

**TOWN OF EPSOM**  
***Parks and Recreation Commission Meeting***  
**Webster Park, Epsom NH**  
**July 14, 2022, 6:00PM**

*The Parks & Recreation Commission generally meets the second Tuesday of every month to discuss information pertaining to Webster Park and the public swimming area known as Short Falls. The meetings are open to the public and the Commission welcomes public comment at the end of the meeting. If you wish to be put on the agenda for a discussion item or would like to request an appointment to be heard by the Commission, please contact Megan at the Epsom Town Office at least seven (7) days prior to the scheduled meeting. All requests for reservations are also handled through the Epsom Town Office.*

**PRESENT**

Joe Wysocki, Vice Chair  
Cheryl Gilpatrick, Board of Selectmen Representative  
Eric Reid, Member  
Mike Tisbert, Member

**Also Present**

Kevin Gagne, NH Trail Dawgs & Fort Mountain Trailwinders  
Chet Brailey, FT Mountain Trail Winders President  
John Bates, Trail Dogs and Fort Mountain  
Deb Katsirebas, Girl Scouts Representative (with two girl Scouts and parents)

**CALL TO ORDER**

Vice Chair Wysocki called the meeting to order at 6:00PM and reviewed the agenda.

**AGENDA REVIEW – No changes were made. Mr. Reid motioned to accept the agenda as written. Mr. Wysocki seconded the motion. Motion passed, 4-0-0.**

**SCHEDULED APPTS:**

**Trail Dogs/Fort Mountain Trailwinders:**

Kevin Gagne from the NH Trail Dawgs presented the proposal to re-establish the connection through Webster Park for the rail trail that will also pass-through neighboring properties, including the property owner of a lot across Route 28, who has already given permission. Both Clubs would maintain the trail. Joe asked where the trail would be. Mr. Gagne will email the proposed trail map to the Commission for review. Part of the proposal includes having some sort of parking area for snowmobiles in the area of the Park, but not on the field. A seasonal floating barge would be built and installed across Suncook River to link the parts of the trail together. The trail would not be for dirt bikes and other ATVs, but for snowmobiles, bicycles, horses, walkers, and runners. The trail would be accessed near the cemetery next to Short Falls Road. The Clubs are currently working on obtaining other owner permission where necessary. All insurance is kept by the Clubs to cover the trails, etc. Some money is available for grants for them to put towards what may be needed monetarily, which they apply for when needed. Mr. Wysocki noted we would review the proposed trail plan and meet again in August. Mr. Gagne

will send along pictures, the trail proposal, and the draft of the municipal agreement for permission to use. Ms. Gilpatrick noted that this would be something that would work well towards Economic Development.

#### **Girl Scout Fitness Trail:**

Two Girl Scouts presented their idea for the map of the fitness trail in Webster Park. They talked about each station and what each exercise would be. They would like to put signs at each station. Mr. Reid offered some suggestions for the boards surrounding each area and how each area could be constructed. Mr. Reid and Ms. Gilpatrick suggested they contact business owners to see if they would like to offer some ideas for obtaining materials such as Astroturf. Mr. Wysocki complimented the Girl Scouts on the presentation. The Commission Members present noted there was a consensus that they could move forward with the project. Each Girl Scout must have 50 hours each towards their projects.

#### **APPROVAL OF MINUTES**

Meeting of May 12, 2022 – Edits were made. **Mr. Reid motioned to approve the minutes as amended. Mr. Tisbert seconded the motion. Motion passed 4-0-0.**

**Park Ordinance Review:** The Commission reviewed version four of the Park Ordinances and Sections 2 and 7 were been Updated. Cheryl will send the updated Ordinances to the Members for review, and also send to the Epsom Police Department for review.

**Budget Update:** Joe reviewed the current budget numbers and noted there will be funds available for all the projected projects and purchasing of items.

**Slide Repair/Replacement:** Joe noted that Mr. Perry is working with manufacturer to get the cost for replacing the broken slide and that will in turn may be sent to the town's insurance for coverage depending on the cost. Cheryl also noted that Mr. Perry is working on getting a quote to replace the Webster Park sign that was demolished during a hit and run. This may also be submitted to the Town's insurance.

**Review Park open/close procedures & hand out keys:** Mr. Wysocki noted anyone who doesn't have keys they are at the town office to be picked up. Cheryl noted that it would be great to have written procedures for opening and closing the Park, which would include a list of what breakers should be left on at all times. Mr. Reid and Mr. Wysocki discussed which items should be left turned on. At some point someone will tackle putting the procedures in writing.

**Reservation Review:** The Commission reviewed upcoming reservations and assigned Commission members to the next few events. A few new reservations were noted and Ms. Gilpatrick noted most were basic in nature and others were still waiting on insurance to be put in place before they can be approved.

**Wash Sink:** The Members reviewed the proposed sinks to hang off the back of the bathroom bunker with a small deck. Mr. Wysocki motioned to expend \$1,397.14 for the 304 Stainless Steel Wall Mount Sink with chrome plated faucet. Mr. Reid 2<sup>nd</sup>. Motioned passed 3-0-0. Mr. Tisbert left the meeting prior to this vote.

The members talked about the kiosk and adding some sort of way to add letters for events. Mr. Reid will look into the idea add plexiglass to add sign rails to and then letters can be ordered. Ms. Gilpatrick proposed purchasing a gallon of hunter green paint to aint all the parts that won't have the PVC and rails. It was agreed a hunter green would be purchased and added to a list for Mr. Perry to pick up at Home Depot.

**Security Cameras & Lights:** The Commission reviewed where the placement of the security lighting would be and added 4 or 5 solar powered lights to Mr. Perry's Home Depot List. The PD had previously requested that something like this be added in addition to the security cameras. Mr. Reid is meeting with the Town's security cameras guy on Friday to see what the best and less costly way to go would be for adding the cameras.

**July 18<sup>th</sup> Fence Installation** – Due to personal things that had come up for various Park Commission Members, Ms. Gilpatrick suggested postponing the installation of the basketball fencing. A date of July 30<sup>th</sup> in the AM was set for setting the posts and August 6<sup>th</sup> for hanging the chain link. It needs to set before the basketball tournament August 12<sup>th</sup>. Cheryl will verify this with Mr. Perry and let everyone know if he agrees. She will also post on Facebook looking for help from a few people on both days.

**Irrigation System for Trees:** Joe noted that Mr. Perry (via memo) will pick up electrical wire from Home Depot to run wiring for the irrigation system. The installation will be scheduled at some point down the road.

**Kiosk Improvement** – Ms. Gilpatrick presented an idea to update the kiosk with paint and to purchase rails and letters so announcements could be made about upcoming events it the person having the event wanted it posted publicly. The Commission discussed the options and decided to go with a hunter green paint for the Kiosk. The paint was added to Mr. Perry's list to pick up. Ms. Gilpatrick will be in charge or updating the kiosk and Mr. Reid will look into two 4x8 sheets of white PVC materials to attached to each side and then attached the letter rails. It was also decided some sort of secure way to keep the letters from being tampered with would need to be created.

**Webster Park Sign Replacement:** Ms. Gilpatrick noted Mr. Perry is looking into the cost for replacing the sign that was demolished during the hit and run. The Police Department and the insurance company are both looking for that cost. MS. Gilpatrick will check in with Mr. Perry to get an update.

**Post Replacement:** The Commission also discussed replacing the two posts that were put up a few years ago for hanging banners that are now bending. After some discussion, it was decided Ms. Gilpatrick will check with Mr. Perry about purchasing two 3-4" square metal poles that would need eyelets attached and would fit inside the post holder already cemented in the ground.

132

133 **Gate near porta-potties:** Ms. Gilpatrick noted we should add putting a gate near porta potties  
134 entrance to the large pavilion to our future project's lists, something similar to the one being  
135 installed at Short Falls. She noted many people are driving down in that area and parking there  
136 and parking in that area should only be accessed for events using the Pavilion.

137

138 The meeting was adjourned at 8:14PM.

139 Respectfully Submitted,

140 *Cheryl Gilpatrick*

141