Committee, and the Library Trustees will be asked if they would like to appoint a member to the Stewardship Committee. Virginia will bring this up to the BOS for committee appointment.

An LCHIP intern visited the OM on July 22nd to complete a stewardship report. The intern took notes about the OM and photos during her visit. She will be sending the Town a copy of her

report. Val mentioned that Dr. Born and a team from LCHIP may be visiting during the week of July 29th. This visit will be related to the LCHIP grant application submitted in June 2019 for \$44,000. Val, Chuck and, Norm will be at the OM to meet with Dr. Born.

Fundraising Naming Opportunities

The committee discussed the naming opportunities document Val developed. A copy was sent to committee members and all should comment to improve. Val will also ask Nancy Claris for the listing of \$\$ levels and naming opportunities.

Fire/Safety Letter

The fire safety letter recently sent to us from the Fire Department outlines what we need to do if we have a function at the OM. Deb explained to the BOS that we don't have an event planned right now but will consider how we can use the OM for fundraising. Since there is a fire extinguisher requirement, Deb will ask if the Fire Department has fire extinguishers for us to borrow. The letter states fire extinguishers shall be available according to NFPA 10. Val mentioned that she has two fire extinguishers that could be borrowed for an event.

OMRC Communication

Val brought up that we are getting into a very busy time with the OM where we need to be able to communicate effectively as a group. Also, when talking with certain groups, such as funders, we should answer questions but focus specifically on what they're asking.

As an aside, our committee has hit many benchmarks. For example, the budget for work/supplies needed to bring the OM up to code was done in advance of needing this information for grant applications. Good planning!

Visiting Businesses and OHD

We will need 100 brochures for these two efforts.

Other:

The Town repaired the front left fascia board of the building. Virginia received an email that this was done. This relates to the stewardship of the building.

Norm asked who will be talking with "Trees Are Us" for support of the OM. None of us do, so Norm will take.

Chuck asked about a floor refinishing company in Pittsfield, and Virginia mentioned that Steve Yeaton in Pembroke would be someone that would be good as they did a good job for the Statehouse.

Deb - mentioned that a woman who is in the knitting group has perennials that she would like to donate for the Meetinghouse. Nancy Heath could help us with this in the fall. Deb will let this lady know that in the fall we would like to take her up on this.

August 14th at 6 PM is the next meeting.

Chuck made a motion to close the meeting, and Norm seconded it. The meeting ended at 7:35 PM.

Respectfully submitted,

Valerie Long