

Old Meetinghouse Revitalization (OMRC) Meeting Minutes
January 7, 2021
5 PM
Fire Station & Virtual
Final

Committee Present: Virginia Drew, Norman Yeaton, Chuck Driesbach, Meadow Wysocki, Kristy Ellsworth

The Old Meetinghouse Revitalization Committee meets to continue efforts to bring the Old Meetinghouse up to code for occupancy so it may be utilized as a community space. It is the goal of the committee to finance the effort through fundraising without utilizing taxpayer dollars.

I. Approve 12/10/20 minutes

Meadow made a motion to approve minutes as amended. Kristy seconded. Approved 4-0

II. Fundraising Updates

Meadow reported that Sash & Solder came and installed the repaired window panels (one set). Meadow, Virginia, Kristy and Chuck were present. Meadow, Virginia and Kristy took pictures. Meadow is still working with the Town Office to obtain the required documents for the grant. There are two outstanding documents required. Virginia indicated she will get the Certificate of Liability and forward it to Meadow to send to the State. She will also follow up with Deb Sullivan concerning the Financial Statement. Once these have been submitted the Town will be able to request the full amount of the grant as the work has been completed. Meadow asked about payment of the final invoice and Virginia indicated that would need to wait until the funds from the grant were received. She explained that much of the work done by Sash & Solder is funded through grants so they are aware of the funding process. Meadow will communicate with Tom @ Sash & Solder and will forward any invoice received to the Town.

Meadow also asked Virginia on an update on the request made to the Town for someone to contact the IRS for the document needed for GoFundMe. Virginia indicated that the new part time staff has been hired and Deb will be requesting she follow up on this. It requires being on hold with the IRS for an extended period of time and Deb does not have that luxury at this time.

Meadow discussed the True Value Foundation, Paint a Brighter Future grant and that the application period is open. She requested pictures of the public in the Old Meetinghouse to forward them on to her so they could be included in the application. Meadow requested to move forward with this grant application .

Norm made a motion to allow Meadow to submit an application to the True Value Foundation, Paint a Brighter Future grant. Kristy seconded. Approved 5-0

Kristy provided an update on the New Hampshire Charitable Foundation grant. Since we are not a 501(c)(3) we do not qualify for most grant opportunities, however, there is a \$5000 unrestricted grant that is available for us to apply for. Applications will need to be processed in April. Kristy will continue to work with NHCF to seek funding opportunities.

Kristy provided an update on the email list purchased for fundraising opportunities. She was able to expend most of the \$250 allotted to purchase 1390 email addresses. Since we already had a number of email addresses for local residents she defined the parameters to focus on surrounding towns and a number of selection criteria. Kristy submitted a reimbursement request out of the 2020 budget.

III. Restroom Construction Planning

Kristy worked with her husband and father (who is a master plumber) to complete the drawings and specification for the bathrooms. She shared this work-up with the group and indicated that her father could provide a materials list should we need it. He did have to make some changes to the original proposed design to have the bathrooms be ADA compliant. Meadow asked when they group thought we should start the bathroom project. Chuck indicated the first piece is to get the floor leveled. He is thinking we should start the project in the spring. Chuck and Norm agreed that this part of the project could be done ourselves. Kristy noted that the plans include removing the windows from the back wall. Norm indicated work also needs to be done on the insulation of the walls. Chuck estimated the work should not exceed \$30,000. Meadow noted we should use local businesses whenever possible.

IV. Lighting Update

Chuck noted on the electrical work the wiring and boxes have been installed and needs to have someone verify the work meets code. The next electrical project would be in the foyer for the lights and the outside lights. Also wiring needs to be done for the fans. Chuck indicated all the main lights are in working order.

V. Charter Renewal

Virginia indicated the Board of Selectman have approved the Charter renewal. Appointment papers are ready to be signed at the Town Offices. Virginia indicated we are still looking to add one or two new members to the committee. If anyone has any suggestions to please bring them forward.

Meadow offered to take on the Chair position if Chuck would like to resume the Vice Chair position. She request to keep the Treasure position but asked if someone else would take on the Secretarial position.

Meadow make a motion to elect Kristy as the Secretary. Chuck seconded. Approved 5-0.

Chuck made a motion to elect Meadow as the Chair. Kristy seconded. Approved 5-0.

Virginia made a motion to elect Meadow as Treasurer. Chuck seconded. Approved 5-0.

Meadow made a motion to elect Chuck as Vice Chair. Kristy seconded. Approved 5-0

Other

Kristy asked if we if want to do any type of Spring Fundraiser. Chuck asked Kristy to put together a list of options for the committee to review.

Virginia thanked Meadow for decorating the front of the Old Meetinghouse for the holidays and for putting up the new wreaths on the doors. She indicated it would be nice to continue doing these types of things to make the building more inviting. Kristy offered to hang new wreaths in the spring. Virginia is also looking at more tours in the future.

Virginia asked about having Nancy Heath possibly do some type of flower garden in the front of the building. She will reach out to Nancy about this request.

Meadow made a motion to adjourn. Kristy seconded. Meeting adjourned at 6pm.

Next Scheduled OMRC meeting is on January 21, 2021 at 5pm at the Town Office or Via Zoom.

Respectfully submitted by Meadow Wysocki