Weber Park Reservation
Application

Available Park Hours are from 8:00 am to 9:00 pm

Date of Event: __________________ Activity: __________________
Name: ___________________________ Telephone: __________________
Address: ___________________________ __________________

Total number of Attendees: ______ Attraction: ________

Check (ALL) Facilities Wanted:

☐ Small Pavilion & Horseshoe Pit* ☐ Band Stand
☐ Large Pavilion & Horseshoe Pits* ☐ Rest Room
☐ Ball Field ☐ Electricity
☐ Gazebo ☐ Water

Exemption Requests:

☐ Alcoholic Beverages, where

☐ # of People Attending ______

(Pending approval from the Epsom Police Department)

Police Detail Required with Alcoholic Beverage use request with a minimum 4 hour fee of $______ due at time of reservation request with additional hourly rate the day of event to be paid prior to leaving park. Rate is $____ per hour.

☐ Reason for Exemption

We would like to thank you for your interest in reserving the Webster Park Facility. The Park fees are as follows:

<table>
<thead>
<tr>
<th>Epsom Residents</th>
<th>Non-Epsom Residents</th>
</tr>
</thead>
<tbody>
<tr>
<td>Basic Reservation Fee: Small Pavilion</td>
<td>$35.00</td>
</tr>
<tr>
<td>Basic Reservation Fee: Large Pavilion</td>
<td>$50.00</td>
</tr>
<tr>
<td>Ball Field</td>
<td>$25.00</td>
</tr>
<tr>
<td>Band Stand</td>
<td>$30.00</td>
</tr>
<tr>
<td>Concession Stand</td>
<td>$25.00</td>
</tr>
<tr>
<td>Gazebo</td>
<td>$10.00</td>
</tr>
<tr>
<td>Commercial Events</td>
<td>$75.00</td>
</tr>
<tr>
<td>Adult Ball Teams</td>
<td>$35.00</td>
</tr>
</tbody>
</table>

Police Detail $______ $______ Per Hour

Epsom Resident Name: ___________________ Telephone: __________________

Please Print Resident's Name Clearly

Mail Check(s) and completed Reservation Slip with Insurance Certificate to Town of Epsom. Please remember to complete page 2 of 2 of this form and sign. Your copy of the reservation slip must be with you on the day of your event.
**Requirement for Webster Park**

(1) **Certificate of Insurance**: $250,000.00 minimum for liability is required from all renters prior to the event. Certificate holder to read: **Webster Park Commission, Town of Epsom, Epsom, NH 03234**

(2) **Alcoholic Beverage use**: must be noted on your Certificate of Insurance when being used at your event.

(3) Before using the park, report any damage you may find so you will not be held accountable for it.

(4) Place trash bag in containers and dispose of trash in dumpster by playground. Webster Park is a carry in/out park.

(5) See that driving and parking is done only in the designated places.

(6) Return all property belonging to the park to its proper place and lock everything that has a lock on it.

(7) Turn off all water faucets and the main electrical switch, after your event or function has concluded.

(8) **Domestic Animals** are **NOT ALLOWED** in the park.

(9) **Driving on the grass** is prohibited unless generally, or specifically authorized by the commission.

(10) Reservation forms requesting Alcoholic Beverage use, must be completed and returned to the Reservations Manager 4 weeks in advance of the event. (minimum)

(11) **Police Detail is required for any and all Alcoholic Beverage use; or any event deemed to require police presence by the Police Chief.**

(12) Webster Park Playground is available for all and can not be reserved.

(13) **The Reservation fee and Police detail fees (need to be separate checks) will be required at the time this reservation form is filled out.** Make check(s) payable to: **Town of Epsom**

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The Town of Epsom and its Board of Park Commissioners require that the person named on the application supervise all activities described herein at all times. The applicant is responsible to obtain all additional licenses and permits from the appropriate agencies including the Epsom Fire Department and the New Hampshire Liquor Commission when required. The applicant acknowledges that he/she shall Indemnify the Town and its Boards, and hold them harmless, from any claims by third parties arising as a result of their conduct or the conduct of the persons in their party incident to the activities held at the park. He/she further warrants to reimburse the Town for all damages caused by them or any person in their party. This document does not in any way purport to supersede provisions of the New Hampshire Law.

**Upon signing this reservation form you are agreeing to the above requirements for Webster Park.**

**Responsible Party:** ____________________________ Date: __________

*(must be 18 years of age) (signature)*

**Epsom Police Dept:** ____________________________ Date: __________

*(signature)*

**Park Reservation Manager:** ____________________________ Date: __________

*(signature)*

**Comments:** ____________________________

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**Date Received:** ____________________________ **Police Detail Deposit:** ____________________________ **Amount Paid:** ____________________________ **Check #/Cash:** ____________________________