Final Trustee of Trusts Funds

December 5, 2018

Attendees: Marylou Keane, Herb Johnson, Sarah Bennett

1. Meeting called to order at 4:55 pm. Herb made a motion to approve the minutes of September 19, 2018 Second by Sarah, Approved.
2. Reviewed the new filing requirement categories for MS-9 and MS-10. Made the following determinations.
	1. See attached list.
3. Reviewed the Town of Epsom Code of Ethics. Sarah made a motion to adopt them. Herb seconded. Approved.
4. Marylou will send out information on any year end requests made before December 15th.
5. There is an online seminar on January 8th on how to use the portal for reporting purposes. Marylou will plan to attend.
6. Next meeting January 16, 2019 at 5:30 at the Epsom Town Library to review the MS-9, MS-10 and the Town Report submission.
7. Marylou made a motion to adjourn the meeting at 5:24 pm, Sarah seconded. Approved.