

**TOWN OF EPSOM**  
***Parks and Recreation Commission Meeting***  
**Webster Park, Epsom, NH**  
**July 13, 2023, 6:00 PM**

*The Parks & Recreation Commission generally meets on the second Tuesday of every month to discuss information pertaining to Webster Park and the public swimming area known as Short Falls. The meetings are open to the public and the Commission welcomes public comment at the end of the meeting. If you wish to be put on the agenda for a discussion item or would like to request an appointment to be heard by the Commission, please contact Megan at the Epsom Town Office at least seven (7) days prior to the scheduled meeting. All requests for reservations are also handled through the Epsom Town Office.*

**PRESENT**

Joe Wysocki, Chair  
Cheryl Gilpatrick, Board of Selectmen Representative  
Gary Perry, Member  
Shauna Fisher, Member  
Jennifer Riel, Recording Secretary – via telephone

**CALL TO ORDER**

Chair Wysocki called the meeting to order at 6:01 PM.

**AGENDA REVIEW**

**MOTION: To approve the agenda as presented. Motion by Ms. Gilpatrick. Mr. Perry seconded the motion. Motion passed 4-0-0.**

**APPROVAL OF MINUTES**

Meeting of June 1, 2023– The minutes were reviewed, and edits were made. **MOTION: To approve the minutes as amended. Motion by Ms. Gilpatrick. Mr. Perry seconded the motion. Motion passed 4-0-0.**

**Discuss Monthly Business**

**● Review current spend vs. budget**

Chair Wysocki stated as of June 30, 2023, about 36% of the budget has been spent. In June five events were hosted at the park; post-event surveys are also being sent out. The broken pine tree was removed; paint has been purchased for the concession stand and gazebo.

Chair Wysocki outlined the expenses for the month of June. He stated the insurance claim funds were received for the tree damages.

**● Review project priorities, statuses and backlog**

Mr. Perry stated the materials for the concession project should be arriving soon so the work can begin. The work is planned to start on July 22.

Chair Wysocki stated the Town band concerts begin this week and will be every Friday through July.

Ms. Gilpatrick stated she is planning to start the scraping on the bandstand floor on the 26<sup>th</sup> with painting to be done on the 29<sup>th</sup>; she will ask Mr. Reid to power wash it before scraping. She explained that if any volunteers are not members of the Commission, a volunteer liability form needs to be signed.

Chair Wysocki stated the kiosk signs have been received and will be installed soon.

- **Discuss reservation schedule and open/close assignments**

The Commissioners reviewed and discussed the upcoming reservation assignments.

- **Discuss miscellaneous business**

Chair Wysocki gave an update on the insurance claim for the concession stand repair. He stated the funds were spent from the budget and the claim will reimburse the fund.

Chair Wysocki stated he discussed the skate park project with the insurance company; there won't be an increase in liability but there could be costs if damage is incurred. The Commissioners agreed to have Chair Wysocki reach out to Alex, who proposed the park.

Chair Wysocki gave an overview of the presentation about legacy trees by Diane Cate at the last meeting. He asked if this would have any conflicts with the existing reforestation plan. Mr. Perry stated there is no plan at this time and suggested at least the large pine tree that recently came down, be replaced. He stated he does have concerns about seedlings being harder to protect from damage.

Chair Wysocki presented a summary of the roles and responsibilities of the Commissioners; he stated this could be helpful in finding more active members.

Ms. Gilpatrick stated there have been a lot of problems with allowing political groups to participate in Old Home Day and many complaints were received by the association; she stated some of the political groups that were part of Old Home Day in the past, are now upset in the change but there were problems with vendors and attendees being bothered during the event. She stated per the Town's policy, political activities aren't permitted. Ms. Gilpatrick stated the association will be discussing allowing these groups to participate in the parade. The Commissioners agreed with the decision to allow political participants at this event, per the policy.

The meeting was adjourned at 7:09 PM.

Respectfully Submitted,

*Jennifer Riel*  
Jennifer Riel, Recording Secretary

APPROVED