

**Town of Epsom  
Town Hall Renovation Committee Meeting Minutes  
September 9th, 2021 at 5:00pm**

Gary Matteson, Chair  
Keith Cota, Vice Chair

**Call to Order**

Ms. Drew called the meeting to order at 5:16pm.

In attendance: Gary Matteson, Virginia Drew, George Carlson, Meadow Wysocki, Megan Rheame, Carol Zink-Mailloux, Keith Cota (virtual). Absent: Bob McKechnie.

**Organization of the Committee:**

**Motion by:** Mr. Cota to nominate Gary Matteson as Chair of the Committee. **Second by:** Ms. Wysocki. **Motion passed unanimously; 7-0.**

**Motion by:** Ms. Wysocki to nominate Keith Cota as Vice Chair of the Committee. **Second by:** Ms. Zink-Mailloux. **Motion passed unanimously; 7-0.**

**Motion by:** Ms. Wysocki to nominate Megan Rheame as the Recording Secretary. **Second by:** Mr. Carlson. **Motion passed unanimously; 7-0.**

**Discussion:**

Mr. Matteson inquired about the deadline date of November 10<sup>th</sup> to have a plan of action organized. He discussed the budget that is available and inquired if a warrant article should be sought. Ms. Drew discussed the availability of funds and stated she will get a full breakdown of the various funds available.

Mr. Cota inquired how much time is left on the current lease at the Epsom Shoppes. Ms. Drew clarified.

Ms. Zink-Mailloux questioned if the savings in lease costs, should the Town Offices be moved into the Old Town Hall, be contributed to funding renovation projects for the Old Town Hall. Ms. Wysocki explained that the budget process is a bottom-line budget, and would only save funds during the first year of not leasing space.

Ms. Drew discussed the availability of space in the basement of the Meetinghouse for records storage, housing of the Food Pantry, and the Welfare office. She noted that the Food Pantry has funds to put towards finishing the basement of the Meetinghouse.

Ms. Drew and Ms. Wysocki discussed the different funds available and how money is in each fund.

The Committee members discussed the current condition and location of the septic system for the Old Town Hall, and noted that a new combined septic for both the Old Town Hall and the Old Meetinghouse would be the most practical method of getting septic to both buildings. The Committee members toured the whole building and discussed design ideas. Mr. Matteson suggested creating a to do list and hiring a site designer as soon as possible. The Committee discussed various budgets for the project, noting that the septic project would occupy a large portion of the budget.

Ms. Drew asked Mrs. Rheume to reach out to the Administrative Assistant to get results of her meeting at the Old Town Hall with Target New England and Selectmen Curley. Mrs. Rheume agreed to get the information.

### **Adjournment**

**Motion by:** Mrs. Rheume to adjourn at 6:31pm. **Second by:** Ms. Wysocki. **Motion passed 5-0.**

Respectfully submitted,

Megan Rheume  
Recording Secretary