Attendees: Marylou Keane, Herb Johnson, Sarah Bennett

I. Meeting called to order at 5:33 pm. Herb made a motion to accept the minutes as written, Sarah seconded. Approved unanimously.

II. There are 6 funds for books for the Library. Marylou talked to Linda at Three Bearing Fiduciary Advisors about the most efficient way to withdraw the income earned as of 12/31/18.
   a. She suggested one withdrawal request with each of the accounts listed separately and a check payable to Epsom Public Library.
   b. The total amount is $709.61.
   c. Marylou will complete this by December 13, 2019.

III. Marylou should receive checks from the Water District and the Town Office for:
   a. Highway Vehicle and Equipment - $10,000
   b. Bridge Capital Reserve - $25,000

IV. In August, Marylou received deposit for:
   a. Cemetery Maintenance Expendable Trust Fund - $2,000
   b. Meeting House Historic Trust Fund - $3,353.91
   c. Epsom Old Home Day Fireworks Trust Fund - $3,025.00

V. In October, Marylou received a distribution request for $3,025.00 from the Epsom Old Home Day Fireworks Trust Fund.

VI. In November, Marylou received deposit for:
   a. School Building Maintenance Repair Fund - $25,000
   b. Special Education Trust Fund - $40,000

VII. NH Department of Revenue notified Marylou that the Library Building Capital Reserve Fund was never closed out by warrant article. Marylou requested that the Three Bearings show the Fund with a $0.00 balance on the MS-9.
   a. The Selectmen have been notified that a warrant article is needed for this.

VIII. Next meeting will be in January to review the year end reports.

IX. Sarah made a motion to adjourn the meeting. Herb seconded. Approved unanimously. Meeting adjourned at 6:01 pm.