

FINAL Trustee of Trusts Funds  
June 11, 2019

Attendees: Marylou Keane, Herb Johnson, Sarah Bennett

- I. Meeting called to order at 5:29 pm, Herb made a motion to accept the minutes as written, Sarah seconded. Approved unanimously.
- II. Discussion about email from Bearing Point regarding transition of accounts to Fidelity Investments.
  - a. Sarah made a motion to agree with the change for the investments for accounts from National Advisors Trust Company to Fidelity Investments. Herb seconded. Approved unanimously.
  - b. Marylou will update the official deposit and withdrawal forms.
  - c. Marylou will notify the Town Finance Officer, the Water District and School District of the change.
  - d. All Trustees signed Municipal Investment Management Agreement for Bearing Point.
  - e. All Trustees reviewed and signed the required documents:
    - i. CRF Application
    - ii. CRF Transfer of Assets Form
    - iii. CRF Standard Payment Instructions
    - iv. Trust Fund Application
    - v. Trust Fund Transfer of Assets Form
    - vi. Trust Fund Standard Payment Instructions
- III. Herb made a motion to submit a request to add a line item for Professional Development to cover the cost of all three Trustees to attend the annual training seminar at \$75 per person for a total of \$225. Sarah seconded. Approved unanimously.
  - a. Marylou will submit the request to the Selectmen.
- IV. Next meeting will be scheduled in October.
- V. Herb made a motion to adjourn the meeting. Sarah seconded. Approved unanimously. Meeting adjourned at 5:57 pm.