

**Old Meetinghouse Revitalization (OMRC) Meeting Minutes**  
**December 11, 2019**  
**6:00 PM**  
**Epsom Public Library**  
**Final**

**Committee present:** Deb Sargent, Val Long, Meadow Wysocki, Virginia Drew, Norman Yeaton, Chuck Driesbach

*The Old Meetinghouse Revitalization Committee meets to continue efforts to bring the Old Meetinghouse up to code for occupancy so it may be utilized as a community space. It is the goal of the committee to finance the effort through fundraising without utilizing taxpayer dollars.*

**I. Review and Adoption of November 13, 2019 Minutes**

Minutes reviewed and amended. Meadow made a motion to accept the minutes as amended. Chuck seconded the motion. Minutes were accepted as amended.

**II. Entry Discussion and Project Materials**

Norm handed out plans of a possible future modification to the front entry. Norm also provided a copy of the list of materials for projects coming up in the future. This list will be combined with items Chuck will need for projects he will have coming up and be submitted to the BOS for Purchase Order approval. Norm also discussed the items at Webster Park that may be used for these projects. A list was submitted to the BOS with an approval letter from Gary Perry. Additionally there is hardwood flooring that may be used for the stage area.

Chuck will set up a new design layout for the proposed bathrooms to be approved by the Committee and then sent to the BOS for approval.

**III. Historic Association Funding Inquiry**

Val spoke to Harvey Harkness at the Epsom Historical Association (EHA) and he indicated he was not aware of any discussion concerning funds or assistance for the OMRC. Virginia indicated there was an EHA Holiday get-together /meeting on 12/2/19 and they had started discussions at this event. Val is planning on speaking to Harvey again and will be discussing accessing the Nutter funds per the request of the Nutter family.

**IV. Committee Communications**

Meadow discussed concerns about communication with things going on in or with the Old Meetinghouse. Val agreed that she has sent out email expecting responses and had only received feedback from Deb. There were discussions concerning the recent article in the Concord Monitor and protocol on how press releases should be handled. Virginia agreed that after the committee has approved the press release it should be presented to the BOS for approval before being sent out.

Additional discussion concerning protocols on when people outside committee members will be entering the Old Meetinghouse. Committee members should be made aware but contractors are going to be onsite working the Town Office needs to be notified. This is because of Liability Insurance requirements. Also a liability waiver must be signed prior to contractors working on the Meetinghouse.

Chuck suggested he and Norm update the Committee on what has been done inside the Meetinghouse since the last meeting.

Val asked is anyone knew if the furnace had been fixed by Rymes. Virginia will contact Nancy and find out and notify the Committee.

## **V. OMH Elections**

Virginia indicated that the Charter needs to be review and submitted for approval by the BOS. Committee members were asked to review the current Charter and submit any proposed changes by end of weekend. Virginia will bring the Charter forward to the BOS for approval and then committee members will be need to go to the town office to sign the appropriate documents. Once Charter is approved Dawn will update the OMRC web pages.

Val nominated Deb for Chair of the OMRC. Chuck seconded the nomination. Virginia nominated Chuck for Vice-Chair of the OMRC. Val seconded the nomination. Deb nominated Meadow for Treasurer of the OMRC. Val & Chuck seconded the nomination. It was discussed by the Committee if there should be a secretary position. Since the primary responsibility of this position is minutes and this task is currently shared by Val, Chuck and Meadow there was no need to have a secretary. All nominations are pending approval and acceptance of the OMRC Charter by the BOS.

## **VI. Other Business**

Virginia indicate the updated septic design and application has been approved by the BOS and submitted to the state. Fees for the application have been paid by the BOS.

Virginia provided a copy of the email communication with the Friends of the Library group concerning assistance with fundraising efforts using their 501c3. It indicated after further discussion it is clear there are some concerns and they needed to seek legal advice.

Virginia and Val have looked at the 501c3 requirements. The Committee discussed the possibility of establishing a Friends of the Epsom Meetinghouse 501c3. Val will work on the forms and look at what people would be required to establish a board.

Val discussed a conversation she had with Hugh about a possible warrant article to request \$50,000 from the undesignated fund to the be transferred to the Old Meetinghouse Historic Trust

Fund. Virginia mentioned that Hugh missed the warrant article meeting and many other items were discussed. She is hesitant about presenting this warrant article because of taxpayer feedback about using tax dollars for the Meetinghouse. Also undesignated funds may be needed for the Town Hall expenses.

Chuck indicated he had discussed the fire extinguishers with Joel but had not heard back on if he had submitted something to the BOS for purchase approval. Chuck will follow up with Joel about submitting a letter to Nancy. Also Chuck will request Joel include what is needed for smoke detectors and carbon monoxide detectors. Deb also asked if there was a first aid kit. There is not, but there was no mention on this being required at this time.

Chuck provided an update on the doors. After the BOS meeting Chuck was tasked with finding out if LCHIP required us to keep these doors and if not, if they could be sold and the funds deposited to the Trust Fund. George Bourne from LCHIP indicated in writing via email that they did not appear to be tied to the original structure so they are not required to remain on property per LCHIP requirements. Chuck will forward this email to the committee and Nancy.

Meadow provide an updated figure for donations and indicated that this number had been reconciled to what the Town shows available in the Trust Fund. Norm made a motion filed for audit. Chuck seconded the motion.

Next OMRC meeting is on 1/8/20

Meadow made a motion to adjourn at 7:52. Val seconded the motion.